LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
DECEMBER 17, 2018 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

APPROVED

Board of Selectmen Present: Chairman OJ Robinson, Tamra Ham and Jayne Ludwig
Staff Present: Town Manager Burbank, DPW Nate Hadaway, Chief Ron Beard, Chief Chad Morris, and Administrative Assistant, Jane Leslie.
Public Present: Debbie Celino & Jim Welsh

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:30 p.m.

II. NONPUBLIC SESSION *Pursuant to RSA 91-A: 3:II(d,e) Litigation update, potential real estate transaction*

MOTION: "To go into Non-Public Session pursuant to RSA 91-A: 3II (d,e)
Motion: O.J. Robinson Second: Tamra Ham Motion carries.

The Board went into non-public session at 5:33 pm.

MOTION: "To re-enter public session."
Motion: O.J. Robinson Second: Jayne Ludwig Motion Carries.

The Board came back into public session at 5:45 p.m.

III. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: "To approve the Board of Selectmen meeting minutes of December 10, 2018 as amended."
Motion: Tamra Ham Second: Jayne Ludwig Motion carries.

IV. OLD/NEW BUSINESS

Board of Selectmen's Meeting Schedule
Chairman Robinson noted that the next two (2) regularly scheduled Board meetings fall on the eve of holidays and proposed the Selectmen meet on Thursday, December 27th at 5:30 pm so that there is a shorter lapse of time between meetings.

Town Managers Report

Asset Management Grant (Public Works Intern)
Town Manager Burbank explained that Hoyle & Tanner suggested the town use the remaining funds from the Asset Management grant to pay an intern over the summer to locate curb stops (collect data points) and enter them into a GPS system that will be used for the CAI mapping. This will not cost the town any additional money as this task is included in the funds from the Asset Management program and will be less costly than paying Hoyle & Tanner to do this task.

Water pre-treatment update
DPW Hadaway spoke with Weston & Sampson this day and explained that the town has the opportunity to participate in a trial study with the manufacturer (Westec) who provides the town's water pre-treatment system (three-filters). Westec will retrofit one of the town's three filters free of charge and conduct testing next year during a heavy turbidity period for the town, and if there are notably improvements the town can purchase the retro-fitting for the remaining two (2) filters. This will allow the town the opportunity to try this process before committing to purchasing something that may/may not work. The Board was in agreement that this was a great idea and the price was right.

New Hire - Transfer Station
The town has hired Mr. Charlie Hagopian from North Woodstock to work part-time at the transfer station. Mr. Hagopian will work two (2) days per week plus fill-in for staff vacations and other time off as needed.

New Hire – Police Department
The Police Department has filled a vacant position with a new officer (Mr. Rees Davis) who was just accepted into the 178th Police Academy and his official start date is 12/31/18.

Cruiser Accident
Sargent Deluca was parked on Route 3 when his cruiser was hit by an oncoming vehicle. Sgt. Deluca has returned to work, however, the operator of the vehicle that struck the cruiser is still in the hospital recovering from injuries. Chief Morris said that all involved were lucky to be alive and both vehicles were totaled. The Police Department will also be moving away from driving SUV's and looking for a more practical and efficient vehicle.

Jim Fadden – Woodstock Board of Selectman
The Board expressed their heartfelt condolences to the Woodstock Selectmen and Woodstock residents on the passing of Jim Fadden, a beloved Public Servant and valuable member of both Woodstock and Lincoln communities. Robinson reminded all that the two towns work very closely on numerous levels and oftentimes celebrate the true meaning of "community" collaboratively throughout the year celebrating annual events such as the July 4th Celebration and National Night Out, etc. The Board acknowledged that Jim will be sadly missed and forever remembered for his valuable contributions.

Town's Eldest Resident – Rita Tamulonis
Selectman Ham wanted to acknowledge that the Town of Lincoln's eldest resident and recipient of the Boston Cane turned 100-years old last Saturday and was escorted to church by the Lincoln Police and Fire Departments. The Board wished Mrs. Tamulonis a HAPPY BIRTHDAY!

Town Holiday Party
Chairman Robinson was pleased with the outcome of the Town Holiday party, and in particular, the Employee Recognition segment that honored town employees for their years of service and dedication.

Public Participation
There was no public comment.

CIP (Capital Improvement Plan) Budget Discussion
The Board reviewed the CIP and had a lengthy discussion on the various line items. The following are a few highlights:

Town Engineer
The Board reviewed the CIP schedule and discussed the Engineering expenses and possible reductions. The Board agreed that it is in the town's best interest to have KV Partners (Ray Korber) as Town Engineer to oversee and provide expert input on the various town projects (both current and future).

Transfer Station
The Board discussed replacing the Transfer Station roof which is in great disrepair and requested DPW Hadaway provide a cost estimate for the next scheduled Board meeting on December 27th.

Fire Department
The Board reviewed the department's CIP for the replacement and updating of emergency vehicles.

Police Department
The Board discussed the upgrading of Police Department communications equipment that must be replaced as soon as possible. The Board encouraged Chief Morris to attend next year's CIP planning committee in the summer to prepare for the next phase of the communications system updates.

The Board discussed whether or not to put the Fire Department's proposed per diem wages on the Warrant as an independent article for the citizens to vote on, or to leave it in the Operating Budget. Selectman Ludwig was not convinced it was necessary, nor in support of hiring per diem firefighters, and did not feel that enough research had been done on this matter or on Chief Beard's management skills. Chief Beard responded that there is a lot at stake for the Town, and if Lincoln fails the ISO audit, the negative impact on businesses and homeowners will be felt across the board. Chairman Robinson added that he felt it was unfair to say that adequate research was not done on this matter as Chief Beard presented an abundance of information in a short amount of time as well as specific details on the Fire Department's ability to fight fires. Beard went on to further explain that adequate daytime staffing of On-call Fire Department's is a problem state-wide and not specific to Lincoln.

Town Manager Burbank stated for the record that the management skills Chief Beard brings to his position and the Town of Lincoln (for the amount of money he is paid) is a bargain for the taxpayers. Burbank takes offense to the question of Chief Beards management skills as he has watched the Chief bring the Fire Department up to a professional level over the past six (6) years.

V. ADJOURNMENT
After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."
Motion: Tamra Ham **Second: Jayne Ludwig** **Motion Carries.**

The meeting adjourned at 8:00 p.m.
Respectfully Submitted,

Jane Leslie

Approval Date 12 / 27 / 2018

Chairman OJ Robinson Selectman Tamra Ham Selectman Jayne Ludwig

December 17, 2018

Board of Selectmen's Meeting

Please PRINT Legibly

(Print Name)	(Sign Name)
Jim Welsh	Jim Welsh
Debbie Celino	Debbie Celino