

LINCOLN BOARD OF SELECTMEN

APPROVED

MEETING MINUTES

JANUARY 29, 2018 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present: Chairman OJ Robinson, Selectmen Tamra Ham and Jayne Ludwig

Staff Present: Town Manager Butch Burbank, Chief Ron Beard, Chief Ted Smith & Administrative Assistant Jane Leslie.

Public Present: Brian Angelone, John Ham, Dave Beaudin, Jim Welch, Debbie Celino & Paul Beaudin

I. CALL TO ORDER

Vice Chair Tamra Ham called the meeting to order at 5:43 pm.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the meeting minutes of January 8, 2018 as amended.”

Motion: Tamra Ham Second: OJ Robinson

Motion carries.

Abstained: Jayne Ludwig

MOTION: “To approve the Non-public meeting minutes of January 8, 2018 as presented.”

Motion: Tamra Ham Second: OJ Robinson

Motion carries.

Abstained: Jayne Ludwig

MOTION: “To approve the meeting minutes of January 22, 2018 as amended.”

Motion: Tamra Ham Second: Jayne Ludwig

Motion carries.

Abstained: OJ Robinson

III. APPOINTMENT OF TOWN GOVERNMENT OFFICIAL TO THE BOARD OF TRUSTEES FOR LIN-WOOD AMBULANCE SERVICE

Town Manager Burbank opened up the discussion explaining that he was approached by a member of the Lin-Wood Ambulance Service who informed Burbank there was a vacancy on the Board of Trustees, and asked him if he knew of any Lincoln official that may be interested in filling this seat. Burbank explained he would bring this matter before the Board of Selectmen, and suggested Fire Chief Ron Beard be appointed. Selectman Ludwig asked to be briefed on the events at the last budget committee meeting (Ludwig was not in attendance due to illness) pertaining to the financial request for an increase in funding for Lin-Wood Ambulance Service. Lin-Wood Ambulance Board member Ivan Strickon, Chief Robert Wetherell, and Ken Chapman attended the budget committee meeting requesting an additional thirty-five thousand dollars (\$35,000) each, from both Lincoln and Woodstock budget committees. Several budget committee members had questions concerning what this extra money would be used for. Ken Chapman explained this additional funding would help with “staffing issues” (pay is not competitive enough in today’s economy) and equipment upgrades. The Lin-Wood presentation became confusing because it appeared that everyone was not on the same page, and the needs were changing depending on who was speaking and presenting on behalf of the ambulance service (budget committee met twice with ambulance representatives). Town Manager Burbank explained that Lin-Wood Ambulance is a Health Agency that the Town of Lincoln donates money to, and feels this has become a very uncomfortable situation that is being rushed through and not a well-thought-out process. The Board was in agreement that Chief Ron Beard should be appointed to the Lin-Wood Ambulance Board of Trustees and made the following motion:

MOTION: “To appoint Chief Ron Beard to join the Lin-Wood Ambulance Board.”

Motion: Tamra Ham

Seconded: Jayne Ludwig

All in favor

IV. HB 1452 Equalized Property Valuation used to Apportion Expenses in Cooperative School Districts
Discussion

Chairman Robinson explained that HB 1452 is currently before the House, and is relative to equalized property valuation used to apportion expenses in cooperative school districts. If this bill passes, it will supersede the agreement we have in the Lincoln – Woodstock cooperative school district regarding the funding (currently the funding is based on a mix of assessed valuation and student attendance) and would change it so that it would only be based on the assessed and equalized valuation of each town (Lincoln & Woodstock), and the funding would be divided according to the percentages of valuation of each of the two (2) towns. Selectman Ludwig added that based on an email she received from Deb O’Conner, the current split is 65% Lincoln and 35% Woodstock (previously it was 60% Lincoln and 40% Woodstock) and this House Bill will increase it to 75% Lincoln and 25% Woodstock (based solely on property values, Lincoln would see an increase of roughly \$723,000 per year based on last year’s budget). This bill would also eliminate the funding committee, and the state would make the final determination on what percentage from each town is sent to the school district. The Board agreed to keep an eye on this bill and encourage residents to reach out to their representatives.

