

## Lincoln Board of Selectmen – Meeting Minutes

June 1, 2009 – 5:00 pm

Present: Chairman Peter Moore, Selectman Patricia McTeague, Selectman Deanna Huot, Town Manager Peter Joseph and Administrative Assistant Susan Chenard

Audience: Charlie Cook, Police Chief Ted Smith and Officer William Ulwick

The meeting was called to order at 5:10pm.

### **Routine Business**

- **Approval of the Public Meeting Minutes of May 18, 2009** - A motion was made by Selectman Huot, seconded by Selectman McTeague, to approve the public meeting minutes of May 18, 2009, as amended. The vote was unanimous.
- **Police Competition Awards** – Police Chief Ted Smith explained that, last year, the Lincoln Police Department held a contest with three categories. Officer Michael Stevens won for most parking tickets, but was unable to attend this evening. Officer William Ulwick won both of the remaining categories; most arrests and most traffic stops. The Chief explained that the award was not for most traffic tickets issued and that all traffic stops were counted whether a ticket was issued or not. He was presented with his award, and received congratulations from the Board of Selectmen. Officer Ulwick has been with the police force for about 2 ½ years. Chief Smith confirmed that all three Selectmen and the Town Manager planned to attend his end of term dinner at the Balsams on June 23, 2009.
- **Summer Road Project Update** – The Town Manager reviewed the Summer Project list with the Selectmen. It is attached to these minutes. There was some discussion on this year's section of the Black Mountain Road Project, as the new estimated costs had increased. This was due to changes in sidewalk construction. The funds are available and the Board agreed to the changes. Loon will be replacing the vaults themselves. The Town plans to continue work on its responsibilities on Black Mountain Road, with the section in front of the Mountain Club as the next phase.
- **Offer of donated materials** – Allen Ward of Cargill Construction has arranged for donations of windows, insulation, and \$2,000 worth of materials for the Kanc Rec. Ski Tow Hut. The total value is not clear, but most likely over \$5,000, so a hearing to accept this donation will be scheduled in 2 weeks. Town Manager Joseph noted that we had also been able to trade a broken plow for 2 oil tanks for the project.
- **Town Manager's Report** –
  - The Town Manager distributed a cover letter from the Grafton County Commissioners proposed budget. They propose a slightly decreased budget, but at the cost of any capital improvement budgeting, which was discouraging.
  - The Town Manager also distributed a letter of thanks from the Boyle family regarding the bench to be placed in the Memorial Park. A dedication will be held on June 6, 2009.
  - Town Manager Joseph spoke with Deb O'Connor at the school SAU regarding fuel pricing. The SAU is still researching options and will be in touch in a few weeks.
  - Police Chief Smith has been researching the start date of the School Resource Officer (SRO) in regards to the grant we have been applying to the SRO salary.

## Lincoln Board of Selectmen – Meeting Minutes

June 1, 2009 – 5:00 pm

With that information, the Town Manager will meet with Superintendent Mike Cosgriff to discuss future plans. Town Manager Joseph believes the position will be funded for at least a portion of the 2009-2010 school year. Selectman Huot asked that Officer Deluca be made aware of the discussions and to let him know that the discussions are about the position, not about him personally.

- CIP program forms have gone out to Department Heads and the Town Manager will be meeting with them over the next few weeks to review each project listed and to re-evaluate the lists from ground up. He felt the by-laws should be reviewed as well.

- HB351 was recommended by committee as Inexpedient to Legislate. This was the bill that Town Manager Joseph had testified against, as it would have reduced the amount of interest due on late property tax bills. The final rule from the Senate will be this Wednesday.

