

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
JULY 6, 2015
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Present: O.J. Robinson, Patricia McTeague, and Jayne Ludwig.

Staff Present: Town Manager Alfred Burbank, Fire Chief Ron Beard, and Recording Secretary Brook Rose.

Public Present: Edmond Gionet, Tamra Ham, Roger Harrington, Paul Beaudin, Bill Conn, David Beaudin, Jon Ham, Steve Noseworthy, and Susan Clark.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:35pm. He stated that this meeting was not listed on the summer schedule. Town board members and staff assumed there was a meeting this evening as there was not one held last week. The Board will still meet next week and the fourth Monday as originally scheduled.

II. REVIEW OF MEETING MINUTES

MOTION: “To approve the minutes of the June 22, 2015 Board of Selectmen’s meeting as amended.”

MOTION: “To approve the non-public meeting minutes of the June 22, 2015 Board of Selectmen’s meeting.”

Motion: McTeague

Second: Ludwig

All in favor.

III. SKATEBOARD PARK MEMORANDUM OF UNDERSTANDING.

O.J. Robinson stated that he worked with Recreation Director Tara Tower to draft this document which Attorney Malia also reviewed. He questioned whether the Board would like to have a public hearing on it. Jayne Ludwig commented that having a hearing and getting input from the public was the right thing to do even if no public should attend the meeting. After a brief discussion, the Board agreed to schedule a public hearing on the skate park and to include the memorandum of understanding as part of the discussion. The Board agreed to hold a public hearing sometime in September most likely at the Community Center.

At this time, Chairman Robinson opened up the discussion for public comment. Paul Beaudin stated that the results of the master plan survey should be available prior to the public hearing which will be a helpful tool. O.J. added that a synopsis of the results should be available next week. The Town had a huge response on the surveys with over 800 received. Edmond Gionet questioned who the surveys were sent to. O.J. replied that surveys were sent to residents, Lincoln taxpayers and business owners. Jayne added that the survey is also on the Town’s website.

IV. OLD/NEW BUSINESS

Town Managers Report

Kanc Rec Roof

No bids were received for this project. The project will be re-bid at a later date.

Sign Ordinance Violations

Outback Kayak has removed the ATV's. All other businesses in violation of the ordinance are in the process of applying for permits.

Jayne Ludwig stated that a business owner (David Rogers) approached her as he has attached an antique bicycle to his business sign. Town Manager Burbank confirmed that Mr. Rogers' sign is non-conforming and that he simply needs to apply for a variance to the Zoning Board of Adjustment. Town Manager Burbank stated that current businesses have been allowed a grace period through 2017 to bring their pre-existing signs into compliance with the new ordinance.

South Peak Pump Station

Work on the South Peak pump station building has been completed. The next step is start on the electrical work.

Loon Mt. Bridge

Work is progressing on the North abutment of the Loon Mountain Bridge.

Road Paving

Road paving has commenced as of today.

Water Treatment Plant Filter Addition

The new filter addition has been moved into the building.

FEMA Lamp Project

The next meeting on the FEMA LAMP Project has been tentatively scheduled for August 5th.

Project LifeSaver

The Lincoln Police Department will become the second public-safety agency in New Hampshire to use the Project Lifesaver program to locate persons suffering from Alzheimer's, autism and other cognitive conditions who've wandered away or gotten lost. Two officers within the department are certified to participate in the program.

July 4th Festivities

Town Manager Burbank stated he had a few calls from those that were unhappy with the fireworks and that the show was too short. Patricia McTeague stated that she couldn't see them because of the cloudy conditions the fireworks created. O.J. added that he thought it was one of the best shows to date and that he could see it from where he was. Tamra Ham added that she was at the HOBO Railroad and thought the fireworks were great. Edmond Gionet agreed.

Inter-Municipal Agreement

The Town of Woodstock had no revisions to the proposed agreement. Their attorney has agreed to forward the agreement to the Attorney General's office for review and approval.

Correspondence File

Any requests for information or correspondence sent to the Board will be available at the meetings for the Board and public to review on a weekly basis.