V. OLD/NEW BUSINESS

Town Manager’s Report

Additional Handicapped Parking at Town Hall

Town Manager Burbank asked the Board if they would be willing to approve one (1) additional handicapped parking space in the Town Hall parking lot. He does not feel that one space is adequate and the Board made the following motion:

MOTION: “To add one (1) additional handicapped parking space in Town Hall parking lot.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion Carries.

Flu Virus Precautions

In anticipation of increased cases of the influenza occurring in our area, Town Manager Burbank has ordered Town Hall staff to utilize recommended precautions to protect themselves from the virus. Any employee showing signs of the influenza is directed to stay home. Town Hall will be providing masks in our lobby along with a notice asking patrons to put on a mask if they have experienced the symptoms of a cold or fever.

Declaration of Candidacy

Any legal voter can file a Declaration of Candidacy between January 24th and February 2nd. The Town Clerk’s office will be open on Friday, February 2nd until 5:00 pm.

Kanc Ski Area

Burbank informed the Board that a couple of the snow guns froze-up (Saturday night into Sunday) and have since been repaired. There was vandalism at the ski area as well (a safety switch was cut up at the top) and we are very fortunate that this was discovered in time, before a child was seriously injured. Chief Smith is working on implementing a video surveillance system at the Kanc, Public Works Garage, and even the Solid Waste Facility, and Town Manager Burbank wants it to be noted that the Police Department is on the look-out for *anyone* attempting to cause vandalism to *any* town property.

Sexual Harassment Training

Selectman Ludwig asked if many people attended the Primex sponsored Sexual Harassment Training. Burbank explained all town employees were able to attend the training and it was well-received.

Riverfront Park, Land & Conservation Grant

The grant application was submitted on Friday, January 26th (Rec Director Tara Tower hand-delivered).

Accufund Accounting Software

Town Manager Burbank reviewed the new software system that Finance Officer Helen Jones has requested in this year's budget. Chairman Robinson was absent from that meeting and Burbank briefly reviewed the highlights from the previous discussion (*see January 22, 2018 meeting minutes*).

Contracted meeting-minute takers for town Committees

Town Manager Burbank explained that the Trustees of the Trust Funds and Budget Committee have requested a budget for secretarial services (\$1,000) for each of these committees to use to conduct their annual business and needs. This will be available to all trustees and boards on an as-need basis, and will not exceed \$1,000 annually (for each committee/board).

Conn Easement

The Board discussed the draft of an easement received from the town attorney for the sewer pipe that is underground and across Bill Conn's property. As part of the negotiation, the Board agreed to waive the water tap fee for the sink and toilet in the garage. The Board made the following motion:

MOTION: "To accept the easement modification agreement between the Town of Lincoln and William and Cindy Conn."

Motion: Tamra Ham

Seconded: Jayne Ludwig

All in favor

This easement agreement will now be forwarded to Bill & Cindy Conn for approval.

Town Report

Chairman Robinson asked if Selectman Ham could get together with Tara Tower to write a piece on the Riverfront Park project for the town report so that the public is aware of the proposed park.

Public Participation

Dave Beaudin asked the Board if Lin-Wood Ambulance was going to ask Woodstock for the \$35,000 budget increase as well. The Board responded that they did, and it was approved by the Woodstock Budget Committee.

