

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
OCTOBER 6, 2014
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present: O.J. Robinson and Tamra Ham.

Excused Absence: Patricia McTeague.

Staff Present: Town Manager Burbank, Recreation Director Tara Tower, Fire Chief Ron Beard, and Recording Secretary Brook Rose.

Public Present: Dave Beaudin, Mary Conn, Jason Lafontaine, Brian Angelone, and Kevin Bell.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:30pm.

II. MINUTES OF THE PREVIOUS MEETING

MOTION: "To approve the minutes of the September 29, 2014 Board of Selectmen's meeting."

Motion: Tamra Ham

Second: O.J. Robinson

Motion carries.

III. PROPOSED SKATE PARK DISCUSSION

Town Manager Burbank began the discussion by stating that the board is willing to move forward with the site work for the skate park but would like assurance from the LinWood Skate Park Committee that they are in fact ready to start construction in 2016. This is necessary so that the Town may budget accordingly. At this time Kevin and Jason reaffirmed that they should be ready for construction in 2016. They explained that the committee is working towards a more accurate cost estimate that includes in kind match.

Kevin then presented two different design options for the skate park that were drawn up by the company, Spohn Ranch Skateparks. This company is one of the pioneering firms for skate park design. They are the company that designed the first X Games skate park. Both proposed designs will incorporate the community and history of the Town as well as natural landscaping. The board liked both designs and agreed to move forward with whichever design the committee recommends.

Mr. Burbank stated that the soil samples and preliminary engineering are in the works. O.J. replied that there are funds in the Village Core Capital Reserve fund that can be used to pay for this work. Kevin explained that the committee is exploring grant options as well as looking for local donations of materials, labor and other in kind match. Tara Tower added that she is also researching some grant possibilities. O.J. stated that the Town does not have funds for construction set aside for the park but will help with in kind site work. He added that the Town is in need of more municipal parking so that may be incorporated into the site work and design for the area surrounding the skate park. This would be at the expense of the Town. Tamra Ham added that the parking area may be gravel for a time before

it can be paved. Mr. Burbank stated that the quicker the committee decides on which design option they'd like pursue, the better. The skate park design can then be presented to the Town's engineer for preliminary site work design. The Town plans to clear, level, and seed the area. The next step will be for Spohn Ranch Skateparks to meet with the Town's engineer to lay out the conceptual design of the actual park at the location set aside in Town.

The board suggested members of the committee be at Town Meeting to gain support for the park and to familiarize the community with their plans. They also suggested that Recreation Director Tara Tower put an article about the skate park in the annual town report with some pictures of the design. This evening's presentation will be available on the Town's website, Facebook, as well as being attached to the meeting minutes.

IV. OLD/NEW BUSINESS

July 4th Events

Recreation Director Tara Tower updated the Board on the status of the July 4th events. She stated that she spoke with the Chamber as well as Danielle Avery, the advisor to the LinWood Class of 2018. The Chamber has agreed to continue to market all of the festivities in Town and the class of 2018 plans to oversee the games for the next four years. Rotary will continue the fundraiser barbeque for the townspeople and expressed to Tara that they are happy that they will no longer be competing with the Friends of Rec barbeque. Rotary has discussed moving the location of the barbeque to the front field and all parties are in favor of that idea.

Tamra Ham brought up Paul Beaudin's recent statement that he plans to bring this issue to Town Meeting as a warrant article. Her concern is that if this event goes to a warrant article, it will take away from what the school is doing. She disagrees completely with having this be a Town run event. Tara added that the school is very excited to continue overseeing the games for the next four years and beyond and that the reason we saw more residents attend the games last year was because the school children were involved. Mr. Burbank stated that Paul believes the Town should run this event and that a warrant article should be expected. Tara replied that she does not agree that the Town should duplicate what the school is doing as it will take away from the class. Danielle Avery had informed Tara that the money that was raised last year is being put back into the event as a service to the community. It is not a fundraiser and everything is free for participants.

After an in depth discussion, O.J. Robinson stated that the Town has not run this event for as long as he can remember. He added that it is important for the Town to make sure this event continues and that the ownership of the event is unimportant. Tara replied that she will continue to represent the Town as a liaison to the Chamber and the School. O.J. added that he would like Tara to continue to openly communicate with all involved parties and keep the board informed. If funds are needed for the event, he would like to see that incorporated into the budget and not have local businesses solicited for funds. Tara Tower agreed and will put \$500 in the budget for this event.

