

LINCOLN BOARD OF SELECTMEN

APPROVED

MEETING MINUTES (VIA ZOOM)

APRIL 5, 2020 – 4:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present via Zoom Video Conferencing: Chairman OJ Robinson, Vice Chair, Tamra Ham and Selectman Jayne Ludwig

Staff Present: Town Manager Burbank (via Zoom)

Public Present: *There was no public present*

I. CALL TO ORDER

Chairman Robinson called the meeting to order at 4:32 pm.

II. NON-PUBLIC Session Pursuant to RSA 91-A:3:(III) (c) Personnel Issue

MOTION: “To go into Non-Public Session pursuant to RSA 91-A: 3II (c) Personnel Issue

Motion: OJ Robinson

Second: Jayne Ludwig

All in favor.

The Board went into non-public session at 4:33 pm.

MOTION: “To re-enter public session.”

Motion: OJ Robinson

Second: Tamra Ham

All in favor.

The Board came back into public session at 5:16 p.m.

III. OLD/NEW BUSINESS

Street Sweeping

Selectman Ham asked when the Department of Public Works has scheduled their spring street sweeping. Town Manager Burbank responded that it is estimated to start toward the end of April, or the beginning of May.

Regularly Scheduled Board of Selectmen’s Meeting

Selectman Ludwig suggested that the Board of Selectmen resume their regularly scheduled weekly meetings beginning Monday, April 13, 2020, in an effort to keep the Selectmen and the public updated during this COVID-19 crisis. The board was all in agreement, and their regularly scheduled meetings will resume on April 13th.

Digital Sign on Main Street

Selectman Ludwig commented that the digital sign on Main Street was a good idea and very helpful, and she would like to see it return. Ludwig also asked if we could get the same information on the digital board on I-93 in Lincoln similar to what is in Woodstock. Town Manager Burbank explained that this is a State of New Hampshire sign, however, he would inquire if this is a possibility.

Bunker Lane

Chairman Robinson asked if there has been a response from Bunker Lane regarding the road paving. Town Manager Burbank explained that as of now, there has been no response. The Town of Lincoln needs to know whether they will be paying a paving company of our choice to shim and overlay Bunker Lane, or if the homeowners would prefer to do a more extensive paving project which the Town of Lincoln would

contribute those funds to. Town Manager Burbank will draft a letter outlining a July 15, 2020 deadline which will give the Town of Lincoln enough time to contract with a paving company to complete the shim and overlay if necessary.

Essential/Non-Essential Businesses

Selectman Ludwig asked if hotels/motels were considered “essential” or “non-essential” businesses per Governor Sununu’s order. Town Manager Burbank explained that in Appendix A of Order 17 (<https://www.governor.nh.gov/news-media/emergency-orders/>) it states that hotel and motel employees are considered “essential workers. however, it does not reference short-term rentals at all. Chief Morris and Deputy Chief Burnham have asked for clarification on this order. Burbank will report on this to the board once he has clarification, and it will be posted on the town’s website.

Riverfront Park

Town Manager Burbank reported that the Riverfront Park is still proceeding slowly, and tree clearing and the parking lot construction should be going out to bid shortly.

Route 3 Water Tank

Town Manager Burbank updated the board on the RFQ for engineering firms for the Route 3 North Water Tank Project, and explained that they have been narrowed down to two firms. Burbank noted that the National Environmental Protection Act (NEPA) has extensive requirements, and Raftelis (doing water rate study) is still working on the water rate study.

West Street Project

AJ Coleman & Sons Inc., will be starting the West Street reconstruction project on May 18, 2020.

IV. ADJOURNMENT

With no further business to attend to, the Board made the following motion.


MOTION: “To adjourn.”

Motion: OJ Robinson

Second: Tamra Ham

All in favor.

The meeting adjourned at 5:39 p.m.


Respectfully Submitted,
Jane Leslie

Approval Date: April 20, 2020

Chairman O.J. Robinson

Tamra Ham

Jayne Ludwig