- The Town Manager distributed a copy of this week's Legislative Update, which focuses on the Senate Finance Committee's proposed budget. There are both positive and negative points, but of particular interest is that the gambling bill, including the potential for a casino in both Grafton and Coos County, has been attached as a form of revenue. This would still require approval of the full House, Senate, and Governor before moving forward. The Board of Selectmen did not feel they should take a position either way. Town Manager Joseph noted that if gambling is instituted by the Legislature, local zoning ordinance changes should be considered at the Planning Board level. It would be necessary to define the type of business and allowed locations, if any. The Planning Board could potentially start getting public input. If the proposed gambling language is approved by the Legislature, there is a provision that allows approval or disapproval by the Town. This could be acted on by Town Meeting. It was noted that if the gambling proposal is approved by the Legislature, it would allow one casino in Grafton County, which could be anywhere in the County. It is unknown what the probability of that location being Lincoln would be, however there are some businesses in Town that had been vocal in supporting the idea of a casino. Representative Gionet had also proposed the idea of Lincoln hosting a casino at the State level.

### **Other Business**

Town Manager Joseph attended a meeting on Friday morning regarding the sewer pump station behind InnSeasons South Mountain. About 17 people attended, representing Inn Season, RiverGreen, the Links, Fairways, Bunker Lane Homeowners, builders, engineers, etc. The Town Manager was very pleased with how well everyone worked together. The new pump should be built in July.

Tradition Energy has sent in a second proposal on potential energy savings to the Town. The New Hampshire Electric Cooperative (NHEC) recently reduced its electric rates, but even at rates that Tradition Energy would charge for the Towns 6 biggest accounts, that would amount to a \$3,000 to \$4,000 savings. NHEC would still deliver the power and charge for that service. The Selectmen were worried that this would impact our relationship with the NHEC, but would be interested in saving money. Chairman Moore suggested asking David Talbot of North Woodstock to speak to the Board of Selectmen

Lincoln Board of Selectmen – Meeting Minutes

June 1, 2009 – 5:00 pm

as he is on the board at NHEC, and could give us an idea of how the NHEC is reacting to people obtaining their power through another source.

Selectman McTeague asked about the NCCA deed, which is still in process at their attorneys. They did come in last week looking for property tax exemption forms, and it is likely they may file for a charitable property tax exemption.

Selectman McTeague wondered if the taxes were paid on the properties that had been up for tax deeding. All paid expect the Forest Ridge parcels.

Chairman Moore asked if sewer outflow measurements were taken. They had, and with good rainy weather for comparisons. The report should be available in a few weeks.

Chairman Moore requested that we purchase and install a wireless router for the Town Hall. This is a very small cost item and can be of benefit to many.

Chairman Moore asked when the tax bills were going out and was informed they had already been mailed, along with a letter regarding the change of map and lot numbers, and a copy of the Lincoln Water Works Consumer Confidence Report.

Chairman Moore asked when the next Village Core meeting would take place. It is scheduled for Tuesday, June 2<sup>nd</sup>.

Town Manager Joseph noted that all Town emails were now being archived in Outlook, and archived permanently on the Town's external backup systems.

Chairman Moore asked if the pennant flags at Munce's were covered by the sign ordinance. The Town Manager will research this. He did note that the kayak merchandise sign is being addressed. Also, community members have been vigilant in reporting others' signs that do not comply with the ordinance. Chairman Moore felt that A-frame signs were popping out at Outdoor Outfitters, Ice Cream Delights and other locations, which were more than 25 feet from the business door. The ordinance is specific and all need to adhere to it.

Selectman Huot inquired about payments to the school district. Town Manager Joseph said that we had worked with them, and they had allowed us to pay just what they needed at the time, with the balance being before July. He noted that we have not had to borrow money from ourselves, and tax payments are already coming in.

Selectman Huot noted that there would be a celebration to celebrate the 50<sup>th</sup> anniversary of the opening of the Kancamagus Scenic Byway in August. People with stories or who want to participate are encouraged to contact Jayne O'Connor. Selectman Huot wondered how Lincoln would be participating, and there was discussion of sending a fire truck.

