

LINCOLN BOARD OF SELECTMEN

APPROVED

MEETING MINUTES

OCTOBER 1, 2018 – 5:30 PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present: Chairman OJ Robinson, Tamra Ham, and Jayne Ludwig

Staff Present: Fire Chief Ron Beard, Captain Jeff Burnham, & Administrative Assistant, Jane Leslie.

Public Present: Dave Beaudin, Roger Harrington, Dave Tauber, Ken Chapman, Rick Kelley, Dennis Ducharme, Jay Scambio, Paul Beaudin, Joel Bourassa, Judy Welch, Steve Tower, Taylor Beaudin, Ivan & Paula Strickon, Margie Gozdiff, Darlene Goodbout, Megan Gaites, Alex Sousa, Tyler Clark, Dave Kraus, Chris Curran, Jean Miguel Bariter, Marshall Miller, and Debbie Celino

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:30 p.m. *Robinson reminded the audience that the Selectmen's meetings are now being recorded (live-streamed) and for all participants to identify themselves when speaking.*

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

The Board reviewed the meeting minutes after the Public Participation

MOTION: "To approve the meeting minutes of September 24, 2018 as amended."

Motion: Jayne Ludwig

Second: Tamra Ham

Motion carries.

Abstained: OJ Robinson

III. SOUTH PEAK Discussion with Rick Kelley, Dennis Ducharme, and Mark Hall

Dennis Ducharme and Rick Kelley addressed the Board and expressed their interest in purchasing the South Peak Development (Inn Seasons/ Riverwalk and Boyne Resorts) and wanted to see how the Board felt about the original 2006 development agreement and if they foresaw any issues. Burbank explained that town staff, Dennis Ducharme and Rick Kelley have searched through Planning Board records for any additional documentation or addendums to the original agreement and have not found anything relative to the South Peak agreement. Selectman Ludwig wanted it noted on the record that the original South Peak Development Agreement was dated May 22, 2006 and recorded with the Registry of Deeds on August 25, 2006. Rick Kelley explained that the original concept anticipated 10-15 years for the completion of the project which is why the development agreement came about in the first place. Robinson sees no reason why the town would renege on its agreement regardless of when it was signed, and would be happy to see something productive come of this land.

Robinson noted that there were terms to the agreement that will have to be reviewed and adjusted according to today's standards (water/sewer tap fees, bedroom tax, Master Plan, Stormwater Ordinance, and impact fees, etc.). Burbank added that the Fire Flow Analysis will be available at some point next week which will also affect the towns ability to sustain future development and firefighting capacity. The Board thanked Dennis and Rick for coming in to begin this important discussion.

IV. BUDGET COMMITTEE/AMBULANCE SERVICE Discussion

Chairman Robinson explained that a recommendation was made during the last Budget Committee meeting to go out to bid for the town's portion (\$75K) of the annual appropriation for the service of Lin-Wood Ambulance (Lincoln and Woodstock equally share this expense).

Lin-Wood Ambulance Board of Director Joel Bourassa addressed the Board and spoke on behalf of the Board of Trustees. Bourassa introduced the new Chief of Services for Lin-Wood Ambulance, Dave Tauber who took a moment to greet the Board and provide a brief synopsis of his work accomplishments as an Emergency Medical Technician and Paramedic. Tauber was honored to work with, and lead a strong group of EMS volunteers who provide stellar care and services to the Lincoln-Woodstock communities.

Bourassa gave a recap of the 50-year history that both Woodstock and Lincoln share with the ambulance service as well as Linwood Medical Center, and explained that the \$75K donation that each town (Lincoln & Woodstock) contributes to the ambulance service covers payroll and stipend fees.

Selectman Ham asked Paul Beaudin if he wanted to add anything to the conversation since he had brought this discussion up at a recent Budget Committee meeting. Beaudin said that he did not want to speak on behalf of the Budget Committee and clarified that the committee had discussed this as a group and voted to bring up the idea of going out to a competitive bid process to the attention of the Selectmen. Ham explained that this is not a “service” the town pays for but rather a charitable donation to a health service agency. Ludwig added that she too did not want to sever the relationship with the ambulance service or Woodstock, and that both towns are getting a great deal and outstanding emergency care services.

Town Manager Burbank explained that the town and its committees do not have the authority to bid out this service as this is not a town department but rather health appropriation in the town budget. Lin-Wood Ambulance submits an annual request for funding (donation) just as other local non-profit healthcare agencies do on an annual basis.

