

**LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
NOVEMBER 26, 2018 – 5:30 PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

APPROVED

Board of Selectmen Present: Chairman OJ Robinson, Tamra Ham, and Jayne Ludwig

Staff Present: Fire Chief Ron Beard & Administrative Assistant, Jane Leslie.

Excused: Town Manager Burbank

Public Present: Dave Beaudin, Roger Harrington, Debbie Celino, Jim Welsh, Dave Tomaso, Dave Beaudin and Rick Elliott, The Pines Developer.

I. CALL TO ORDER

Selectman Ludwig arrived late to meeting.

Chairman Robinson called the meeting to order at 5:48 p.m.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the Board of Selectmen meeting minutes of November 12, 2018 as amended.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

MOTION: “To approve the Board of Selectmen Non-public meeting minutes of November 12, 2018 as presented.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

III. THE PINES RETENTION PONDS *Discussion with Rick Elliott*

Chairman Robinson thanked Mr. Elliott for attending this evening’s meeting and asked him to update the Board on the status of the work on the retention ponds up at The Pines Development, as well as the status of Mr. Elliott’s engineer signing off on the affidavit for the retention ponds. Robinson explained there is a history with the retention ponds since their inception of never working properly due to their design.

Mr. Elliott explained that the work was completed in September and he had called for the engineer to come out and sign-off on the new re-designed ponds “as built.” Elliott presented the Board with copies of the drawings of the retention ponds (see attached) and reviewed them with the Board. Elliott reviewed the intent of the retention ponds explaining the mechanics behind the retention process and explained that the reason the engineers have not signed off on the re-designed ponds is because it has not stopped raining long enough for the engineers to adequately inspect. The work was originally completed in September according to the re-design, however, the weather never stayed dry long enough for the engineers to observe the retention ponds operate. Now that frost is beginning to set in, it will not be possible to observe the ponds operate because they begin to freeze up for the winter months. Elliott did note if the Board felt it was important enough, he could drill through the ice and have them do an “as-built.” The Board continued to ask questions in hopes of gaining a better understanding of how the retention ponds will filtrate and how the overflow operates at various elevations etc.

Robinson summarized the discussion by stating to Mr. Elliott that at this point the ponds are built according to the approved re-design plans and meets the towns stormwater runoff quality/quantity standards, and the reason for the lack of engineer approval is due to the inability to have three (3) days

of no precipitation since the completion of the work. Mr. Elliott said he would like to wait until spring to conduct the testing and the Board agreed. Robinson noted that he is concerned that the work will get done in the spring (and done correctly) and that more units will not be sold without this matter being taken care of properly. Elliott reassured the Board that this work has been completed according to the re-design plans and he will have the engineers "as-built" affidavit signed. Robinson explained that the town would like to have some security in guaranteeing that the work will be done, and he does not want to order a cease and desist on the selling of any units, but would appreciate if Mr. Elliott would guarantee that the remaining work will be completed prior to any new phases being implemented.

Elliott mentioned to the Board that he wanted to discuss the towns water issues and offered a temporary solution to firefighting suppression concerns. Elliott explained that there is a pond on the site that is easily accessible at ground level, and he could install a dry hydrant that could easily access an estimated million gallons of water from the pond that is fed by a stream. Robinson noted that this had been mentioned at the last Ad Hoc Water Committee meeting as one of many possible solutions. The Water Committee was created to look at the town's domestic drinking water issues and fire flow concerns and will be coordinating with Chief Beard as to the most practical, easiest, and most-needed solution for the fire departments ability to obtain water to fight fires. Robinson explained that a joint cooperation with Elliott would be welcomed and mutually beneficial.

At this time, Chairman Robinson opened the meeting up to the public to ask any questions they may have on The Pines retention ponds.

Roger Harrington asked Mr. Elliott if he ever had the pond area perk tested. Elliott explained that a perk test was done prior to the ponds being installed and the area and size was based on the perk test results. Mr. Harrington presented some photos he had taken of the pipe that leads to the river and showed them to the Board and Mr. Elliott. Elliott explained that the photos Harrington was presenting were pictures taken during the pond's construction process (Mr. Elliott went on to explain the various photos Harrington presented).

IV. OLD/NEW BUSINESS

Town Manager's Report

There was no Town Managers Report this evening.