O.J. Robinson commented that he has spoken with Joel Bourassa, Selectman in the Town of Woodstock and Mr. Bourassa agrees that the most logical place to set aside funds for the event is in a separate line item in the Recreation Department Budget. The Town of Woodstock is also in favor of keeping the event going and agrees to discuss each Town setting aside \$250 in the budget for it. This will be confirmed when both boards meet together to discuss next year's budget.

Review of Personnel Policies

As Patricia McTeague was not able to be at the meeting tonight, the board agreed to postpone discussing the personnel policies until a later date. The board had a brief discussion about sick time, short and long term disability. They agreed to schedule a work session at a later date to discuss further.

Herb Lahout

After receiving another e-mail from Mr. Lahout requesting further explanation from the board, the board responded by stating that Mr. Lahout had the opportunity to discuss his concerns at last week's meeting and the matter has since been closed. The Board asked that Mr. Lahout's e-mail be attached to the meeting minutes. O.J. Robinson also stated that the board has received correspondence from David Rogers containing a transcript of text messages between him and Mr. Lahout. Tamra Ham stated that Mr. Rogers came to her home to make her aware of the texts. O.J. added that Mr. Rogers also approached him to make sure the board had received the transcript of text messages between him and Mr. Lahout. O.J. acknowledged that what is said in a private conversation between private citizens is very different from what is spoken at a public meeting. O.J. then read the following text sent to Mr. Rogers from Mr. Lahout on April 4, 2014:

Mr. Lahout states, "...is full of *!#@. Worse than the Lebanese!!"

Mr. Robinson then questioned the board as to whether they believe it is worth responding to Joe Kenney, Jeff Woodburn, and Edmond Gionet regarding their recent statements about the accusations against the Town of Lincoln. Mr. Burbank replied that he believes these gentlemen, as politicians, did the Town a disservice by making statements about the Town without even contacting the Town for the other side of the story. They would have been wiser to see how events unfolded before publicizing their statements. He encouraged the Board to respond to them. O.J. Robinson provided a statement he prepared on behalf of the Board to Mr. Kenney, Mr. Woodburn, and Mr. Gionet. He said that the statements made by these gentlemen did not prompt the Town to hold an emergency meeting. Their comments were unnecessary and politically motivated. The board asked that their letter to these gentlemen be attached to the meeting minutes.

Town Manager's Report

South Peak Water System

Town Manager Burbank discussed with the board some necessary upgrades to the South Peak water system. He recently notified the property owners in this area that the Town will no longer be issuing land use certificates for this area until that water system is upgraded. The Town cannot provide adequate fire protection to this area until the water system is upgraded. The board discussed this matter in depth

and asked that Public Works Director Bill Willey attend an upcoming meeting to discuss the details of the upgrades the private landowners as well as the Town needs to do to this water system. O.J. Robinson stated that there are funds set aside for expanding the third water cell. He would like to see the Town move forward with this upgrade as soon as possible, perhaps even this winter.

Loon Mountain Bridge Update

The bid opening for the Loon Mountain Bridge project is scheduled for next week.

Town Hall Stairs

Town Manager Burbank would like to start this project with the \$15,000 currently budgeted for it. He is looking to start the demolition before the end of this year.

Common Man Lease

Mr. Alex Ray will be attending the November 3rd Board of Selectmen's meeting to discuss the lease agreement for the Town owned property abutting the Common Man restaurant.

Letter from Rick Sakakeeny

O.J. read the following letter received by the Town into the meeting minutes:

Dear Mr. Burbank,

My name is Richard Sakakeeny. I own a home at 46 Bunker lane in Lincoln and attended the June 13, 2014 levee inspection. Subsequent to the inspection, I had a telephone conversation with Steve Doyan of the DES to discuss the situation. My conversation with Steve was very informative and I was able to understand the DES' position a little better after our call. In summary, we both agreed that the situation with the levee is quite complicate and he suggested that I should start an informal dialog with Town officials to see what we might be able to work out to avoid costly litigation.

I think that's a good place to start.

I would like to set up an informal meeting with you (and maybe OJ?) along with a member of the Fairways Condo Board to discuss the status of the easements that were being drafted back in January 2013 for my and the other property owners approval (we never received them) and what the impediments or obstacles are to the Town moving forward with carrying out its responsibilities under the agreement with the Army Corps of Engineers. I realize that the voters did not approve funding for the project by the required majority at the last Town meeting, but I would like to begin a cooperative dialog to see what we need to do to put the pieces in place for a resolution to this problem.

I am available either October 1st or 8th (the 8th is preferable) mid - morning or early afternoon if either of these dates work for you. If not, please advise several alternative dates and I will look at my schedule.