CIP Meeting Schedule

A schedule has been set for the CIP meetings to commence at the end of July.

Public Participation

Edmond Gionet – Meeting Minutes/ East Spur Road Culvert/ Skate Park/ Pollard Road

Edmond Gionet thanked Jayne Ludwig for amending and clarifying the meeting minutes. He did not think the minutes sounded accurate as they were presented. He would like to see more than just a summary included in the minutes.

He questioned whether Town staff ever went to inspect the culvert on East Spur Road. O.J. Robinson and Butch Burbank confirmed that they did look at the culvert and will discuss it further with the Public Works Department.

Mr. Gionet stated that regarding the skate park the Board should only accept the input of Lincoln residents. He added that people residing in other towns will never contribute to this community, do not pay taxes here, and thus should not have input.

Mr. Gionet questioned when all of the broken glass at the junkyard in front of the McCarthy's place on Pollard Road will be cleaned up. Town staff were unaware and will look into this.

Tamra Ham- Parade /Skate Park/ Meeting Minutes

Tamra Ham commented that she thought the parade was awesome. She would like to see a marching band and really made an effort to have one in this year's parade. She added that if anyone knows of one, to please let her know.

Tamra stated that both the towns of Lincoln and Woodstock will be supporting the skate park as both towns contribute to the Recreation Department. She added that it is important to hear from both of the communities' voters, residents, taxpayers, and children.

Tamra Ham also stated that she loves Brook Rose's meeting minutes format.

Paul Beaudin- Meeting Minutes /Paving

Paul Beaudin asked for a change to the prior meeting's minutes. He would like the following included in his comments regarding the recreation department: "Including the acquisition of real estate costs, the building, the equipment, and the repairs so that all of this is included in what the Town charges the Town of Woodstock for and not just the operational costs."

MOTION: "To amend the meeting minutes as requested by Paul Beaudin."

Motion: Robinson Second: Ludwig All in favor.

Paul stated that he was refused a copy of the MOU on the skate park. He stated that he did not think it was fair that he was denied a copy especially when resident Tara Tower had a copy of the agreement. O.J. Robinson replied that Tara has a copy of the document because she assisted in writing it.

Paul Beaudin also stated that his wife was unhappy that paving had begun earlier than what residents were told it would be and she was unable to get out onto the road on her way to work. O.J. apologized for the incorrect dates on the paving notice.

Cindy Rineer- Meeting Minutes

Cindy Rineer stated that she would like to make a comment about the minutes. She stated that she has done meeting minutes and they are very difficult to do. Each person sitting at the meeting feels different things should be in the minutes and there are many different interpretations of a meeting as each person interprets conversations in their own way. She added that these comments about the minutes are not something against Brook Rose and that she does a great job with the minutes and shouldn't take these comments personally. O.J. Robinson added that it is most important to capture the decisions the Board makes and any conversation leading up to that which is what Brook does.

Letter of Congratulations to Tax Collector Susan Whitman

The Board signed a letter of congratulations to Susan Whitman recognizing her efforts for reaching the lowest rate of outstanding taxes over the past decade. All agreed that Susan does an outstanding job.

MOTION: To sign the aforementioned letter of congratulations to Tax Collector Susan Whitman."

Motion: Patricia McTeague enthusiastically makes this motion. Second: Robinson. All in favor.

V. NON PUBLIC SESSION Pursuant to RSA 91-A: 3II (a,c,e,d) Legal/personnel

MOTION: To go into Non-Public Work Session at 6:25pm.

Motion: Ludwig Seconded: McTeague Roll call vote all in favor.

MOTION: To go back into public session at 6:35pm.

Motion: McTeague

Seconded: Ludwig

Roll call vote all in favor.

VI. ADJOURNMENT

After reviewing the weekly accounts payables, the Board made the following motion.

MOTION: “To adjourn.”

Motion: McTeague

Second: Ludwig

All in favor.

The meeting was adjourned at 6:35pm.

Respectfully Submitted,

Brook Rose

Approval Date

Chairman O.J. Robinson

Patricia McTeague

Jayne Ludwig