

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
FEBRUARY 05, 2018 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

APPROVED

Board of Selectmen Present: Chairman OJ Robinson and Jayne Ludwig

Excused Absence: Selectman Tamra Ham

Staff Present: Town Manager Butch Burbank, Chief Ron Beard, Chief Ted Smith, Finance Officer Helen Jones & Administrative Assistant Jane Leslie.

Public Present: Roger Harrington

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:30 pm.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

The Board postponed the review and approval of the meeting minutes until next Monday, February 12th, 2018.

III. OLD/NEW BUSINESS

Town Manager's Report

HB 1802-FN-LOCAL (an act relative to the statewide education property tax).

Town Manager Burbank did not have much for his town report this week, however, he noted to the Board that he is keeping an eye on HB-1802 which would require municipalities to remit any excess statewide education property tax to the state for deposit in the General Fund. Chairman Robinson agreed to keep an eye on this bill, and to take further steps if it looks like it is gaining popularity.

February 12th Public Hearings

Town Manager Burbank reminded the Board that two (2) public hearings will be held on Monday, February 12th at 6:00 pm. [1] Bond Hearing, *"the issuance of a bond in the amount of four hundred thousand dollars (\$400,000). This bond amount is to be used as an additional amount needed to rebuild the East Branch Pemigewasset River Granite Block Levee.* (Bond will be voted on at Town Meeting- March 13th) and [2] a Public Hearing *"to see if the town will vote to allow the operation of KENO games within the Town of Lincoln pursuant to the provisions of NH RSA 284:41 through 51."*

Recap of last Budget Committee meeting

Selectman Ludwig asked if there was anything important discussed at the last budget committee meeting that she missed due to illness. Finance Officer Helen Jones explained that the Lin-Wood Ambulance budget increase consumed a majority of the meeting, and the big question remained as to whether or not the Board of Selectmen *recommended* the thirty-five-thousand-dollar increase (\$35,000). Selectman Ludwig supports the increase, however, questioned whether or not it was appropriate to suggest a *feasibility/sustainability study* from the ambulance service, or if we could suggest they obtain services from a debt collector to assist with offsetting the outstanding monies owed to the ambulance service. Chairman Robinson added that we could certainly have this conversation with the ambulance service and make these requests/suggestions, and if for some reason they do not wish to cooperate, we could possibly then seek legal counsel. Robinson supports the seventy-thousand-dollar total (\$70,000) but is

uncomfortable with the suddenness of the current events, and would like to have an honest discussion and question the sustainability of the organization. The Board agreed that a long-term budget plan or business model for sustainability is a reasonable request, and Selectman Ludwig would follow-up on the same suggestion with the budget committee. The Select Board and Chief Beard continued discussing different types of protocols for ambulance services and fire departments in the surrounding Grafton County communities.

Robinson strongly suggested that the Board meet with representatives from the ambulance service prior to Town Meeting to review their financial data and business plan going forward, in anticipation of questions town residents may have concerning the budgetary increase. Chief Beard said he would be meeting with the Ambulance Board now that he is officially a member, and will relay the Selectmen's suggestions and coordinate a mutual date and time for all to meet. Robinson noted specific questions he has such as: Why do they need the \$70K increase all in one (1) year? Are they willing to provide a long-term sustainable business plan?

Finance Officer Helen Jones review of budgetary item changes

Jones reviewed changes concerning the wording for the finance software line item to a more generic term (from *Accufund* to software) in the event the town decides to purchase a different product. Jones also had not added the Health Appropriation line item (\$35K) for Lin-Wood Ambulance because she was waiting to hear the Board's final decision (this adjustment will now be made to include that amount). Jones also noted another change to the budget was made on the Town Welfare line item which was cut from \$7,520. to \$5,500). Robinson asked if the budget committee was aware of how the Town Welfare program operates, and regardless of whether or not the money is in the welfare budget the town will have to find the funding from somewhere else when/if the budget is exhausted. Selectman Ludwig said she will re-visit this line item again at the Budget Hearing on Thursday. The Board continued to review and discuss additional changes to the budget, and Robinson was in support of all of them except for the Town Welfare reduction.

