

LINCOLN BOARD OF SELECTMEN

APPROVED

MEETING MINUTES

JANUARY 6, 2020 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

(MEETING VIDEO AVAILABLE AT WWW.LINCOLNNH.ORG)

Select Board Present: Chairman OJ Robinson, Tamra Ham, and Jayne Ludwig.

Staff Present: Town Manager Burbank, Police Chief Chad Morris, and Fire Chief Ron Beard.

Public Present: Roger Harrington and Dave Beaudin.

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 5:30 p.m.

II. MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the Non-public meeting minutes of December 16, 2019 as presented.”

Motion: Tamra Ham Second: Jayne Ludwig Motion carries.

MOTION: “To approve the meeting minutes of December 30, 2019 as amended.”

Motion: Tamra Ham Second: Jayne Ludwig Motion carries.

MOTION: “To approve the Non-public meeting minutes of December 30, 2019 as presented.”

Motion: Tamra Ham Second: Jayne Ludwig Motion carries.

III. FINAL REVIEW AND APPROVAL OF PROPOSED ETHICS POLICY

Review Code of Ethics Policy & Public Hearing

MOTION: “To open public hearing on the proposed Code of Ethics Policy.”

Motion: OJ Robinson Second: Tamra Ham Motion carries.

Town Manager Burbank informed the Board that the Code of Ethics Policy has been updated to reflect the proposed revisions from the first public hearing. There were no public comments other than on section six which had already been removed from the proposed policy.

MOTION: “To close the public hearing on the proposed Code of Ethics Policy.”

Motion: OJ Robinson Second: Tamra Ham Motion carries.

MOTION: “To adopt the Code of Ethics Policy as presented (which is the final draft and does not include paragraph six of the initial draft of said policy).”

Motion: OJ Robinson Second: Tamra Ham Motion carries.

IV. OLD/NEW BUSINESS

Town Manager’s Report

Energy Committee

Town Manager Burbank informed the Board that Cindy Lloyd is unable to serve on the Energy Committee as she has other commitments.

Town Hall live-streaming technical issues

Town Manager Burbank applauded Chief Beard for taking the initiative to relocate and rewire the livestream equipment which has saved the town from having to hire a contractor, thus saving a great deal of money. The Board thanked Chief Beard for his work!

Other Business

The Board will discuss 2019 goals accomplished and set goals for 2020 at their next meeting.

Operating Budget & Warrant Articles

The Board had a brief discussion on some clerical amendments to the budget which they had voted to approve last week. The Board also reviewed the proposed warrant articles, one of which being a potential one-million-dollar bond for the installation of water meters. The Board discussed the details of the aforesaid metering matter. Any revenue from water meters, will go directly to paying off the bond. Chairman Robinson informed the Board that the Ad Hoc Water Committee has not approved this yet as well as other operating costs, and wants to see what the rate structure recommendation will be prior to making any final decisions.

MOTION: “To place an article for a \$1.2-million-dollar bond on the warrant for the purchase and installation of water meters.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

MOTION: “To place an article on the warrant for \$10,000 to cover the water meter bond fees.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

The Board discussed the petitioned warrant article regarding the sale of the town’s Industrial Business Park lot, as well as the article for the sports betting.

Levee Bond

Chairman Robinson stated that since March 2017, there have been ten (10) change orders to the original contract on the levee repair project, and some of those change orders have been extremely significant. The town has overspent what was raised via the two (2) previous bonds, with bills still outstanding. The total overage is in the half million-dollar range with approximately \$355,000 in outstanding bills due in 2020. The Board discussed the details of the financial status of the levee project. Robinson would like to propose an article to bond \$355,000 for the paving of Bunker Lane; the final Coleman bill, and retainage which is in the amount of \$185,952, and the final bills due to Dubois & King. Town Manager Burbank will be working with Coleman and Dubois & King to see if any of the costs from the October 2017 flood event damage to the levee (that should have been covered by insurance) can be recovered from the contractor, as they were not carrying the proper insurance coverage that was required in their contract with the town. This matter has the potential for litigation however, that route is not preferred. Mr. Burbank is meeting with the engineers, Dubois & King on Wednesday to discuss further. The Board is hopeful that some of these costs can be reimbursed to the town. Some further discussion pertaining to the history of the levee and the levee project ensued. There was also some discussion about including \$368,000 in the bond which is the amount the Town overspent on the levee project in 2019 out of the operating budget. This depleted the fund balance.

