

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
SEPTEMBER 18, 2017 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

APPROVED

Board of Selectmen Present: Chairman OJ Robinson, Vice Chair, Tamra Ham and Selectman Jayne Ludwig

Staff Present: Town Manager Butch Burbank, Chief Beard & Administrative Assistant Jane Leslie.

Public Present: Mike Donahue, Cayla Kevlik, Jess Harrington, Debbie Celino, Tammy Gionet-Dutilly, Roger Harrington and Dave Beaudin.

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:35 pm.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the meeting minutes of September 11, 2017 as amended.”

Motion: Tamra Ham Second: Jayne Ludwig Abstained: OJ Robinson Motion carries.

MOTION: “To approve the Non-Public meeting minutes of September 11, 2017 as presented.”

Motion: Tamra Ham Second: Jayne Ludwig Abstained: OJ Robinson Motion carries.

MOTION: “To approve the meeting minutes of August 21, 2017 as amended.”

Motion: OJ Robinson Second: Jayne Ludwig Abstained: Tamra Ham Motion carries.

MOTION: “To approve the Non-Public meeting minutes of August 21, 2017 as presented.”

Motion: OJ Robinson Second: Jayne Ludwig Abstained: Tamra Ham Motion carries.

MOTION: “To approve the meeting minutes of August 7, 2017 as amended.”

Motion: Tamra Ham Second: OJ Robinson Abstained: Jayne Ludwig Motion carries.

MOTION: “To approve the Non-Public meeting minutes of August 7, 2017 as presented.”

Motion: Tamra Ham Second: OJ Robinson Abstained: Jayne Ludwig Motion carries.

III. COMMUNITY CENTER REPAIR PROJECT *Discussion*

Town Manager Burbank explained the Community Center is in need of some structural repairs and remodeling, and due to the severity of some of the energy repairs (new roof & wall insulation), the CIP would not be a beneficial option at this point. Burbank suggested doing a warrant article for a new roof, and the board should discuss whether or not to consolidate all of these projects and do it at once or over a period of time. Burbank emphasized that the priority must be to replace the roof (shingles are brittle & curling) and thicker insulation in the walls. Chairman Robinson also noted that the floor in the multi-purpose room is in terrible shape, and should be the second item (after the roof) to be replaced. Robinson noted the Community Center and NH Electric Co-op had partnered in a matching grant program, and are presently completing the second phase of an insulation project, and would like to continue on with the third phase (the walls). Robinson met with Joel Bourassa (Woodstock Board of Selectman) and he questioned whether or not we should put off the work that really needs to be done, or if it would make more sense to just get all of the repairs done at once and borrow the money to do it (approx. \$100k). If the towns bonded the full amount over a five-year term, that would roughly equate to

a \$10,000. contribution per year for five years (each for Lincoln & Woodstock), and take care of three (3) big issues (flooring, roof & wall insulation) while saving money in fuel costs. The board agreed that this needs to be discussed at a combined meeting with Woodstock when they meet to discuss the budget, as the roof at the Community Center must be replaced within the coming year.

IV. KANC REC GARAGE DEDICATION *Discussion*

There have been numerous verbal suggestions and an email received from Kelsey Beaudin requesting the town dedicate the new garage being constructed over at the Kanc Rec to Dave Dovholuk. Selectman Ham met and discussed this with Dave's wife Christie who thought it was a wonderful idea, and noted that Tara Tower suggested a plaque be made with Dave's picture. The Board was all in agreement, particularly because Dave was so instrumental in the construction of the garage and made the following motion:

MOTION: "To dedicate the new garage building at the Kanc Rec in memory of Dave Dovholuk, and allow Tara Tower to coordinate a memorial plaque to be erected on the building."

Motion: Tamra Ham Second: Jayne Ludwig Motion carries.

Chairman Robinson also noted that resident Martha Patterson passed away recently, and added that Martha was one of the original founders of the Kanc Rec, and instrumental in the development and management of the Kanc Rec. area. She and a few other mothers helped procure the land and the town commitments for what became a local ski area for town children and families, and consistently volunteered her time there for years. Town Manager Burbank suggested hosting an annual event to honor Martha and her legacy at the Kanc Rec ski area. Selectman Ham said she would bring this to the attention of the Friends of Rec to get their thoughts.

Tammy Gionet-Dutilly mentioned that Martha loved flowers and gardening and suggested putting out flower boxes at the Kanc Rec.

V. OLD/NEW BUSINESS

Town Manager's Report

FEMA Update:

The Water Treatment Plant sustained damages from a torrential downpour recently, and the town had filed a claim with FEMA, however, it turns out the Primex will be covering the claim instead of FEMA as it was due to equipment failure.

Pollard Road Sidewalk Project

Notice to Proceed was signed today and pre-construction meeting is scheduled for Tuesday, September 19, 2017.

Pollard Road Traffic during Highland Games Weekend

The yellow contract busses were abiding by the towns speed limits, and minimal complaints were received.

George Sansoucy Utilities Lawsuit

Town Manager Burbank explained that he received a letter in regard to the utilities lawsuit and selecting option #2 as part of our contract agreement.

Highland Games Update

Town Manager Burbank attended the Highland Games on Saturday evening and said he was quite impressed with the organization of the staff in moving the crowds of people. Chief Smith noted that the number of people was up this year and they had a record breaking amount of pre-sold tickets. The traffic plans were the best ever, however, parking remains an issue. The only incident that occurred was someone left an unattended suspicious backpack and a box prompting the local police to contact the State Police, and contracting a bomb-sniffing dog for the entire event (Loon Mt./NH Scot.Org paid the expense). Chief Beard added that the Fire Department assisted EMS with heat-related incidents, but other than that it was uneventful. Town Manager Burbank asked Chief Beard to speak with the Highland Game officials about reimbursement for the Fire Department personnel presence at the games. Selectman Ham asked if the Town requires the Fire Department to be on scene during the games, and Chief Beard explained that due to the growth in attendance, it is anticipated that the department should be close to the event. Selectman Ham asked for clarification as to whether or not the department was "required" to be at the games, or if it is something the department wants to do. Ham suggested we don't charge, however, continue to be available from a life safety standpoint. Town Manager Burbank feels that if the Police Department charges for extra detail, the Fire Department should do the same.