Independent Auditors Reporting Contract

Chairman Robinson and Town Manager Burbank each signed the Independent Auditors Contract for 2018. *At this time, Helen Jones departed the meeting.*

Monthly Motor Vehicle Town Revenue Report

Town Clerk Johnna Hart submitted a monthly Motor Vehicle Town Revenue report through January 2018. The year-to-date total is \$36,732.84 which is up by \$8,367.84 from January 2017.

Hoyle & Tanner Water Meter Report

Chairman Robinson commented on a 2016 water report that he recently reviewed from Hoyle & Tanner that detailed two (2) specific recommendations to the town: (1) the installation of water meters to monitor how much water is produced/used (as well as leakage) and, (2) the town obtain written agreements from all PORS (Privately Operated Redistribution Systems) and private system operators that specifically details who owns what; who is responsible for repairs to the PORS, and what happens if PORS owners/operators refuse to pay for repairs to their systems. Burbank noted that the state (DES) is the entity that actually identifies the PORS in the state (ownership of the PORS is determined by the actual association). Robinson is primarily concerned with the private system operators that are not PORS, and the culpability between abutting hamlets that have their own water piping systems, and feels this should be a focus for 2018. As for water meters, Robinson questions whether or not it is a priority to spend approximately \$100k a year (if bonded over ten (10) years) to purchase/install water meters town wide that eventually will become obsolete, and a process that will continue costing more money annually. The Board continued discussing the future of water storage and fire suppression in the town.

Town Manager Burbank said he would reach out to Chris Mulleavey, Vice President of Hoyle & Tanner, and request a meeting (with Chief Beard) to discuss the town's water system and the 2016 report they conducted. Chairman Robinson encouraged Burbank's discussion with Mulleavey to focus on their recommendations concerning the installation of water meters; written agreements with PORS and private water systems, and to also question why Hoyle & Tanner's report never addressed the lack of water-flow on Main Street.

Dubois & King 2017 Bill

Chairman Robinson noted an invoice in the Board of Selectmen *Accounts Payable* folder for levee engineering work done by Dubois & King in 2017. Burbank explained that the engineering fix (Old Hole) had been completed in 2017 and part of the ongoing billing for the levee. Robinson question if the fix had been approved by the ACE (Army Corp. of Engineers) and DES. Burbank was not certain if full approval had been granted, but it has been engineered.

Public Participation

Chief Smith informed the Board that Rite Aid donated a secured metal lockbox to the Police Department for drug distribution that will be located in the PD lobby for anyone wanting to dispose of unwanted/expired prescription/non-prescription medications. Smith also noted that they are gearing up for this year's National Night Out event (2nd Tuesday in August). Burbank asked if there was a parallel event taking place in Woodstock during that same time. Smith said it was his understanding that Woodstock Police Department wanted to schedule an event two (2) days prior to the nationwide National Night Out event. The Chief said he was going to look into this and speak with the Woodstock Selectmen and the Chief of Police. Robinson asked to be kept informed on this matter as he feels that one of the major benefits of this event is that it unites the Lincoln-Woodstock communities and could be detrimental if this new tradition was to change. Selectman Ludwig said in *theory* it is a joint event that brings both communities together, however, this may not always be the consensus and how everyone feels.

Selectman Ludwig asked if there were any permits from the Planning Board to review. Typically, there are planning permits in the joint Board of Selectmen folder that is reviewed weekly and keeps the selectmen in-the-loop on what's going on in that department. Town Manager Burbank said that Carole has been working almost exclusively on updates to the Land Use Planning Ordinance (LUPO) and there has not really been any recent applications.

IV. NON PUBLIC SESSION *Pursuant to RSA 91-A:3:II*

There was no business for a Non-public session this evening.

V. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

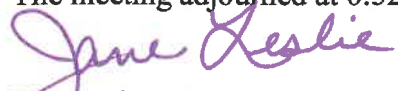
MOTION: "To adjourn."

Motion: OJ Robinson

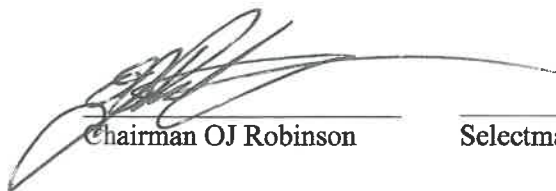
Second: Jayne Ludwig

Motion Carries.

The meeting adjourned at 6:52 p.m.