Selectman Ham researched emergency services costs and came up with the following information: For a municipality to own/operate an ambulance service, at a minimum, it would cost \$192,500. (over and above what is theoretically billed/collected); for a private (for-profit) ambulance service to come in and provide the same level of service the town currently receives, it would cost \$100,000 (minimum) and the ambulance service would do the billing and keep the revenues (to offset costs). Ham’s point was that the \$75K donation is a bargain for the town and there is no reason to change anything.

Ken Chapman felt that there should be a more formal relationship between the ambulance service and the two (2) towns because it is difficult for them to purchase vehicles and equipment on credit without a secured relationship or formal contract for service. Dave Tauber reminded the audience and Board that the ambulance crew is volunteer and does not even make minimum wage when responding to the community’s emergency calls.

Chairman Robinson stated that he is not interested in changing anything, and apologized to all of the Lin-Wood Ambulance members that this issue had been brought up in the first place. Robinson recognized that each and every member of the ambulance service takes valuable time out of their life each and every day to respond to Lincoln and Woodstock’s emergency events, and they should not have to take more of their valuable time to come out tonight to defend their services. Robinson suggested that in the near future they explore a written commitment between the three (3) entities (Lin-Wood Ambulance, Lincoln & Woodstock) to secure the future of their emergency services relationship. The Board expressed their gratitude and thanked the entire crew and trustees of Lin-Wood Ambulance Service for taking the time to come in this evening.

V. OLD/NEW BUSINESS

Town Mangers Report

Meeting with FEMA Representative, Perry Plummer:

A meeting is scheduled for October 15th at 3PM to meet with FEMA Director of Emergency Management, Perry Plummer to discuss mitigation funding for the levee.

Levee/USACE:

Town Manager Burbank met with representatives from the U.S. Army Corp. of Engineers to discuss the levee. The goal of the meeting was to determine the best way to return the levee back into an "active" status as well as FEMA Hazard Mitigation Grant Funding. The levee project is progressing well and will hopefully be completed by the end of November. Sustainable measures have been implemented using giant concrete blocking/boulders that will reinforce the levee and aid in reducing/eliminating long-term risk.

Chairman Robinson explained that the levee is being rebuilt to the standards of the 1960's, and the reason for placing boulders along the toe of the granite slope is to prevent the scouring that is causing the granite blocks from slipping. The town is responsible for maintaining the levee, and the mitigation funding would help save the town significant future maintenance costs with these preventative measures.

Transfer Station Attendant:

The Lincoln-Woodstock Solid Waste Facility has a part-time job opening (16 hours per week).

The Landing:

The Bankruptcy Court has hired a commercial real estate broker to market The Landing property. There are several potential buyers at this time who will be meeting with the town in the near future.

Sewer Lagoon Levee damage:

Surveyors have come in and delineated the actual damages to the levee at the sewer lagoons. Town Engineer Ray Korber is obtaining cost estimates and permitting (DES) to get the levee repaired as soon as possible.

Riverfront Skate Board Park:

The town is still waiting for the grant letter which was supposed to be sent out in late September. Burbank has discussed this matter with Rec. Director, Tara Tower who will be following up with the status of the letter as soon as possible. Ham added that the skate park fundraiser that was held at One Love Brewery and raised a little over \$4100 dollars which has brought them close to their overall goal of \$100K (including in-kind donations).

Hoyle & Tanner Water Report

There are a few edits that are being completed at this time, and Hoyle & Tanner should have the full report finalized by the end of the week. Burbank recommended to Hoyle & Tanner that they officially present their findings to the Board in person.

Police Department Investigation:

The third-party review is being drafted and the final report should be available this week.

Public Participation

Taylor Beaudin asked the Board if the riverbank repair project at the Sewer Lagoons would be going out to bid. Burbank explained that as soon as the town engineer has completed all of the permitting requirements, the job will go out bid.

Paul Beaudin asked Selectman Ham why she singled him out during the ambulance service discussion this evening. Ham responded that at the last Selectmen's meeting the issue was not discussed and she wanted to make sure any questions Paul (Budget Committee member) may have had were addressed. Paul also noted that Town Manager Burbank was going to check with the town's attorney to see if it was plausible for the Budget Committee to request to view the ambulance service budget. Burbank responded that town counsel stated if an organization is willing to provide this documentation, there were no issues. Beaudin noted for the record that the Budget Committee vote to speak with the Board of Selectmen about this issue was 6 or 8 in favor, and 2 were not. Beaudin also noted that Burbank had mentioned during a previous discussion the possibility of consolidating the Fire Department and ambulance service. Burbank clarified that the question arose as to whether or not there was a cheaper way to provide an ambulance service to the town, and his response was that the only way he could fathom a better deal than what the town currently receives from Lin-Wood Ambulance would be if the Fire Department had a 24/7 (full-time) Fire Department (the Fire Department would then be able to add an ambulance or two). A discussion ensued about the many variables involved with the ambulance service and what benefits the town most.

