

LINCOLN BOARD OF SELECTMEN

APPROVED

MEETING MINUTES

DECEMBER 3, 2018 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(MEETING VIDEO AVAILABLE AT WWW.LINCOLNNH.ORG)

Board of Selectmen Present: Chairman OJ Robinson, Tamra Ham and Jayne Ludwig
Staff Present: Town Manager Burbank, Chief Ron Beard, & Administrative Assistant, Jane Leslie.
Public Present: Roger Harrington, Debbie Celino, Jim Welsh, and Dave Beaudin.

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:30 p.m.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the Board of Selectmen meeting minutes of November 26, 2018 as amended.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

IV. OLD/NEW BUSINESS

Meeting with Woodstock Board of Selectmen

The Woodstock Selectmen will be meeting with Lincoln on Monday, December 10th at 5:30 pm. Topics of discussion will be the draft Ambulance Contract and a general discussion of the shared budgets.

Town Managers Report

FEMA Risk Mapping, Assessment & Planning Discovery Meeting

There will be a meeting for the Pemigewasset Watershed Project on 12/11/18 at Lincoln Town Hall, Conference Room from 10:00 am to 12 noon. The Discovery Project is where FEMA gets input from local communities and other organizations to determine which rivers, streams, and lakes need updates to their FEMA floodplains. The information that is obtained is used to determine the scope for future flood mapping projects in the Lincoln area as well as surrounding areas. This meeting is open to the public and the surrounding communities.

Trustees of the Trust Funds

The Trustees met with the Attorney General’s office on Friday, November 30th at Town Hall. This meeting was held as a result of some concerns Town Manager Burbank had with the Trustees accounting practices. The Attorney General’s office will be releasing a final report within the next two (2) weeks.

Land Water Conservation Fund (LWCF) Grant

Town Manager Burbank and Recreation Director Tara Tower met with members of the Chamber of Commerce to discuss their future role with the Riverfront Park. The Chamber thought they may be able to help with signage and other little projects within the park.

West Street

Town Manager Burbank has come to a verbal agreement with Nelson Construction that it would be in

the best interest of both parties (Lincoln & Nelson Construction) to end their relationship and part ways. Burbank, Ray Korber, and DPW Hadaway are in the process of finalizing figures and reviewing costs for time and materials that may be owed to Nelson Construction, and the project will have to go back out to bid in the spring.

Levee

Coleman still has drilling and quarrying to do in the river and upon completion will be ready to pull out. The USACE (Army Corp. of Engineers) has toured the site and is pleased with the progress and willing to assist the town in any way possible to get the levee reactivated and back onto the “active” dam list. FEMA denied the town’s request for damages and it was determined that the contractor did not have the proper insurance. Attorneys are now involved and Burbank explained that he would elaborate further in tonight’s Non-public session.

U.S. Supreme Court Oral Argument – Levee Ownership

The Board briefly discussed the Supreme Court’s oral argument that was held on November 28th and Chairman Robinson requested the link to the hearing be posted on the Town’s Website (WWW.LincolnNH.Org) for public access. The argument explores *who owns the levee*, as a previous Superior Court ruling stipulated the Town of Lincoln was the owner of the levee. The town appealed this finding to the Supreme Court for resolution (this has been an ongoing issue for years). The Supreme Court ruling will determine whether or not the town could/should apply for funding to repair the levee.

Sidewalks

Selectman Ludwig followed up on last week’s discussion during the Selectmen’s meeting where it was noted that complaints had been received concerning the salt/sand getting onto residential lawns during sidewalk snow removal. Ludwig did some research and was unable to come up with any type of equipment that could help deter this from happening. Selectman Ham explained that the only way to prevent this would be if a dump truck rode alongside the sidewalk snow remover to catch the snow which would be costly and time consuming.

Ad Hoc Water Committee

The next Water Committee meeting is scheduled for Thursday, December 13th at 3:30 p.m. Robinson reviewed the key recommendations from the recent Ad Hoc Water Committee meeting that was held on November 29th as follows: (1) pre-treatment options for water that goes into the water plant (upgrades), (2) the committee agreed to begin exploring the implementation of water meters in 2019 and to begin charging for water in hopes of reducing water usage. The fees charged for water usage should fully offset costs for water meters, costs for water production, and infrastructure related costs, and the Selectmen will come up with a formula for charging for water. The committee also discussed a town-wide *leak detection study* that will be conducted in 2019 and paid for with a grant that the town has applied for through the State of New Hampshire. The Board continued discussing the many variables involved with the implementation of water meters.

Public Participation

Roger Harrington asked if the West Street project was bonded, and if so, why doesn’t the town go after the bond company. Chairman Robinson explained that it was bonded, however, the matter would probably have to go to court and the town would then have to prove that an action was created that

caused a “bondable” incident. A discussion ensued on the West Street project bidding process and what led to the town parting ways with Nelson Construction.

The Pines as Forest Ridge Retention Ponds

The Board discussed the ongoing issues with the retention ponds and Chairman Robinson summarized the discussion the Board had with Rick Elliott at the last Selectmen’s meeting.

Town Equipment

Roger Harrington wanted to know why the Fire Department’s Ladder Truck was at the Bujeaud residence on Pollard Road earlier in the day, as it was his understanding that town equipment could not be used for personal business. Selectman Ham responded that it had to do with extenuating circumstances. Town Manager Burbank explained that Chief Beard approached him and requested permission to use the truck for a particular purpose, and if Mr. Harrington’s personal circumstances are ever the same as the Bujeaud’s, he will be welcome to use the ladder truck as well.

The Board took a five (5) minute break at 6:30 p.m. and resumed the meeting at 6:43 p.m.

Budget Review

The Board continued their review and discussion of the draft budget.

The Board reviewed the Executive Budget and discussed the pros and cons of conducting a Wage Survey for 2019 and evaluated its usefulness as a tool. The Board continued their review and discussion of the various Executive line items. The Board also reviewed the Town Clerk and Tax Collectors budget; Legal, Planning & Zoning, Cemetery, Police, Insurance, and Town Hall budgets.

IV. NONPUBLIC SESSION *Pursuant to RSA 91-A: 3:II(a,c,e) Litigation(s), Personnel*

MOTION: “To go into Non-Public Session pursuant to RSA 91-A: 3II (a,c,e)

Motion: OJ Robinson Second: Tamra Ham Motion carries.

The Board went into non-public session at 8:00 pm.

MOTION: “To re-enter public session.”

Motion: O.J. Robinson Second: Jayne Ludwig Motion Carries.

The Board came back into public session at 8:26 p.m.

V. ADJOURNMENT

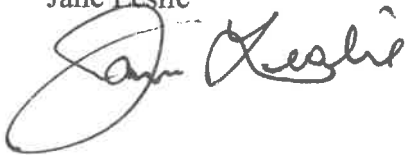
After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”


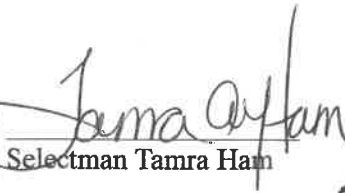
Motion: OJ Robinson Second: Tamra Ham Motion Carries.

The meeting adjourned at 8:27 p.m.

Respectfully Submitted,
Jane Leslie



Approval Date 12 / 10 / 2018


Chairman OJ Robinson
Selectman Tamra Ham
Selectman Jayne Ludwig

December 3, 2018
Ad Hoc Water Committee Meeting
Please PRINT Legibly

ROGER HARRINGTON
(Print Name)

Debbie Collins

Jim Welsh

Roger Harrington
(Sign Name)

Debbie Collins

Jim Welsh