Motion: OJ Robinson

Second: Tamra Ham

Motion carries.

Non-Public Minutes

MOTION: “To unseal the non-public minutes of the 4:30pm meeting on December 16, 2019.”

Motion: OJ Robinson

Second: Tamra Ham

All in favor.

Legare Trust Property

Chairman Robinson explained that there are five (5) wells on this 16.7-acre property owned by the Legare Trust which the town has decided to purchase. This property is located at the end of Mansion Hill Road and behind the Community Center. The parcel is located on Map 114 Lot 049. The land abuts the Community Center land. These five (5) wells were installed at a time prior to the town water system being able to adequately supply water to this area. The Board recently hired a company to test the quality and quantity of the water in these wells, both of which are in good standing. The Town is purchasing this land at \$499,900. The Board will put an article on the warrant to cover the purchase of the land which will help supply water for future generations. This will be a twenty-year bond. There are also recreational opportunities to be had on this land. There are currently hiking and biking trails throughout this property. The sellers are happy to sell this land to the Town as they prefer to see this property kept for the water and recreational purposes as opposed to it being developed. It is a great opportunity to preserve what little raw land is left in the Town of Lincoln. The Board is very excited about this purchase.

MOTION: “To place a bond article on the warrant in the amount of \$517,500 to cover the purchase of 16.7 acres of land located on Map 114 Lot 049 being sold by the Legare Trust Property for \$499,900. This bond article includes the purchase, the bond fees of \$10,000, and the transfer tax of \$7,500.

Motion: Tamra Ham

Second: Jayne Ludwig

All in favor.

Police Cruiser Article

MOTION: “To put an article on the warrant in the amount of \$46, 300 for the purchase of a new cruiser.”

Motion: Tamra Ham

Second: OJ Robinson

All in favor.

Kudos to Officer Ball

Chairman Robinson complimented Officer Rick Ball for not only directing traffic out of Loon Mt Resort over the weekend, but also for having the vehicles with snow on their roof pull over and remove the snow before leaving the mountain. Kudos to Officer Ball for going above and beyond!

IV. PUBLIC PARTICIPATION

Street Lights Out

Roger Harrington stated that there are seven (7) street lights out on Main Street. Chairman Robinson replied that NHEC has been contacted. Chief Morris offered to have the night shift officer get the pole numbers of the lights that are out throughout the town, and not just on Main Street. Selectman Ludwig added that one of the town’s lights on Connector Road is out as well.

V. NONPUBLIC SESSION *Pursuant to RSA 91-A: 3: II (a, e) Personnel Matter*

MOTION: “To go into Non-Public Session pursuant to RSA 91-A: 3II (a) personnel

Motion: Tamra Ham Second: OJ Robinson Motion carries.

The Board went into non-public session at 6:45 pm.

MOTION: “To re-enter public session.”

Motion: Tamra Ham Second: Jayne Ludwig Motion Carries.

The Board came back into public session at 6:55 p.m.

VI. ADJOURNMENT

With no further business to attend to, the Board made the following motion.

MOTION: To adjourn.

Motion: OJ Robinson Second: Jayne Ludwig Motion Carries.

The meeting adjourned at 7:00p.m.

Respectfully Submitted,
Brook Rose

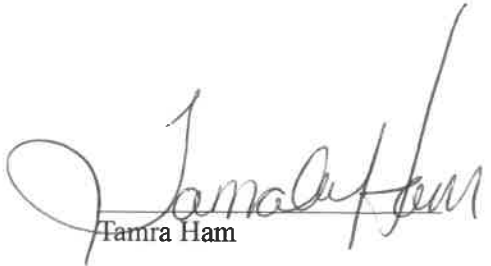
Approval Date: January 13, 2020



Chairman OJ Robinson



Jayne Ludwig



Tamra Ham

January 6, 2020
Board of Selectmen's Meeting
Please PRINT Legibly

Roger Harrington
(Print Name)

Dave Beaudin

Roger Harrington
(Sign Name)

& Chief Morris