Respectfully Submitted,
Jane Leslie

Approval Date 2 / 12 / 2018


Chairman OJ Robinson

Selectman Tamra Ham


Selectman Jayne Ludwig

Name	Signature
Rogis Harrington (Print Name)	Rogis Harrington (Sign Name)

HB 1802-FN-LOCAL - AS INTRODUCED

2018 SESSION

18-2215
05/04

HOUSE BILL ***1802-FN-LOCAL***

AN ACT relative to the statewide education property tax.

SPONSORS: Rep. Henle, Merr. 12

COMMITTEE: Ways and Means

ANALYSIS

This bill requires municipalities to remit any excess statewide education property tax to the state for deposit in the general fund.

Explanation: Matter added to current law appears in ***bold italics***.
 Matter removed from current law appears ~~[in brackets and struck through]~~
 Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

STATE OF NEW HAMPSHIRE

In the Year of Our Lord Two Thousand Eighteen

AN ACT relative to the statewide education property tax.

Be it Enacted by the Senate and House of Representatives in General Court convened:

1 1 New Sections; Adequate Education; Excess Statewide Education Property Tax Payment.
2 Amend RSA 198 by inserting after section 47 the following new sections:

3 198:47-a Excess Statewide Education Property Tax Payment.

4 I. Any excess statewide education property tax shall be remitted to the department of
5 revenue administration on or before March 15 of the tax year in which the excess occurs.

6 II. The commissioner of the department of revenue administration shall collect from the
7 municipality the excess tax and pay the excess tax over to the state treasurer for deposit in the
8 general fund.

9 III. The amount of such excess to be remitted shall not include any income derived from the
10 investment of funds by the municipal treasurers under RSA 41:29 and RSA 48:16. Any funds
11 remaining after full payment of the excess tax required in paragraph I shall become available for
12 unrestricted use by the municipality.

13 198:47-b Forms. The commissioner shall approve and provide forms relative to the reporting
14 and remitting of excess statewide education property tax by the municipalities.

15 2 New Paragraph; Determination of Education Grants and Excess Statewide Education Tax.
16 Amend RSA 198:41 by inserting after paragraph II the following new paragraph:

17 II-a. Notwithstanding paragraphs I and II, any amount collected pursuant to RSA 76:8 in
18 excess of the cost of providing an opportunity for adequate education under RSA 198:40-a shall be
19 excess statewide education property tax to be remitted under RSA 198:47-a.

20 3 Assessment of Education Tax; Commissioner's Warrant. Amend RSA 76:8, II to read as
21 follows:

22 II. The commissioner shall issue a warrant under the commissioner's hand and official seal
23 for the amount computed in paragraph I to the selectmen or assessors of each municipality by
24 December 15 directing them to assess such sum and pay it to the municipality for the use of the
25 school district or districts *and, if there is an excess statewide education property tax payment*
26 *due pursuant to RSA 198:47-a, directing them to assess the amount of the excess payment*
27 *and pay it to the department of revenue administration for deposit in the general fund.*
28 Such sums shall be assessed at such times as may be prescribed for other taxes assessed by such
29 selectmen or assessors of the municipality.

30 4 Effective Date. This act shall take effect July 1, 2018.

HB 1802-FN-LOCAL- FISCAL NOTE
AS INTRODUCED

AN ACT relative to the statewide education property tax.

FISCAL IMPACT: ☒ State ☐ County ☒ Local ☐ None

STATE:	Estimated Increase / (Decrease)			
	FY 2019	FY 2020	FY 2021	FY 2022
Appropriation	\$0	\$0	\$0	\$0
Revenue	Indeterminable Increase	Indeterminable Increase	Indeterminable Increase	Indeterminable Increase
Expenditures	\$0	\$0	\$0	\$0
Funding Source:	<input checked="" type="checkbox"/> General	<input type="checkbox"/> Education	<input type="checkbox"/> Highway	<input type="checkbox"/> Other

LOCAL:

Revenue	Indeterminable Decrease	Indeterminable Decrease	Indeterminable Decrease	Indeterminable Decrease
Expenditures	\$0	\$0	\$0	\$0

METHODOLOGY:

This bill requires municipalities to remit any excess Statewide Education Property Tax (SWEPT) to the State for deposit to the State General Fund. The excess required to be remitted to the State is the difference between the SWEPT raised and the municipality's calculated cost of providing an opportunity for adequate education ("adequacy"). Currently, if a municipality's SWEPT is greater than its adequacy cost, it goes to the school district.