Old/New Business

Sewer Lagoon Levee

A preliminary engineer report was received for the damage to the sewer lagoon and it was the engineers' opinion that the damages are the result of this past summers flooding, and an application has been filed with FEMA for mitigation funding. A design that is comparable to the original design is being looked at and work will hopefully be done over the winter prior to spring run-off.

Draft Ambulance Contract

Chief Beard explained that Joel Bourassa has received a copy of the draft agreement but it has not been submitted to the Ambulance Board as of this time. The Board would like to meet with Woodstock Board of Selectmen on 12/4/18 to discuss further. Robinson explained that the draft agreement is a direct result of a previous Selectmen's meeting that the ambulance director had attended a short while ago, and Robinson emphasized that this draft agreement is simply a rough draft to get the process of creating a formal contract underway. This contract represents a long-term commitment on the part of all involved parties to solidify the relationship between Lincoln, Woodstock and the Ambulance Service.

Trustees of the Trust Funds Meeting with the Attorney General

The meeting schedule for November 27th has been rescheduled due to the impending weather and will be held on Friday, November 30th at 9:00 a.m.

Senior Christmas Party

The Senior Christmas Party will be held on Tuesday, December 4th at the Woodstock Station from 10:30 a.m. to 1:00 p.m.

Town Employee Christmas Party

The Town's Annual Christmas Party will be held on Friday, December 14th at the Woodstock Station from 6:00 p.m. to 10:00 p.m. R.S.V.P. is requested by 12/05/18.

Town Sidewalks

Selectman Ludwig noted that a complaint was received concerning winter snow removal and the salt on the sidewalks getting on to residential lawns. Selectman Ham explained there is no easy remedy to prevent this from happening and any alternative solution will be costly and time-consuming. The town is also liable for any pedestrian that happens to fall on the sidewalk because it is not cleared properly during the winter months.

Public Participation

Fire Department v. Police Department Basketball Game

Then Lincoln Fire Department played the Lincoln Police Department over the weekend and the Fire Department were the victors! All had a great time and plan on doing this again next year.

Credit Card Policy Amendment

The Board reviewed and signed an amendment to the towns current Employee/Department Head Credit Card Policy. The one sentence being added to the policy is as follows under the AUDITS Section:

"Random audits may be conducted for both card activity and receipt retention as well as statement review by the finance office..." The Board made the following motion:

MOTION: "To accept the amendments to the Credit Card Policy."

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

V. NON-PUBLIC SESSION Pursuant to RSA 91-A:3: II(a,c,e)

There was no Non-public session

VII. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

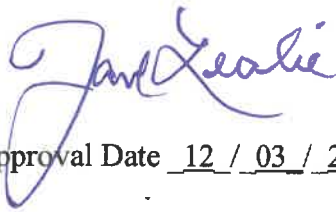
Motion: OJ Robinson

Second: Tamra Ham

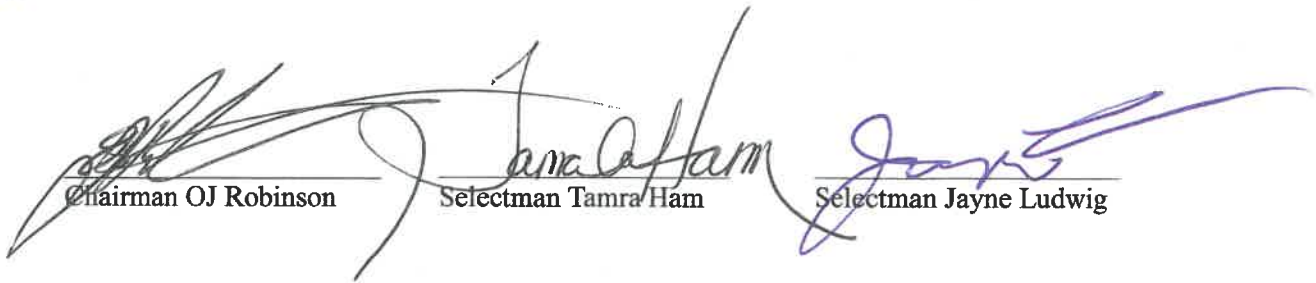
Motion Carries.

The meeting adjourned at 7:00 p.m.

