

**LINCOLN BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**DECEMBER 30, 2019 – 5:30PM**  
**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

**APPROVED**

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**Select Board Present:** Chairman OJ Robinson, Tamra Ham, and Jayne Ludwig.

**Staff Present:** Town Manager Burbank and Fire Chief Ron Beard.

**Public Present:** Roger Harrington

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**I. CALL TO ORDER**

Chairman Robinson called the meeting to order at 5:30 p.m.

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**II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING**

*The approval of the meeting minutes was postponed until the next board meeting (January 6<sup>th</sup>).*

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**III. PUBLIC HEARING TO DISCUSS PROPOSED ETHICS POLICY 2<sup>ND</sup> PUBLIC HEARING**

Chairman Robinson explained that this is the second public hearing for the proposed Ethics Policy (first public hearing was held on December 16<sup>th</sup>, 2019). Selectman Ham made the following motion:

**MOTION: "To open up the second public hearing."**

**Motion: Tamra Ham**

**Second: Jayne Ludwig**

**Motion carries.**

Roger Harrington asked if any changes were made to the policy since the first public hearing. The Board explained that a few typos were corrected, and paragraph VI (a) – "*For one-year subsequent to termination of employment, employees and officials, whether elected, appointed, or hired, may not participate in any matter relating to their duties and responsibilities to the town*" was removed.

Selectman Ludwig read item VI as follows: "*Prohibited activities include any involvement in any matter after termination of employment with the Town in which employees and officials, whether elected, appointed, or hired, had a personal and substantial involvement while employed.*" There was a brief discussion on item VI, and Selectman Ham made the following motion:

**MOTION: "To close the public hearing."**

**Motion: Tamra Ham**

**Second: Jayne Ludwig**

**Motion carries.**

Chairman Robinson asked Town Manager Burbank to reach out to Attorney Malia for clarification on item VI, page 2 because the verbiage appears to be the same as VI (a) which was just removed from the policy. Robinson suggested they discuss/vote on this at the next Selectmen's meeting (January 6<sup>th</sup>).

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**IV. BOARD OF SELECTMEN'S BUDGET REVIEW (CONT'D)**

The Board continued their review of the budget. They agreed to decrease the Executive Budget, Contracted Services for the Recording Secretary for the Trustees of the Trust Funds Committee from \$2,000 to \$1,000. The Board also discussed the Legal Budget and asked if Finance Director Johnna Hart could provide a breakdown of legal expenses through December 31<sup>st</sup>, 2019.

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The Board added a line item in the amount of \$8,000 to the Fire Department budget under “equipment” for a mechanical gate at the box culvert at Boyce Brook on Loon Mountain Road for firefighting water. The Board also added Fire Department SCBA Equipment under special warrant articles in the amount of \$190,000 with offsetting grant revenue of \$190,000.

The Public Works Department budget was adjusted, and the *Less Cemetery-Labor* (crossed out digging graves) to reflect the amount the Cemetery had listed for Backhoe rental in the amount of \$6730 which reduced their subtotal.

In the Library budget, the grand total percentage of 9.64% increase is based on the Library Trustees recommendation. This needs to be changed to reflect the percentage from last year’s Board of Selectmen’s recommendation to this year’s Selectmen’s recommendation. Upon conclusion of the budget review, the following motions were made:

**MOTION: “To approve the Operating Budget in the amount of \$6,601,048.”**

**Motion: Tamra Ham**

**Second: Jayne Ludwig**

**All in favor**

**MOTION: “To approve the Capital Reserve Budget in the amount of \$1,065,400.”**

**Motion: Tamra Ham**

**Second: Jayne Ludwig**

**All in favor**

The Board of Selectmen were now prepared to hand the budget over to the Budget Committee.

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## **V. OLD/NEW BUSINESS**

### **Town Manager’s Report**

#### **Senior Christmas Party**

The Seniors Christmas Party at the Woodstock Station was a great success.

#### **Town Hall Holiday Office Hours**

Town Offices will be closing at 12-noon on Tuesday, December 31<sup>st</sup> and closed all day Wednesday, January 1<sup>st</sup> in observance of the New Year’s Holiday.

