

Lincoln Board of Selectmen – Meeting Minutes
September 1, 2009 – 2:00 pm

Present: Selectman Deanna Huot, Selectman Patricia McTeague, Town Manager Peter Joseph and Administrative Assistant Susan Chenard
Audience: None

Selectman Huot opened the Board of Selectmen's meeting at 2:22 pm

Routine Business

- **Approval of the Public Meeting Minutes of August 25, 2009** - A motion was made by Selectman McTeague, seconded by Selectman Huot, to approve the public meeting minutes of August 25, 2009, as written. The vote was unanimous.
- **Town Manager's Report**
 - Town Manager Joseph circulated a draft letter of appreciation to David Beaudin for his hard work while Director of Public Works Bill Willey was away on medical leave. The Selectmen felt this was well-deserved, but asked that the Town Manager wait to send it until all three Selectmen had a chance to sign it.
 - The Selectmen have been invited to attend the Tartan Dinner on September 18 for the Highland Games. Each may bring a guest and RSVP's are due by September 10th.
 - The Selectmen were asked to sign a pole license for the new pole on LaBrecque Street which leads to the new underground lines under that road. Bill Willey had reviewed and approved this, so the pole is actually already in place.
 - The Selectmen approved the Report of Timber Cut. The owners had actually already paid this bill when they were in earlier this week.
 - The Regional Public Health Emergency Plan binder was reviewed. This was put together with the help of Nicole LaPointe of North Country Health Consortium, and input from the Health Officer, Police Chief, Emergency Management Director and Fire Chief, here in Lincoln, as well as officials through the State. A CD gives more detailed information while the binder gives an at-a-glance overview. There were discussions on solutions to the H1N1 flu virus, which included staying home if sick, coughing into your arm or tissue, not your hands, and keeping a 3-foot minimum distance from anyone who is infected with this flu. If a widespread vaccine were indicated, the local POD (point of distribution) would be at the Linwood School. For now, doctors should start administering to those at most risk in late October. The Selectmen also inquired if we had received funding for an emergency generator.
 - Town Clerk and Tax Collector Susan Whitman had provided the town Manager with some month-end figures. Outstanding taxes for this year are currently about \$261,000, and about \$503,000 for the past several years, including liens. This is actually better than expected. Motor vehicle registration income is down however, at about \$10,000 less year-to-date, when compared to last year.

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Other Business

Selectman Huot described how Kay LaBrecque had contacted her regarding a culvert that is washing out near her home. Town Manager Joseph has already spoken to Mrs. LaBrecque about it and steered her towards her attorney, as it is more of a civil issue between the two parties. It is a private culvert on private property on a private road. Selectman Huot asked that the Town Manager write a letter to the property owner informing them that the Town has no responsibility to fix the culvert, and suggesting that they discuss the issue with Mrs. LaBrecque to find a solution.

Non-Public Session

At 2:57pm, a **motion** was made by Selectman McTeague, seconded by Selectman Huot, to enter into non-public session per RSA 91-A:3 II(a). The vote was unanimous. The board reviewed their response to the two incidents discussed at the last meeting, regarding the scheduling of overtime in the police department. There was further discussion, and then a decision to have the Town Manager write a response approving the remedy sought in the first instance, but denying the second. The letter should note that the union contract is silent on this issue, so the decision was based on common sense. There would also be a suggestion that a written procedure should be created and followed. At 3:19pm, a **motion** was made by Selectman McTeague, seconded by Selectman Huot, to come out of non-public session per RSA 91-A:3 II(a). The vote was unanimous.

As there was no public comment, the meeting was adjourned at 3:21pm and the Board of Selectmen reviewed payroll and accounts payable check registers for the week ending August 30, 2009.

Date: _____

Approved by:

Chairman Peter Moore

Selectman Deanna Huot

Selectman Patricia McTeague