Administrative Assistant Chenard noted that the US Forest Service would be holding a meeting regarding the bridge they will be taking down in the Pemigewasset Wilderness

## Lincoln Board of Selectmen – Meeting Minutes

June 1, 2009 – 5:00 pm

area on June 12<sup>th</sup>, at 6pm, at the Lincoln Town Hall. The public is encouraged to attend, and the Selectmen asked that the information be placed on Channel 3. However, LinWood High School graduation is the same evening. The Town Manager noted that we had jokingly tried to bargain for a rebate on the guide permit we are required to obtain annually for the Recreation Department guiding groups on hiking trails in the National Forest, but to no avail.

Administrative Assistant Chenard mentioned that there had been discussions on the leash law at the state level and the local ordinance requiring dogs to be on a leash if not on the owner's property. This was a result of two unleashed dogs being seen on South Mountain, one which had attacked another dog. The police are checking into this, noted the Town Manager.

### **Public Participation**

Charlie Cook noted that the budget committee had used the CIP information last budget season, and is happy to hear that the numbers will continue to be refined and more realistic.

Town Manager Joseph noted that it was almost time for his performance review. He will put the forms in the Selectmen's boxes in preparation, and plan to discuss it at next week's meeting. His official hire date is June 16<sup>th</sup>.

At 7:21 pm, the audience left, and a **motion** was made by Chairman Moore, seconded by Selectman Huot, to enter into **non-public session** per RSA 91-A:3 II(d). The vote was unanimous. The Board discussed negotiations regarding a potential offer on a lot in the Business Park. Selectman McTeague made a **motion**, seconded by Chairman Moore, to seal the minutes until the completion of negotiations. The vote was unanimous. At 7:45 pm, a **motion** was made by Selectman McTeague, seconded by Selectman Huot, to reconvene the public session. The vote was unanimous.

At 7:46 pm, the meeting was adjourned and the Board of Selectmen reviewed payroll and accounts payable check registers for the week ending May 31, 2009.

Date: \_\_\_\_\_

Approved by:

\_\_\_\_\_  
Chairman Peter Moore

\_\_\_\_\_  
Selectman Deanna Huot

\_\_\_\_\_  
Selectman Patricia McTeague



## TOWN OF LINCOLN

Town Manager's Office  
148 Main Street – P.O. Box 25  
Lincoln, New Hampshire 03251

### 2009 SUMMER PROJECT UPDATE – 06/01/09

- 1) Pollard Road Drainage – from Maple Street approx. 1/4 mile towards Dodge Place
  - Starts this week and will take approximately 3 weeks
  - Paving will be scheduled around the beginning of July
- 2) Maple & Church Streets Overlay – complete lengths of both streets.
  - Start after July 4<sup>th</sup> holiday
  - Project should take 2 days
- 3) Bog Brook / Maltais engineering project
  - Project underway, survey and field recon have been accomplished
  - KV Partners will be meeting with Peter Joseph and Bill Willey within the next week to review right-of-way information and initial road layout
  - Additional public meeting to follow later in the summer
- 4) Kanc Rec Tow Hut Building
  - Should start after Pollard Road drainage project, after the July 4<sup>th</sup> holiday
  - PW Dept. has already begun removal of equipment from the old building in anticipation of switching it into the new building
- 5) Replacement Heavy Dump Truck
  - Delivery will be on Wednesday
- 6) Black Mountain Road
  - From Bridge to Octagon Lodge – 2 x 11' travel lanes and 5-6' paved shoulder
  - Original project estimated at \$35k, actual cost will be \$51k with paved shoulder
- 7) Routine Road Maintenance
  - Street sweeping and painting complete, catch basin cleaning to follow
- 8) Water Dept. Tank Cleaning of 3 Storage Tanks and 1 Clear Well
  - Complete as of 05/29/09
  - Little sedimentation found
- 9) Vinyl siding of Public Works Garage
  - Completed week of May 11<sup>th</sup>
- 10) Water Plant Roof Replacement
  - Contractor selected, tentatively scheduled for June
- 11) Community Building Insulation and windows
  - Lead paint tests came back negative and have been forwarded to USDA-RD
  - Awaiting final grant notification from USDA-RD