Dave Beaudin addressed the Board with information concerning a local contractor that has been "bad mouthing" various town departments, and most recently, comments made by this contractor about the Water Departments recent hydrant flow testing, stating it caused water breaks in the Beechwood area. Beaudin explained that this is false and he did not conduct any hydrant flow testing in the Beechwood area. Beaudin also noted that he had previously brought this to the attention of the Town Manager and Nate Hadaway, and now to the Selectmen, and does not feel as a taxpayer that it is in the best interest of the town to contract with individuals/contractors that continually speak negative of the town.

Burbank responded that he has always had an open-door policy with all local contractors and hears from them occasionally on issues of concern. It appears that this situation Dave is talking about is second-hand information and the town will remain vigilant with the choices and decisions it makes.

Roger Harrington asked how the retention ponds construction repairs were coming along up at The Pines. Burbank explained that it was his understanding that Horizons has been involved and working on approving the new work being done on the ponds.

Paul Beaudin asked if there was any new information or updates on the Police Department internal investigation. Robinson explained that no information has been received at this time, however, the written report should be available by the end of the week. Beaudin asked if this report or recommendations would be made public. Robinson was not certain, but felt if the report was made public it would have to be redacted.

Paul Beaudin asked if the South Peak Resort Development agreement was already approved or if they will have to come back in front of the Planning Board. Robinson explained that the Master Plan is approved (overall scope of development) and as each section is developed they will need to go in front of the Planning Board for a Site Plan Review.

Captain Burnham updated the Board on the following issues: The R.A.D. (Rape Aggression Defense) class is going to be starting up this week and will be held at Live a Little Fitness, 25 South Mountain Drive.

Coffee with a Cop will be held this Wednesday at Dunkin Donuts from 7:00 am to 9:00 am.

The Castlebury Craft Fair is this weekend and the department is preparing for heavy traffic and high volumes of tourists.

The Police Department is participating in the Beards for Bucks fundraiser, and this will go on for the entire month of October.

A new surveillance system is being installed, and the entire Town Hall building will have video surveillance 24/7.

Property Tax Levy

The Board reviewed the Property Tax Levy and made the following motion:

MOTION: "To approve the Property Tax Levy as presented."

Motion: OJ Robinson Second: Tamra Ham Motion carries

VI. NONPUBLIC SESSION Pursuant to RSA 91-A:3: II(a,c,e)

MOTION: "To go into Non-public session pursuant to RSA 91-A: 3II(a,c,e) Two (2) Litigations, Police Department, Reputation, Trustees of the Trust Funds)."

Motion: OJ Robinson Second: Tamra Ham Motion Carries.

The Board went into non-public session at 7:20 pm.

MOTION: "To re-enter public session."

Motion: OJ Robinson Second: Tamra Ham Motion Carries.

The Board came back into public session at 7:35 p.m.

VII. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: OJ Robinson Second: Jayne Ludwig Motion Carries.

The meeting adjourned at 7:40 p.m.


Respectfully Submitted,
Jane Leslie

Approval Date 10 / 15 / 2018


Chairman OJ Robinson


Selectman Tamra Ham


Selectman Jayne Ludwig

October 1, 2018
Board of Selectmen's Meeting
Please PRINT Legibly

Margie Gordoff
(Print Name)

Jay Scambra

Darlene Goodbout

Judy Welch

Megan Grates

Alex Sosa

Tyler Clark

Dave Trubor

Dave Kraus

Ken Chapman

Ivan Strickon

Chris Cuman

Annie Procharne

PAULA STRICKON

Debbie Colino

Roger Harrington
JEAN MIGUEL BAKITER
MARSHALL MILLER

(Sign Name)

Darlene Goodbout

Judy Welch

Megan Grates

Alex Sosa

Tyler Clark

Dave Trubor

Dave Kraus


Ken Chapman

Ivan Strickon

Paula Strickon

Debbie Colino

Roger Harrington
JEAN MIGUEL BAKITER
MARSHALL MILLER

Name	Signature
Steve Tower (Print Name)	 (Sign Name)

