

LINCOLN BOARD OF SELECTMEN

APPROVED

MEETING MINUTES

JUNE 3, 2019 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(MEETING VIDEO AVAILABLE AT WWW.LINCOLNNH.ORG)

Board of Selectmen Present: Vice Chair, Tamra Ham, and Jayne Ludwig

Excused: Chairman OJ Robinson

Staff Present: Town Manager Burbank, Chief Ron Beard, and Administrative Assistant, Jane Leslie.

Public Present: Roger Harrington, Debbie Celino, and Jim Welsh

I. CALL TO ORDER

Chairman Robinson called the joint meeting to order at 5:30 p.m.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the meeting minutes of May 20, 2019 as amended.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

MOTION: “To approve the Non-Public meeting minutes of May 20, 2019 as presented.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

III. OLD/NEW BUSINESS

Town Managers Report

Riverfront Park Groundbreaking Ceremony

There will be a Groundbreaking Ceremony on Monday, June 10th at 4:30 pm. Selectman Ham asked that the members of the Riverfront Park Planning Committee be notified of the same.

Solid Waste Roof Replacement

Town Manager Burbank explained that as of this day, the town has received zero bids for this roofing project. Bids are due by Friday, June 21st and the ad will be running for one (1) additional week in the Courier Newspaper as well as the Plymouth Record.

Burbank explained that no matter what Woodstock’s position is, the Transfer Station roof must be repaired this summer as this is a Town of Lincoln building. Selectman Ham would like to see how discussions go at the joint board meeting on July 2nd before any final decisions are made.

Property Tax Bills Mailed

Town Manager Burbank noted that the tax bills have been mailed out and payments are starting to come in, and it appears that the town will not have to rely on tax anticipation notes.

Pollard Road Sidewalk

Lincoln Trucking began storm drain repairs to Pollard Road this week.

Department of Public Works

Burbank explained that at some point this week, Public Works will begin cutting the pavement and marking the sidewalk up at Loon Mountain in preparation for the granite curbing. Public Works has also begun municipal parking lot striping as well as fertilizing the cemetery and other town-owned lawns.

West Street Construction Project

Town Manager Burbank announced that the contractor for the West Street Road Repair Project has officially been fired. The town will be re-bidding the project as soon as possible. The Selectmen noted that they have tried to work this issue out on several different occasions to no avail.

Abatement Request

There was an abatement request for property owned by Loon Mountain Recreation Corp., located at 100 Pollard Road, Map 117-051-000-00-00000 for the 2019 Spring Tax Bill. During the valuation bridge from Commerford Neider & Perkins LLC (CNP) to the town's V10 Tax Program, an incorrect property value was given to Loon Mt. Rec. Corp of \$808,600. The assessed value of the land was correct; however, the building value was incorrect. The building value should have been \$273,500 and not the \$752,100 that was bridged over. The correct total value for this property is \$330,000. This error has been corrected by CNP and an abatement for this parcel is being requested in the amount of \$3,387.

MOTION: "To grant the abatement request to Loon Mountain Recreation Corp. in the amount of \$3,387."

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

Supplemental Tax Warrant

Finance Director Johnna Hart submitted a supplemental tax warrant for a Veteran's Tax Credit that was applied to the wrong account in error. The Veterans Credit has been amended and applied to the correct parcel.

MOTION: "To approve and sign the Supplemental Tax Warrant in the amount of \$96."

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

Letter received from resident OJ Robinson

Selectman Ham read a letter received from citizen, OJ Robinson (see attached) expressing appreciation for the extra effort and attitude of Town Clerk, Lisa Philbrick, who went above and beyond in assisting Mr. Robinson with a motor vehicle transaction.

Memorial Day Yard Sale

Selectman Ludwig commended the Recreation Department for their hard work and dedication to their Annual Memorial Day Yard Sale which benefits the Friends of Rec. Town Manager Burbank noted that there is a costly expense to the town(s) for items that do not sell and are brought to the Transfer Station for disposal. Burbank suggested both Lincoln and Woodstock Boards have this discussion at their next joint meeting on how these large items affect the overall budget for the towns. Ham explained that the disposal costs do not outweigh the benefits that the proceeds from the yard sale provides to both communities as far as helping families deter costs for programs they would otherwise be unable to afford (After School Program, Summer Camps, Skiing, etc.).