Paul Beaudin asked why there were no meeting minutes posted on the town website for any 2018 Board of Selectmen meetings. It was explained that due to the absence of two (2) of the selectmen on various meeting dates, the minutes were unable to be signed until this evening. Robinson explained that there was no Board meeting on January 1st (Holiday); and one selectman was sick on January 8th, then there was no meeting on January 15th (Martin Luther King Holiday), and OJ was away on January 22nd. Beaudin also asked the Board if the Kanc regularly performed safety checks of all the lines and switches. Burbank explained that they do, which is how the workers found out the lines were vandalized. Beaudin also noted that he was under the impression from the budget committee meeting that the Board of Selectmen were going to determine whether or not they were in favor of supporting the \$35,000 Lin-Wood Ambulance budget increase. Selectman Ham explained that they were waiting for the

final printed version of the budget committee's budget from Finance Officer Helen Jones prior to Thursday's (February 8th) hearing, and holding a vote on it then.

Brian Angelone asked the Board if they wanted him to reach out to Tara Tower and Kevin Bell to put together information on the skate board park for the town report. The Board was confident that Recreation Director Tara Tower and Selectman Ham have discussed the report and would coordinate between all parties involved with the project to come up with information for the report.

John Ham encouraged all residents to show up to the Lin-Wood School Board meeting, as having an audience creates better dialogue and input from different people rather than hearing from the same voices.

IV. NON PUBLIC SESSION *Pursuant to RSA 91-A:3:II (e) Litigation*

MOTION: "To go into Non-Public Session pursuant to RSA 91-A: 3II (e) Litigation

Motion: Tamra Ham

Second: OJ Robinson

Motion carries.

The Board went into non-public session at 6:40 pm.

MOTION: "To re-enter public session."

Motion: OJ Robinson

Second: Jayne Ludwig

Motion Carries.

The Board came back into public session at 6:59 p.m.

V. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion:

MOTION: "To adjourn."

Motion: Tamra Ham

Second: Jayne Ludwig

Motion Carries.

The meeting adjourned at 7:04 p.m.

Respectfully Submitted,
Jane Leslie

Approval Date 2 / 12 / 2018



Chairman OJ Robinson



Selectman Tamra Ham



Selectman Jayne Ludwig

January 29, 2018
Board of Selectmen's Meeting
Please PRINT Legibly

Brian Angelone
(Print Name)

Debbie Celino

Jim Valeri


(Sign Name)

Debbie Celino

Jim Valeri

HB 1452 - AS INTRODUCED

2018 SESSION

18-2223
06/10

HOUSE BILL

1452

AN ACT relative to equalized property valuation used to apportion expenses in cooperative school districts.

SPONSORS: Rep. Comeau, Carr. 5; Rep. Cordelli, Carr. 4; Rep. Avellani, Carr. 5; Rep. Nelson, Carr. 5

COMMITTEE: Education

ANALYSIS

This bill requires an annual apportionment of public taxes according to the equalized valuation of cooperative school districts.

Explanation: Matter added to current law appears in ***bold italics***.
 Matter removed from current law appears ~~[in brackets and struck through.]~~
 Matter which is either (a) all new or (b) repealed and reenacted appears in regular type.

STATE OF NEW HAMPSHIRE

In the Year of Our Lord Two Thousand Eighteen

AN ACT relative to equalized property valuation used to apportion expenses in cooperative school districts.

Be it Enacted by the Senate and House of Representatives in General Court convened:

1 1 Repeals. The following are repealed:

2 I. RSA 195:14-a, relative to an alternative method of apportioning operating costs.

3 II. RSA 195:7, II, relative to home educated children not included in apportionment
4 formulas.

5 III. RSA 195:8, relative to reconsideration procedure for cooperative school districts.

6 IV. RSA 195:16, I(f), relative to the method of apportioning capital outlay costs.

7 V. RSA 195:26, III relative to method of apportioning in withdrawal procedure.

8 2 Cooperative School Districts; Costs of Capital Outlay and Operations. Amend RSA 195:7, I to
9 read as follows:

10 I. ~~[If a cooperative school district was organized prior to July 1, 1963, during the first 5~~
11 ~~years after the formation of a cooperative school district]~~ Each preexisting district in a cooperative
12 school district shall pay its share of all capital outlay costs and operational costs ~~[in accordance with~~
13 ~~either one of the following formulas as determined by a majority vote of the cooperative district~~
14 ~~meeting:~~

15 ~~(a) All such costs]~~ **which** shall be apportioned on the basis of the ratio that the
16 equalized valuation of each preexisting district bears to that of the cooperative district~~]; or~~

17 ~~(b) One half of all such costs shall be apportioned on the basis of the ratio that the~~
18 ~~equalized valuation of each preexisting district bears to that of the cooperative district and 1/2 shall~~
19 ~~be apportioned on the average daily membership for the preceding year.~~

20 ~~(c) Some other formula offered by the cooperative school board with the board's~~
21 ~~recommendation, adopted by the cooperative school district and approved by the state board of~~
22 ~~education].~~

23 3 Cooperative School Districts; Certification of District Taxes. Amend RSA 195:14, I(d) to read
24 as follows:

25 (d) ~~[Unless the provisions of RSA 195:14-a are adopted,]~~ The state department of
26 education shall determine each municipality's proportional share of the net appropriation after
27 application of the grants as follows:

28 (1) First, the department shall determine each pre-existing district's proportional
29 share of the amount to be apportioned based on ~~[the cooperative school district formula]~~ **equalized**
30 **valuation.**

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(2) Second, the department shall then deduct each pre-existing school district's adequate education grant.

(3) If the resulting amount is less than zero, the department shall reduce the adequate education grant under RSA 198:41 by the difference.

(4) The department shall notify the commissioner of the department of revenue administration of its determination.

4 Procedure for Formation of Cooperative School District. Amend RSA 195:18, III(e) to read as follows:

(e) The ~~[method of apportioning]~~ *time and manner of payment of shares* of the operating expenses of the cooperative school district among the several preexisting districts ~~[and the time and manner of payment of such shares. Home education pupils who do not receive services from the cooperative school district, except an evaluation pursuant to RSA 193 A:6, II shall not be included in the average daily membership relative to apportionment formulas].~~

5 Procedure for Formation of Cooperative School District. Amend RSA 195:18, III(g) to read as follows:

(g) The ~~[method of apportioning]~~ *time and manner of payment of shares* of the capital expenses of the cooperative school district among the several preexisting districts ~~[which need not be the same as the method for apportioning operating expenses, and the time and manner of payment of such shares].~~ Capital expenses shall include the costs of acquiring land and buildings for school purposes, including property owned by a preexisting district; the construction, furnishing and equipping of school buildings and facilities; and the payment of the principal and interest of any indebtedness which is incurred to pay for the same or which is assumed by the cooperative school district. ~~[Home education pupils who do not receive services from the cooperative school district, except an evaluation pursuant to RSA 193 A:6, II, shall not be included in the average daily membership relative to apportionment formulas].~~

6 Procedure for Formation of Cooperative School District. Amend RSA 195:18, III(i) to read as follows:

(i) The method by which the articles of agreement may be amended with the approval of the board; except that no amendment may permit secession of territory. ~~[The provisions adopted under either subparagraph (c) or (g) above may be subject to review pursuant to an article for that purpose duly inserted in the warrant for a district meeting which may be held at any time after the expiration of the 5 year period measured from the date of the first annual meeting. If the apportionment formula for a cooperative school district has been duly changed, the basis for the apportionment of all such costs may be subject to review pursuant to an article for that purpose duly inserted in the warrant for a district meeting which may be held at any time after the expiration of the 5 year period measured from the date of the meeting at which the last change was made to the cost apportionment.]~~ However, such provisions may be amended at any time in order to permit the enlargement of a cooperative school district or an increase in the number of grades for

HB 1452 - AS INTRODUCED

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- 1 which the cooperative school district shall be responsible.
- 2 7 Effective Date. This act shall take effect April 1, 2019.