Respectfully Submitted,
Jane Leslie



Approval Date 12 / 03 / 2018



Chairman OJ Robinson Selectman Tamra Ham Selectman Jayne Ludwig

November 26, 2018
Board of Selectmen's Meeting
Please PRINT Legibly

Roger Harrington
(Print Name)

David Tomaso

Rick Elliott

Jim Welsh

Debbie Celino

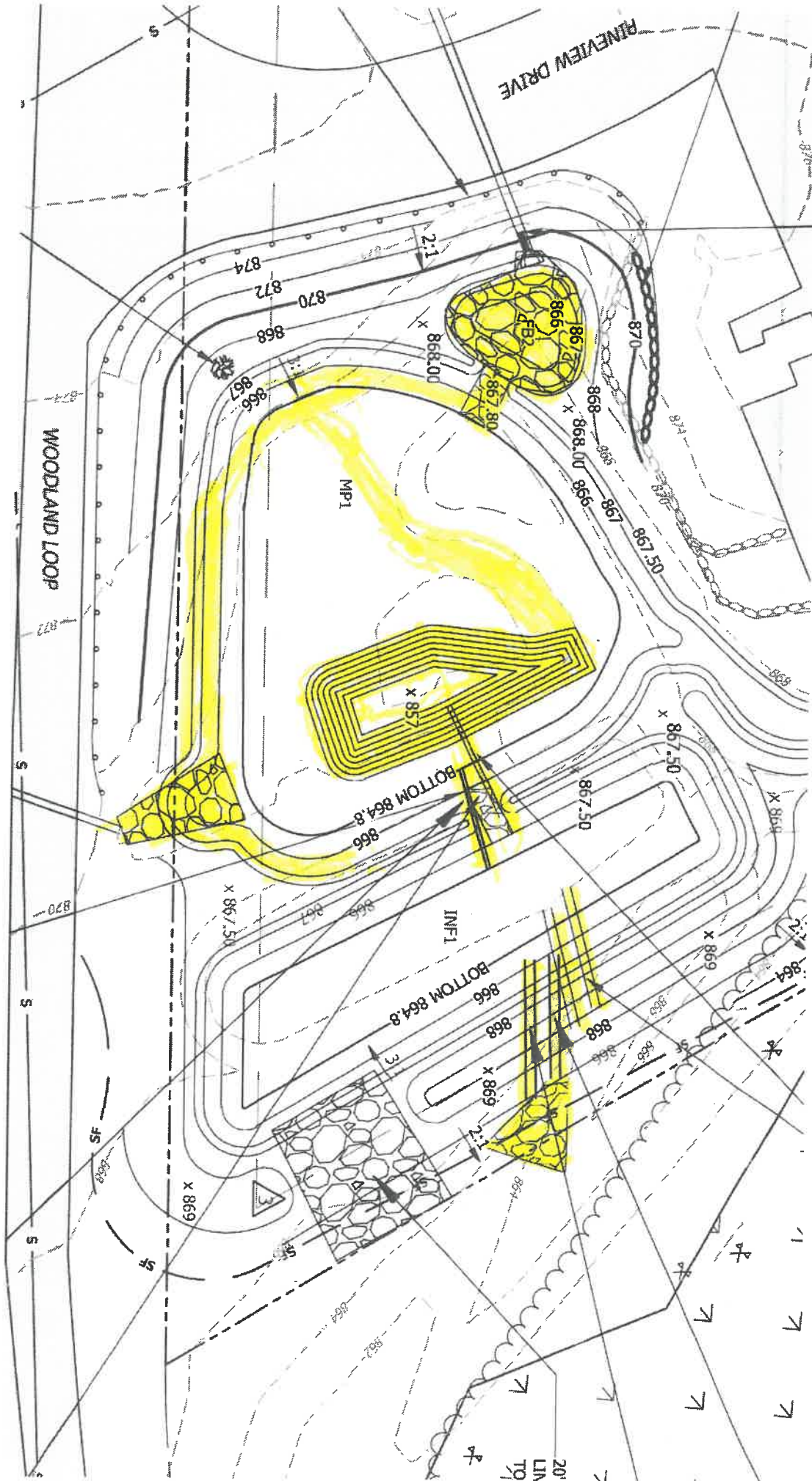
Roger Harrington
(Sign Name)