I thank you in advance and look forward to hopefully setting up a meeting.

Sincerely,

Rich Sakakeeny

The Town responded as follows:

Rich:

We did have an initial meeting with our attorney regarding the South Mountain Partners litigation. I specifically asked our attorney if we could meet with property owners regarding this issue. He has advised us to not discuss the issue until such time as he has had time to adequately review the matter. As you may or may not be aware there are a lot of "moving parts" to this issue, one of which is a dictate from the voters at last March town meeting to determine who owns the structure.

Sincerely,

Alfred Burbank

After a brief discussion, the board stated that they could meet with homeowners however they could not be very specific about the project as the sentiment by the voters at town meeting was to first find out who owns the levee. Since that time, contradictory evidence has been discovered and there is nothing further to report until the Town receives an official report from Town Counsel.

Beechwood Drainage

The Beechwood drainage project is progressing. A large section of the roadway has been stabilized. Other problematic areas have been identified. Town Manager Burbank retained Hoyle & Tanner to take a second look at their original design to address these problematic areas. Mr. Burbank is still waiting to hear from Loon Mt. regarding their plans for updating the sewer/water in this area. Town staff is reviewing the budget to see if the Town will be able to upgrade the section of drainage at the intersection of Black Mountain Road and East Branch Drive. Hoyle & Tanner is currently reviewing their original design and will be providing an engineering estimate to complete this section. Reconstruction of this area is critical in controlling the runoff from the BeechWood One Development. As of this time, the Town has completed all of the work that is going to be done this year. More extensive work will need to be done in 2015 on the lower part of this road. The board further discussed the creation of a village district for this area.

School Board Resignation

O.J. Robinson read a letter of resignation to the School Board from Paul Rand. He stated that this is not necessarily a town issue but it is important for the townspeople to be aware of. The letter is as follows:

To Whom It May Concern:

Due to my belief that inequities exist among both school board members and administration personnel, I feel that I can no longer perform my assigned duties as a functional member of the SAU 68 School Board in a responsible and appropriate manner. Therefore, I submit my resignation effective immediately. Thank you for your attention in this most disappointing situation.

Sincerely,

Paul Rand.

Update on Cemetery Expansion

Town Manager Burbank informed the Board that he has spoken with Bill Willey about the proposed expansion to the cemetery. Mr. Willey had mentioned that there have been times that that lower area of the cemetery has flooded but he did not have any objections to the expansion. Mr. Willey has spoken with the State in the past about the topography issues and the State has no objections to the Town filling the lowlands. Mr. Burbank will speak with Town Counsel regarding what steps need to be taken to turn over town land to the cemetery.

Return of the Ice Castle

Mr. Burbank informed the Board that he was approached by the owners of the business that created the ice castle at Loon Mountain last year. They would like to return to Lincoln and are looking at alternative sites for the castle including the Whale's Tale parking lot and the Hobo Railroad parking lot. Mr. Burbank will be meeting with them to discuss their needs regarding water. He added that the Town has a potentially stressed water system now and permitting the ice castle to use the Town's treated water will place a big demand on the water system especially as they want to double the size of the castle this year. Alternative water sources were discussed. The board expressed the fact that they welcome the return of the ice castle and are willing to work with the business to bring it back this year.

Town Hall Energy Audit

After reviewing the Town Hall's high electric bill, Tamra Ham requested town staff look into a possible energy audit for the building.

V. NON PUBLIC SESSION pursuant to RSA 91-A:3II(a,e)

MOTION: "To go into Non-Public Session pursuant to RSA 91-A:3II(a,e) personnel ."

Motion: Tamra Ham Second: O.J. Robinson Roll call vote was all in favor.

The Board went into non-public session at 7:50pm.

MOTION: "To enter back into public session."

Motion: Tamra Ham Second: O.J. Robinson Roll call vote was all in favor.

The Board came back into public session at 8:15pm.

VI. ADJOURNMENT

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: O.J. Robinson Second: Tamra Ham All in favor.

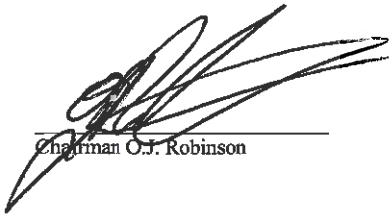
The meeting adjourned at 8:20pm.

