

LINCOLN BOARD OF SELECTMEN

APPROVED

MEETING MINUTES

JANUARY 14, 2019 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present: Chairman OJ Robinson, Tamra Ham, and Jayne Ludwig

Staff Present: Town Manager Burbank, Chief Ron Beard, & Administrative Assistant, Jane Leslie.

Public Present: Town Attorney, Peter Malia, Town Engineer, Ray Korber, Roger Harrington and Dave Tomaso.

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:30 p.m. Robinson explained that the first order of business would be a non-public meeting with the Town's Attorney and Town Engineer pursuant to RSA 91-A:3: II(l) (*Meeting with Town Counsel*). Robinson asked the public if there was any pressing business they would like to address prior to the commencement of the non-public session. With no public comment, the Board made the following motion:

II. NONPUBLIC SESSION Pursuant to RSA 91-A: 3:II (l) Meeting with Town Counsel

MOTION: "To go into Non-Public Session pursuant to RSA 91-A: 3II (l) Meeting with Town Counsel

Motion: OJ Robinson

Second: Tamra Ham

Motion carries.

The Board went into non-public session at 5:33 pm.

MOTION: "To re-enter public session."

Motion: OJ Robinson

Second: Tamra Ham

Motion Carries.

The Board came back into public session at 7:00 p.m.

Chairman Robinson explained that based on the discussion during the non-public meeting with the Town's Attorney and Town Engineer he was making the following motion:

MOTION: "The Town will take the position that any allocation of water and sewer capacity be done on a first-come, first-serve basis, even knowing that there are 1485 units that have been approved, yet unbuilt. As development occurs, the capacity of the infrastructure will be done on a first-come, first-serve basis."

Motion: OJ Robinson

Second: Tamra Ham

Motion carries.

There was no public discussion.

Chairman Robinson requested Town Manager Burbank speak with Town Engineer Ray Korber about his opinion on a methodology for studying the sewer capacity, and whether that can be in full, or partially put on the next development that comes forward as part of their sewer capacity study, and to utilize his suggestions on methodology. Robinson also suggested that the Board review the Water and Sewer Tap fees at the next scheduled meeting and make them more aligned with costs to upgrade the system infrastructures.

III. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the Board of Selectmen meeting minutes of January 7, 2019 as amended.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

MOTION: “To approve the Board of Selectmen Non-public meeting minutes of January 7, 2019 as presented.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

IV. OLD/NEW BUSINESS

Town Managers Report

Trustee of the Trust Fund Committee

Town Manager Burbank spoke with Director Donavon this day from the State Attorney General’s office concerning a recent investigation to determine and ascertain whether funds held by the Town of Lincoln Trustees of the Trust Funds were administered in accordance with the law. Director Donavon will be sending his decision out this day which will contain a strongly worded censure on how the Trustees operate and conduct their accounting practices. This decision will be public knowledge and posted accordingly with the Town Clerk’s office.

Town-wide street lighting – NH Electric Coop

Chief Beard will be checking all of the street lights around town to track which lights are working properly (some are staying on all day) and which lights are out. Chief Beard’s list will be submitted to the NH Electric Coop for them to follow-up on and repair/replace.

Sidewalk snow removal

Town Hall received a complaint concerning the sidewalk snow clean-up. Town Manager Burbank asked Director Hadaway how long it takes for his crew to clean up sidewalks from a 2”-3” snow storm. Hadaway said it takes one full day (8-hours) for the sidewalk tractor to clear all of the town’s sidewalks. When snow reaches 10”-11” (like the other day) it can take well over 11-hours to clear. A complainant who reached out to Town Hall reported that Public Works had cleaned the Penguin Ski Club parking lot which was not true as it was cleared by a private contractor. Burbank said the Department of Public Works is doing the best they can, and when the town gets hit with a major snowstorm the sidewalks are not the first priority, the roadways are. Burbank also suggested the Board review the Towns Winter and Inclement Weather Policy and update it accordingly.

Kanc Ski Area Lighting

There have been several issues with the lighting of the ski slopes at the Kanc (for night skiing) so the slopes have not been lit for the past couple of nights. New bulbs arrived today and Nate is trying to get an electrician up to the area to change the bulbs out. Burbank had a discussion with Tara Tower and Nate Hadaway about reaching out to the NH Electric Coop and changing the lighting over to LED lights.

Utility Lawsuits

Dates are being scheduled for a mediation hearing and Burbank wanted to confirm that the Board is still in agreement to move forward with the lawsuit, which they all agreed to do so.

Utility Partners (Sewer Lagoons)

Selectman Ludwig asked the Board if they had a chance to review the article, she provided to them last week, and wanted to confirm they were happy to work with Utility Partners. Burbank said he is very pleased with Utility Partners.

Joint Lincoln-Woodstock Budget Committee Meeting

A joint Budget Committee meeting will be held on Wednesday, January 16th at 5:30 pm at Woodstock Town Hall. The joint meeting will review and discuss the Recreation and Solid Waste Facility budgets. Selectman Ludwig had requested we add the possible merging of the Lincoln and Woodstock Fire Departments to the agenda; however, Woodstock Select Board did not feel that this was the place to discuss this subject being so far into the budget cycle. Woodstock suggested a joint work session sometime in the near future and the Board agreed.

Town Meeting

The Board discussed whether or not Budget Committee members would be available to present the budget at Town Meeting and answer questions. Robinson recalled years ago when he sat on the Budget Committee, they had a separate table at Town Meeting. Selectman Ludwig said she had mentioned this to the committee and would bring it up again at the next Budget meeting. Robinson felt it would be helpful with some of the key/controversial items if they had a position statement for items such as the water meters or fire department

Public Participation

There was no public participation

V. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: Tamra Ham

Second: Jayne Ludwig

Motion Carries.

The meeting adjourned at 7:32 p.m.



Respectfully Submitted,

Jane Leslie

Approval Date 1 / 28 / 2019



Chairman OJ Robinson



Selectman Tamra Ham



Selectman Jayne Ludwig

January 14, 2019
Board of Selectmen's Meeting
Please PRINT Legibly

(Print Name)

Dave TOMASO

(Sign Name)

Paul L

ROGER HARRINGTON

Roger Harrington