#### **NH Lottery Letter**

Town Manager Burbank received a letter in reference to House Bill 480 (*see attached*) which was recently signed into law, and has legalized sports betting in the State of New Hampshire. The Lottery Commission’s division of sports wagering will conduct and regulate sports betting in the state which is allowed through various channels, including at up to ten (10) sports book retail locations. In a process similar to that allowing Keno, the Town has the option to put this question to voters as to whether or not to permit the operation of sports book retail locations within the Town of Lincoln. The Board agreed that this is a decision that the residents should make and made the following motion:

**MOTION: “to put an article on the Town Warrant regarding HB 480-Legalized Sports Betting.”**

**Motion: OJ Robinson**

**Seconded: Tamra Ham**

**All in favor**

### **Town Hall Building Heat Loss**

Town Manager Burbank explained that Chief Beard took it upon himself to check the town hall building for heat loss, and the building is losing an exorbitant amount of heat in the winter (and cool air in the summer). Burbank said he is looking into having the NH Electric Coop conduct an energy audit because the town is losing money.

### **Cemetery - Winter Storage Crypt Space**

The Board discussed the Cemetery Trustees decision to not provide any crypt space for winter storage of remains. Town Manager Burbank explained that he was recently approached by a resident, as well as funeral home employee concerning the winter storage of remains at the cemetery crypt. Burbank followed up with Cemetery Trustee, Peter Govoni who explained that the crypt was not accessible during the winter months and has not been for several years and the trustees do not want to risk damaging the cemetery grounds. Chairman Robinson suggested reaching out to the trustees to see if they would be interested in building a crypt that would be accessible during the winter months. Burbank mentioned that there is no legal requirement to maintain crypt for year-round use.

### **Public Participation**

Roger Harrington asked how things were going up at The Pines, and if the town has heard from the state yet. Town Manager Burbank explained that there are no updates at this time due to the holidays. Harrington asked if there was a lawsuit going on involving the Police Department. Chairman Robinson responded that there are no lawsuits going on with the police department. Harrington explained it was a rumor he had heard.

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## **VI. NON-PUBLIC SESSION *Pursuant to RSA 91-A:3 (a,d,e) Personnel, Real Estate, and legal***

**Chairman Robinson made the following motion:**

**MOTION: "To accept the sealed non-public meeting minutes from December 16, 2019."**

**Motion: OJ Robinson      Second: Jayne Ludwig      All in favor**

**MOTION: "To go into Non-Public Session pursuant to RSA 91-A: 3II (a,d,e)"**

**Motion: Tamra Ham      Second: Jayne Ludwig      Motion carries.**

The Board went into non-public session at 7:40 pm.

**MOTION: "To re-enter public session."**

**Motion: OJ Robinson      Second: Jayne Ludwig      Motion Carries.**

The Board came back into public session at 8:20 p.m.

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## **VII. ADJOURNMENT**

With no further business to attend to, the Board made the following motion.

**MOTION: "To adjourn."**

The meeting adjourned at 8:25 p.m.

Respectfully Submitted,

Jane Leslie



Approval Date: January 6, 2020



Chairman OJ Robinson



Selectman Tamra Ham



Selectman Jayne Ludwig

Rayen Harrington  
(Print Name)

Roger Harvey Jr  
(Sign Name)

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Over \$2 Billion and Counting for our Schools

GOVERNOR Christopher T. Sununu  
CHAIRMAN Debra M. Douglas  
COMMISSIONER Paul J. Holloway  
COMMISSIONER J. Christopher Williams  
EXECUTIVE DIRECTOR Charles R. McIntyre

December 19, 2019

Town Manager Alfred Burbank  
Town of Lincoln  
PO Box 25  
Lincoln NH 03251

Dear Town Manager Burbank,

As you may be aware, House Bill 480 was recently signed into law legalizing sports betting in New Hampshire. The Lottery Commission's division of sports wagering will conduct and regulate sports betting in the state, which is allowed through various channels, including at up to ten sports book retail locations.

We anticipate launching sports betting platforms in early 2020 following the selection process for online vendors and retailers. While we cannot predict if the physical sports books will be stand-alone or co-located within other commercial businesses, we do expect retail locations in high population areas and towns on our state's borders; but they will only be permitted in municipalities that have voted to allow it.

In a process identical to that allowing Keno, cities have the option to put the question to voters whether to permit the operation of sports book retail locations within the municipality. Given the launch schedule and the anticipated demand by players, I respectfully recommend the Select Board place HB 480 on the ballot for voters to decide this fall. This does not mean that a business will be located in your town, but this suggestion is being made so that if a retailer is identified as suitable, they can be considered.

The local option section of House Bill 480 is enclosed for your reference. My staff is standing by to answer any questions you may have, and will do our best to attend an upcoming select board meeting at your request.

Respectfully,

Charles McIntyre  
Executive Director



Live Free or Die

New Hampshire Lottery Commission 14 Integra Drive Concord, New Hampshire 03301  
TEL 603.271.3391 FAX 603.271.1160 TDD 1.800.735.2964 www.nhlottery.com