Respectfully Submitted,

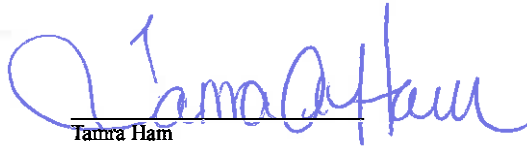


Brook Rose

Approval Date 10/20/14



Chairman O.J. Robinson



Tamra Ham



Bigger



- The following concepts will cover roughly **4,000 to 6,000 square feet.**
- **2x to 3x larger** than initial concept.
- Working on building a more accurate financial estimate.



E-NEWSLETTER

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SKATE PLAZAS

WHEEL-FRIENDLY TERRAIN ARTFULLY WOVEN INTO PUBLIC SPACES

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[SESSIONS](#)

[SKATEPARK CONSTRUCTION](#)

[SKATEPARK DESIGN](#)



Design. Build. Come Together.



Spohn Ranch has also been considered one of the industries' **pioneering firms** for their lead role in **transforming skateparks into vibrant community spaces** that challenge skaters while engaging the average pedestrian.

Their use of the term "skateable art" in 2008 helped pave the way for a new generation of skateable landscapes that **challenged the notion of skateparks as dull, fenced-in facilities** that should be hidden from the public eye.

Concept A





Concept A



Concept B



Concept B

Benefits of Bigger



- Construction **phases**
- **Integrated** community area
- Incorporate **local history**
 - logging, railroad, etc.
- Attractive to **all ability levels**
- Accommodate **more skaters & families**
- **Variety** of park features

Current Activity



- GoFundMe page
- LinWoodSkatePark.com
- Fall fundraiser
- Grants

In-Kind Material + Service Donation List



EQUIPMENT

- ☐ Excavator & mini-excavator
- ☐ Skid steer
- ☐ Roller
- ☐ Concrete pump

PROF. SERVICES

- ☐ Soil borings & geotechnical report
- ☐ Topographic survey & benchmark/control
- ☐ Permitting
- ☐ Landscape design
- ☐ Civil engineering

In-Kind Material + Service Donation List (cont.)

MATERIALS

- ☐ Temporary construction fencing, toilet, dumpster, power & water hook-up
- ☐ Structural fill material
- ☐ Base course
- ☐ Concrete supply
- ☐ Rebar
- ☐ Framing lumber
- ☐ Galvanized steel (edging, coping & grind rails)
- ☐ Drains, drain lines & irrigation lines
- ☐ Plants & sod
- ☐ Site amenities
(signage, seating, trash receptacle, water fountain, etc.)



In-Kind Material + Service Donation List (cont.)



LABOR

- ☐ Demo, clearing, grubbing & disposal
- ☐ Scarify and re-compact sub-grade (over-excavate if necessary)
- ☐ Import & place structural fill material
- ☐ Import & place base course
- ☐ Rough grading
- ☐ Concrete flatwork
- ☐ Saw cuts, cold joints & caulking
- ☐ Landscaping

OTHER

- ☐ Crew lodging & accommodation

THANK YOU.





facebook.com/linwoodskatepark
linwoodskatepark@gmail.com

BUILDING A SKATEPARK – IN-KIND MATERIAL & SERVICE DONATIONS

EQUIPMENT

- Excavator/mini-excavator
- Skid steer
- Roller
- Concrete pump

MATERIALS

- Temporary construction fencing
- Temporary toilet
- Temporary dumpster
- Temporary power & water hook-up
- Structural fill material
- Base course
- Concrete supply
- Rebar
- Framing lumber
- Galvanized steel (edging, coping & grind rails)
- Drains, drain lines & irrigation lines
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- Site amenities (signage, seating, trash receptacle, water fountain, etc.)

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PROFESSIONAL SERVICES

- Soil borings & geotechnical report
- Topographic survey & benchmark/control
- Permitting
- Landscape design
- Civil engineering

OTHER

- Crew lodging & accommodation

townhall

From: Herb Lahout <hlahout@aol.com>
Sent: Wednesday, October 01, 2014 12:23 PM
To: oj@cpointadvisors.com; Peter J Malia; townhall; planning; townmanager; Tamra Ham; Patricia McTeague
Cc: courierreporter darin; Caladonsn Rob; <mcote@unionleader.com>; <dsolomon@unionleader.com>; Barry P. Lunderville
Subject: Selectman's meeting

Dear Chairman Robinson,

During Mondays Selectman's meeting you stated I "engaged in profanities and abusive behavior" toward town staff.

Kindly, further explain what you mean and offer me concrete examples so I can talk appropriate action.

Sincerely, Herb Lahout

Herb Lahout iphone
603-616-7991
hlahout@aol.com
www.lahoutspd.com