Chairman Robinson also noted he was speaking with NH Scot.org who asked if the town would be open to them displaying Highland Game themed banners along various sections of Main Street (replacing Town banners) a few weeks prior to the event. The banners would be the same size as the Town banners and NH Scot organization will be submitting their formal request in the near future. The board seemed to all agree this would be a great idea.

Lincoln Fire Department Auxiliary Trust Fund

Town Manager Burbank recommended the board allow the Town Managers office accept funds raised by the auxiliary on behalf of the board, so that the auxiliary does not have to appear before the Selectmen every time they want to deposit money into the trust fund. Selectman Ham made the following motion:

MOTION: "To authorize the Town Manager or Town Finance Officer to accept money from the Lincoln Fire Department Auxiliary on behalf of the Board of Selectmen."

Motion: Tamra Ham

Seconded: Jayne Ludwig

Motion Carries

Auxiliary member Cayla Kevlic presented the board with a deposit of \$1,114.79 (one thousand, one hundred-fourteen dollars and seventy-nine cents) representing money raised from a successful "Boot Drive" held during the Highland Games.

Lodge at Lincoln Station Letter of Thanks

Chairman Robinson received a letter from Walter Reed, President of the Association at the Lodge at Lincoln Station, thanking the town's emergency responders for a quick and thorough response to a roofing accident that occurred last Thursday and resulted in two construction workers falling four stories off of the roof. Mr. Reid stated that the Lincoln Police, Fire and EMT services acted professional and in unison ensuring that the injured men were treated and stabilized while awaiting transport to the hospital.

Bog Brook Road – Mike Donahue

Chief Beard began the discussion by explaining that it was brought to the town's attention that Mr. Donahue may be using his lot up on Bog Brook Road for purposes other than originally intended or approved. Chief Beard met with Mr. Donahue and walked the property and noted that the National Forest Service has a logging operation going on and has built a road through Mike's property that leads

to the logging site. The material that is stored on the property is for the purpose of building the road, and Chief Beard has determined that nothing else is going on, on the property.

Mr. Donahue wanted the board to know that this is the third time this has happened to him this summer and he feels he is being harassed. He noted that a pile of dirt in someone's backyard does not constitute a gravel pit, and if Selectman Ludwig has an issue she should bring it to the Town Manager's attention rather than to a Board of Selectman's meeting. Selectman Ludwig responded that residents come to her personally to voice their concerns, and as a representative of the town's people it is her duty to bring it in front of the board.

RV Campers Parking in Town

Chairman Robinson asked Chief Smith if RV Campers were parking in the lot over at Price Chopper and if this was legal. Chief Smith explained that as long as the camper got permission from the property owner they could park there, however, he has not noticed many RV's parking there overnight.

Public Participation

Tammy Gionet-Dutilly asked how extensive the damage was to Fire Department structure that was hit by the fire truck, and if anyone checked the integrity of the wall. Town Manager responded that the building is structurally sound and the door is working. Chief Beard also noted the repairs will be less than \$1,000. Tammy also asked if the town had any local trails that could be utilized for four-wheeling. Town Manager Burbank responded that many of the snowmobile trails could be used for four-wheeling however, are not welcomed because four-wheelers tear up the trails.

Roger Harrington asked why trucks from Meredith NH with New Jersey license plates were at the Sewer Lagoons. Town Manager Burbank said he would investigate and follow-up.

Dave Beaudin had mentioned to Nate Hadaway that the old fire hydrants that were removed during the Beechwood Road construction have not been returned, and he is hoping that someone will follow-up on this, as they were not all that old and can be used for extra parts. Town Manager Burbank noted that the punch list is not complete.

V. NON PUBLIC session *Pursuant to RSA 91-A:3:(III)*

MOTION: "To go into Non-Public Session pursuant to RSA 91-A: 3(III)

Motion: OJ Robinson Second: Tamra Ham Motion Carries.

The Board went into non-public session at 6:38 pm.

MOTION: "To re-enter public session."

Motion: Tamra Ham Second: Jayne Ludwig Motion carries.

The Board came back into public session at 7:02 p.m. and made the following motions:

MOTION: "To re-seal the meeting minutes from July 6, 2004; June 21, 2004, October 4, 2004 & July 1, 2004."

Motion: Tamra Ham Second: OJ Robinson Motion Carries.

MOTION: "To accept Method #2 of the Utilities Valuation September 10, 2017 letter from George Sansoucy & to direct the Finance Officer to overlay the taxable amount due on \$1,093,400. (one million, ninety-three thousand, four hundred dollars) of the utility assessment."

Motion: OJ Robinson

Second: Tamra Ham

Motion carries.

VI. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

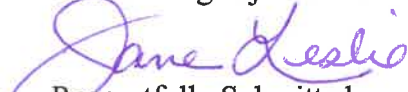
MOTION: "To adjourn."

Motion: OJ Robinson

Second: Jayne Ludwig

Motion carries.

The meeting adjourned at 7:04 p.m.


Respectfully Submitted,
Jane Leslie

Approval Date 9 / 25 / 17

  
Chairman O.J. Robinson Tamra Ham Jayne Ludwig