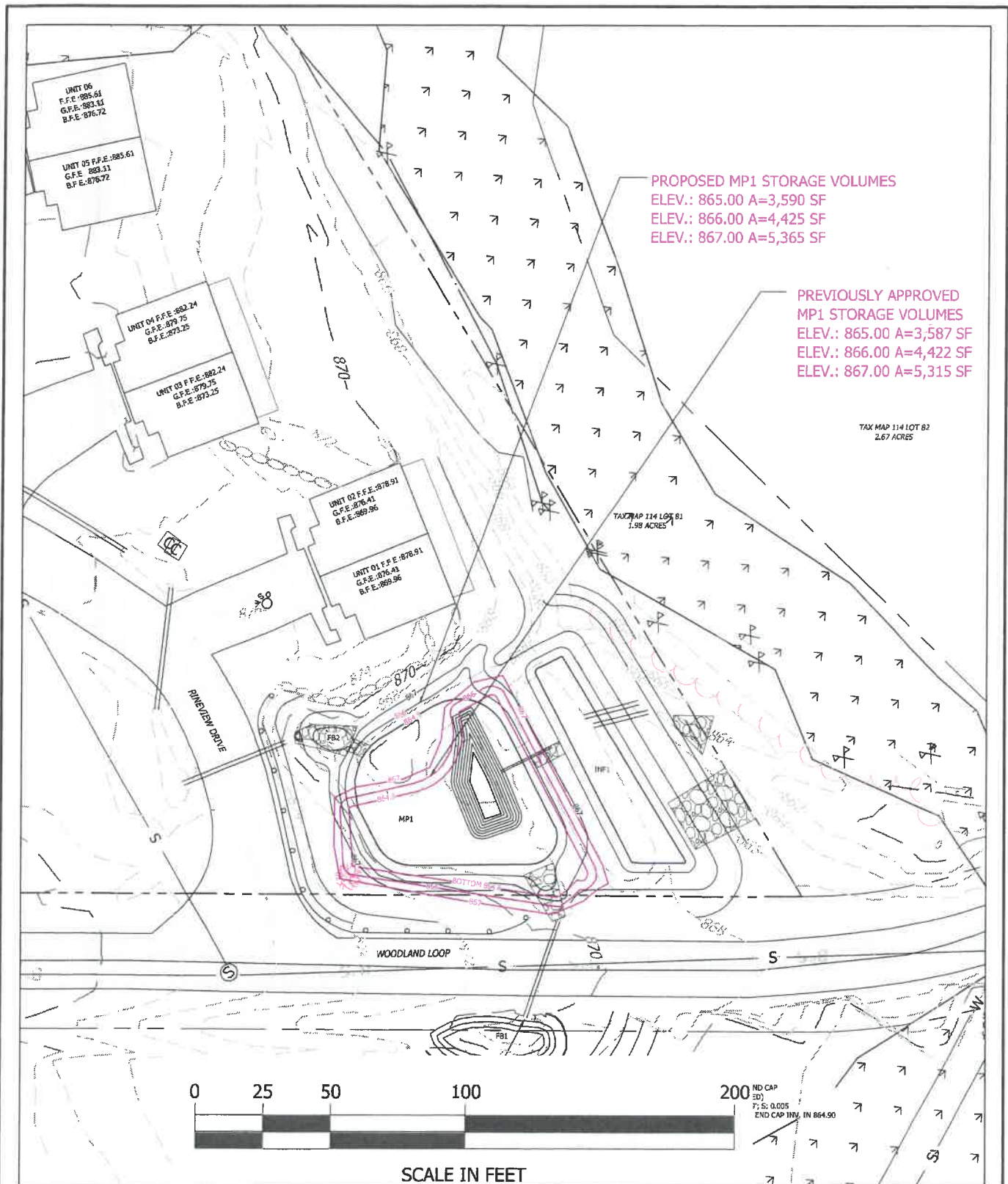
David Tomaso

Rick Elliott

Jim Welsh

Debbie Celino





horizons
Engineering Inc.

Littleton NH • New London NH • Newport VT
603-444-4111 603-877-0116 802-334-6434

NEW JEFFERSON HOLDINGS, LLC
THE PINES AT FOREST RIDGE
LINCOLN, NEW HAMPSHIRE

MP1 STORAGE VOLUMES

PROJECT #:
13199

ENGINE'D BY:
JCD

DRAWN BY:
JCD

DATE:
01/08/16

**△ MICROPOL EXTENDED DETENTION POND
WITH INFILTRATION BASIN**

NOT TO SCALE

NOT TO SCALE

Forest Ridge Drive