Public Participation

Roger Harrington asked if there was anything new with The Pines at Forest Ridge. Burbank explained that The Pines have been shut off from obtaining any further Occupancy Permits until the Town receives stamped plans. There is also discussion on having the contractors go back before the Planning Board

with a new design for the drainage ponds. Chief Beard has agreed to meet with Mr. Harrington to walk the ponds and take some photos.

Jim Welsh commented that the concrete at the end of Maple Street that meets the crosswalk is beginning to deteriorate and it has been less than a year since it was poured. Welsh asked if this is the towns responsibility or the contractor's responsibility as they should be liable for at least one (1) year from completion of the job. Selectman Ham suggested Taylor Beaudin (Lincoln Trucking & Excavating) take a look at this section of the sidewalk since he is working on the storm drains

Roger Harrington asked what was going on with the Romprey lawsuit and the Smith lawsuit. Burbank responded that nothing has happened with the Romprey lawsuit to date, and the Smith lawsuit is ongoing. Town Manager Burbank is scheduled for a deposition on June 13th for the Smith lawsuit. The Joe Chenard lawsuit is on the Grafton County docket and scheduled for trial (Burbank will follow-up with the trial date) and the Landing lawsuit is settled.

V. NONPUBLIC SESSION Pursuant to RSA 91-A: 3: II (a)Personnel

MOTION: "To go into Non-Public Session pursuant to RSA 91-A: 3II (a) Personnel

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

The Board went into non-public session at 5:55 pm.

MOTION: "To re-enter public session."

Motion: Tamra Ham

Second: Jayne Ludwig

Motion Carries.

The Board came back into public session at 6:25 p.m.

VI. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

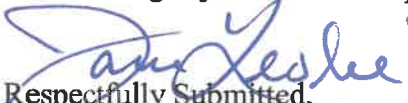
MOTION: "To adjourn."

Motion: Jayne Ludwig

Second: Tamra Ham

Motion Carries.

The meeting adjourned at 6:30 p.m.


Respectfully Submitted,
Jane Leslie

Approval Date 6 /10 / 2019

Chairman OJ Robinson

Selectman Tamra Ham

Selectman Jayne Ludwig

June 3, 2019

Board of Selectmen's Meeting

Please **PRINT** Legibly

Roger Harrington
(Print Name)

Debbie Celine

Jim Welsh

Roger Harrington
(Sign Name)

Debbie Celine

Jim Welsh

Butch Burbank, Town Manager
Lincoln, NH

Butch,

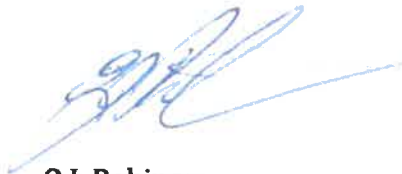
I am writing this letter as a Lincoln resident, not as an elected official.

I want to express my appreciation for the extra effort and great attitude of Town Clerk Lisa Philbrick. She went above and beyond in helping me with the transfer of my "OJ" license plates.

On my initial attempt to transfer the vanity plates, Lisa spent considerable time on the phone with the State in an attempt to complete the registration. We learned that I would need to go to the DMV in Twin Mountain in order to complete the transaction. While in Twin Mountain, I was told that these plates could not be transferred (inferring that Lisa was wrong in saying they could be) and that the only thing I could do was to send a written request to the commissioner.

I later returned to see Lisa, and stated my decision to give up on transferring the vanity plates. Rather than just issuing standard plates, she again called the State, explained the situation, and found there was a solution that would require me to go to Concord. I was eventually successful in getting my vanity plates in Concord.

I so much appreciate that she took the time and effort to call the State a second time rather than take the easy path and just issue standard plates. Her pleasant attitude and perseverance made a huge difference!



O.J. Robinson
Lincoln resident and taxpayer