While the precise impact of this bill on state and local revenue is unknown as student and tax data is not yet available for future periods, based on FY 2019 preliminary data, this bill would result in a \$29,698,848 increase to State General Fund revenue and a corresponding decrease to local revenue. The table below presents only the affected municipalities using FY 2019 preliminary data:

	FY 2019 Preliminary Data	"Excess"
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	Cost of Providing an Opportunity for Adequate Education	Statewide Education Property Tax (SWEPT)	
State Total	\$745,449,462	\$363,099,673	\$29,698,848
Alton	\$2,929,319	\$3,580,236	\$650,917
Atkinson & Gilmanton Academy Grant	\$0	\$1,751	\$1,751
Bartlett	\$1,100,878	\$2,221,528	\$1,120,650
Bridgewater	\$409,625	\$751,109	\$341,484
Cambridge	\$0	\$21,882	\$21,882
Carroll	\$268,978	\$765,882	\$496,904
Center Harbor	\$446,312	\$912,353	\$466,041
Chandler's Purchase	\$0	\$98	\$98
Crawford's Purchase	\$0	\$481	\$481
Dix's Grant	\$0	\$1,954	\$1,954
Dixville	\$7,272	\$20,938	\$13,666
Easton	\$53,523	\$145,098	\$91,575
Eaton	\$81,992	\$225,864	\$143,872
Errol	\$61,535	\$181,346	\$119,811
Erving's Grant	\$0	\$89	\$89
Franconia	\$532,624	\$616,897	\$84,273
Freedom	\$450,243	\$1,066,940	\$616,697
Green's Grant	\$0	\$7,987	\$7,987
Groton	\$232,176	\$296,180	\$64,004
Hale's Location	\$6,836	\$160,722	\$153,886
Hampton	\$6,496,133	\$7,158,182	\$662,049
Hanover	\$4,422,487	\$5,345,839	\$923,352
Harrisville	\$292,752	\$414,036	\$121,284
Hart's Location	\$3,636	\$34,674	\$31,038
Hebron	\$192,668	\$568,662	\$375,994
Holderness	\$996,225	\$1,597,497	\$601,272
Jackson	\$319,698	\$905,960	\$586,262
Lincoln	\$585,266	\$1,813,982	\$1,228,716
Livermore	\$0	\$291	\$291
Meredith	\$3,286,946	\$4,252,522	\$965,576
Millsfield	\$3,636	\$20,693	\$17,057
Moultonborough	\$2,063,177	\$6,415,983	\$4,352,806
New Castle	\$342,769	\$1,603,889	\$1,261,120
New London	\$1,161,073	\$2,555,036	\$1,393,963
Newbury	\$992,428	\$1,580,159	\$587,731
Newington	\$253,060	\$1,300,562	\$1,047,502
North Hampton	\$1,999,416	\$2,582,595	\$583,179
Odell	\$0	\$6,280	\$6,280
Pinkham's Grant	\$0	\$14,358	\$14,358
Pittsburg	\$266,799	\$586,357	\$319,558
Portsmouth	\$9,040,785	\$11,904,407	\$2,863,622
Randolph	\$73,722	\$143,597	\$69,875
Rye	\$2,281,207	\$4,715,140	\$2,433,933
Sandwich	\$530,758	\$875,126	\$344,368
Sargent's Purchase	\$0	\$5,037	\$5,037
Second College Grant	\$0	\$2,957	\$2,957

Success	\$0	\$31,721	<i>\$31,721</i>
Sugar Hill	\$267,835	\$304,606	<i>\$36,771</i>
Sunapee	\$1,520,069	\$2,744,111	<i>\$1,224,042</i>
Thompson and Meserve's Purchase	\$0	\$14,077	<i>\$14,077</i>
Tuftonboro	\$1,132,208	\$2,182,014	<i>\$1,049,806</i>
Washington	\$450,977	\$465,950	<i>\$14,973</i>
Waterville Valley	\$140,061	\$764,494	<i>\$624,433</i>
Wentworth's Location	\$0	\$18,312	<i>\$18,312</i>
Wolfeboro	\$2,975,229	\$4,462,742	<i>\$1,487,513</i>

There will be no increased administration costs to implement the provisions of this bill for either the Department of Education or Department of Revenue Administration.

AGENCIES CONTACTED:

Department of Education and Department of Revenue Administration

