

**LINCOLN BOARD OF SELECTMEN**

**APPROVED**

**MEETING MINUTES**

**FEBRUARY 04, 2019 – 5:30PM**

**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

**(MEETING VIDEO AVAILABLE AT [WWW.LINCOLNNH.ORG](http://WWW.LINCOLNNH.ORG))**

**Board of Selectmen Present:** Vice Chairman Tamra Ham, and Jayne Ludwig

**Excused:** OJ Robinson

**Staff Present:** Town Manager Burbank, Chief Ron Beard, & Administrative Assistant, Jane Leslie.

**Public Present:** Roger Harrington, Debbi Celino, Thomas Bernache, Dave Beaudin, and James Welsh

**I. CALL TO ORDER**

Vice Chair Ham called the meeting to order at 5:34 p.m.

**II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING**

**MOTION:** “To approve the Board of Selectmen meeting minutes of January 28, 2019 as presented (add adjournment time).”

**Motion:** Tamra Ham

**Second:** Jayne Ludwig

**Motion carries.**

**MOTION:** “To approve the Board of Selectmen Non-public meeting minutes of January 28, 2019 as presented.”

**Motion:** Tamra Ham

**Second:** Jayne Ludwig

**Motion carries.**

**III. WATER AND SEWER TAP FEE DISCUSSION**

*This discussion was postponed for the next Selectmen's meeting (2/11/19) due to Chairman Robinson's absence.*

**IV. OLD/NEW BUSINESS**

**Town Managers Report**

**Levee Bank Repair Project**

The bid advertisement appeared in the Union Leader on January 23<sup>rd</sup> and 24<sup>th</sup> as well as the Littleton Courier. The pre-bid meeting is scheduled for February 5<sup>th</sup> at 10:00 am at Lincoln Town Hall, and the bid opening is scheduled for February 15<sup>th</sup> at 2:00 pm at Lincoln Town Hall.

**Levee Update**

A progress meeting is scheduled for Wednesday, February 6<sup>th</sup> at Town Hall. This meeting will include all involved stakeholders to see where everyone is at. The project has been shut down for winter due to ice conditions.

**Transfer Station Scale**

This will not be a budget item for this year (2019), however, DPW Hadaway will be doing research on purchasing a scale, and it will be part of the 2020 budget.

### **Snow Bank at the end of Maple Street (and other flooding concerns)**

Selectman Ham asked if there were any updates from DPW Hadaway on the flooding issues at the end of Maple Street (snow banks); the end of Pollard Road (flooding), and Old Airport Road. Town Manager Burbank explained that the Public Works crew took care of Maple Street and Pollard Road issues and pushed the snow back. The problem with the Maple Street Extension (culvert) was not a town problem and essentially was an issue caused by ice. Hadaway will look at the culvert at the end of Pollard Road (near Debbie Celino's home) in the spring, however, Hadaway feels this issue was caused when a private plow truck was pushing snow and lifted the culvert and moved it.

### **Levee**

Selectman Ludwig asked how the levee was holding up in light of the recent ice/snow melt. Burbank explained that so-far, so-good, and after Wednesday's progress meeting, he should have more information. Burbank added that the DES Dam Bureau has some concerns and will also be attending the meeting on Wednesday.

### **Snow Removal/Clean-up**

Selectman Ludwig thanked the Public Works crew for all of the hard work and keeping up with the snow removal on town roads and sidewalks.

### **Planning Board Alternate Resignation**

Planning Board Alternate Callum Grant respectfully submitted his written resignation from the Planning Board on January 31, 2019. Vice Chair Ham regretfully accepted Mr. Grant's resignation and thanked Callem for his years of service to the Board. Ham explained that the Planning Board currently has two (2) other alternates and suggested they speak with Chairman Robinson (Planning Board Selectmen's Rep.) to confirm whether or not they should wait until after the elections to appoint a third alternate.

### **Trustee Lutz Wallem**

Town Manager Burbank informed the Board that Trustee Wallem (and Budget Committee member) has fallen ill and is in the hospital. The Board wishes Lutz well and hopes he has a speedy recovery. Ham asked if Mr. Wallem was able to file his *Declaration of Candidacy* for any elected positions he may have had to run for this year. Burbank was not certain but noted the window to file is now closed.

### **Public Participation**

Debbie Celino commented that she was not happy, and personally insulted with Town Manager Burbank's comments that a plow truck that was clearing her driveway caused the culvert in front of her home to shift and subsequently trigger the flooding that is taking place outside her home. Celino explained that if anything, she cleans up a lot of the snow that the town cannot get to and leaves behind. Celino also stated that she does not even put her shoveled snow from around her mailbox out into this area. Burbank said he would speak with DPW Hadaway and have him reach out to Ms. Celino to arrange to come over to her home to discuss this further.

Jim Welsh asked the Board if the town has additional area to accommodate the Riverside Cemetery once it reaches capacity. Ham responded that the Cemetery Trustees are presently working on an expansion of the cemetery and recommended Welsh reach out to the Cemetery Trustees for further information.

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### **IV. NONPUBLIC SESSION Pursuant to RSA 91-A: 3: II(a,c,e)**

*There was no Non-pubic session this evening.*

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## V. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

**MOTION: "To adjourn."**

**Motion: Tamra Ham**

**Second: Jayne Ludwig**

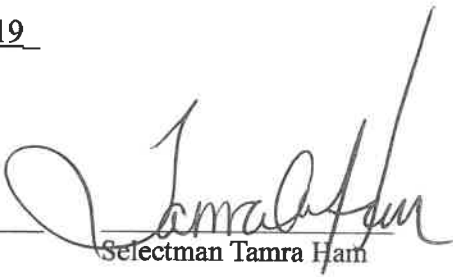
**Motion Carries.**

The meeting adjourned at 5:47 p.m.

  
Respectfully Submitted,  
Jane Leslie

Approval Date 3 / 4 / 2019

Chairman OJ Robinson

  
Selectman Tamra Ham

  
Selectman Jayne Ludwig

**February 4, 2019**  
**Board of Selectmen's Meeting**  
**Please PRINT Legibly**

(Print Name)

ROGER HARRINGTON

THOMAS BERNARD

Debbie Celino

Jim Welsh

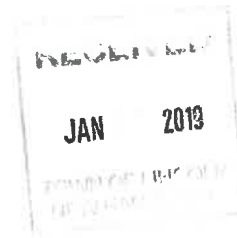
(Sign Name)

Roger Harrington

Thomas Bernard

Debbie Celino

Jim Welsh



31<sup>st</sup> January, 2019.

Mr James Spanos,  
Chairman,  
Planning Board,  
Town of Lincoln.  
NH. 03251.

Callum Grant,  
PO Box 94,  
Lincoln. NH. 03251.

Dear Jim,

Thank you for the privilege of serving as Alternate member of the Planning Board of the Town of Lincoln. It has been my honour to serve in this capacity but I feel that due to my prolonged absence from Board activities it is time for me to resign this appointment and allow the Board to select another participant better able to keep up with the demands of the task.

Wishing you and the Board continued success in the complicated and delicate duties you undertake and administer.

Yours sincerely,

A handwritten signature in dark ink, appearing to read "Callum Grant". The signature is stylized with a large, looping initial "C".

Callum Grant

