

LINCOLN BOARD OF SELECTMEN

APPROVED

WORK SESSION

MEETING MINUTES

JUNE 25, 2018 – 5:30PM

LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH

Board of Selectmen Present: Vice Chair, Tamra Ham and Jayne Ludwig

Excused: Chairman O.J. Robinson

Staff Present: Town Manager Burbank, & Administrative Assistant, Jane Leslie.

Public Present: *No public present*

I. CALL TO ORDER

Vice Chair Ham called the meeting to order at 5:41 p.m.

II. REVIEW ABATEMENT REQUESTS *AS RECOMMENDED BY COMMERFORD, NIEDER PERKINS, LLC*

MOTION: "To approve the 2017 Abatement Request for the RiverWalk, for property located at 22 South Mountain Road, parcel 118-044-000-00-00000. Taxpayer filed the abatement indicating the value was too high based on the distribution of the common area not applied, 2-units which should be separately assessed from the main building and wet and contaminated land areas."

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

MOTION: "To approve the 2018 Abatement Request of Forest Ridge NH LLC, for property located at Forest Circle Master Lot, parcel 115-009-000-00-00000. After sending out tax bills on June 7, 2018 it was noted that the parcel was not listed as a non-taxable parcel in the billing system. Vision had the property listed as taxable, not exempt, so when the merge between Vision & BMSI was done it changed BMSI. CNP has corrected this issue in Vision. An abatement of \$709.00 needs to be applied to this account"

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries

MOTION: "To approve the 2018 Abatement Request of Forest Ridge NH LLC, for property located at Forest Circle Master Lot, parcel 115-001-000-00-00000. After sending out tax bills on June 7, 2018 it was noted that the parcel was not listed as a non-taxable parcel in the billing system. Vision had the property listed as taxable, not exempt, so when the merge between Vision & BMSI was done it changed BMSI. CNP has corrected this issue in Vision. An abatement of \$709.00 needs to be applied to this account"

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries

MOTION: "To approve the 2018 Abatement Request of Forest Ridge NH LLC, for property located at Forest Circle Master Lot, parcel 115-002-000-00-00000. After sending out tax bills on June 7, 2018 it was noted that the parcel was not listed as a non-taxable parcel in the billing system. Vision had the property listed as taxable, not exempt, so when the merge between Vision & BMSI was done it changed BMSI. CNP has corrected this issue in Vision. An abatement of \$481.00 needs to be applied to this account"

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries

MOTION: "To approve the 2018 Abatement Request of Forest Ridge, for Common Land property, parcel 114-079-000-00-00000. After sending out tax bills on June 7, 2018 it was noted

that this piece of property was open space for Map 114, Lot 78. After further review, it is correct that this property is open space for Map 114, Lot 78. Also associated as open space for Map 114, Lots 77 and 81. An abatement of \$3,331.00 needs to be applied to this account.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries

MOTION: “To approve the 2017 Abatement Request of Marion & William Deluca TTES for property located at 90 Rams Horn Drive Unit H5, parcel 126-023-000-07-000H5. Abatement filed due to damage to the unit as a result of a fire in Unit H6.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

MOTION: “To deny the 2017 Abatement Request of Robert & Lisa Drew for property located at 85 Beechnut Drive, parcel 126-01-000-00-00000.

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

MOTION: “To approve the 2017 Abatement Request of Bill Jr. Family Trust for property located at 56 Black Mountain Road, parcel 130-112-000-00-0000. Abatement filed due to water run-off issues created from the road up behind their home. Based on assessors review, they recommend a land adjustment which takes this into consideration.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

MOTION: “To deny the 2017 Abatement Request of Y Birch Kids for property located at 6 Yellow Birch Circle, parcel 121-039-000-00-00000. This property is currently under appeal for tax year 2016, and the Board should await to see what the court decides before any decision is made for the tax year 2017.

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

III. APPROVE TRANSFER OF FUNDS FROM CAPITAL RESERVE TO GENERAL FUND

MOTION: “To approve the transfer from funds from capital reserve to general fund as follows: Roads and streets, \$33,653.60; Sewer Rehab, \$457.49; Water System, \$11,009.50; Building Repairs & Maintenance, \$1600.; Engineering Planning, \$877.20; Village Core, \$270.; Employee Separation, \$716.18; Cemetery Trust Fund, \$300.; Cemetery Maintenance Expendable Trust, \$3551.65 for a total of \$52,435.62.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

IV. TO APPOINT DEPUTY TOWN CLERK

MOTION: “To accept the Town Clerk’s recommendation to appoint Lisa Philbrick of 11 Conn Drive as Deputy Town Clerk and to begin work on June 27, 2018.

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

V. PA-8

MOTION: “To accept Finance Officer Helen Jones recommendation to not use the PA-8 form in 2019.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

VI. NONPUBLIC SESSION *Pursuant to RSA 91-A: 3:II(b) Personnel*

MOTION: “To go into Non-Public Session pursuant to RSA 91-A: 3II (b)

Motion: Tamra Ham

Second: Jayne Ludwig

Motion carries.

Chairman Robinson joined the meeting via telephone at this time.

The Board went into non-public session at 6:10 pm.

MOTION: “To re-enter public session.”

Motion: Jayne Ludwig

Second: Tamra Ham

Motion Carries.

The Board came back into public session at 6:21 p.m.

V. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

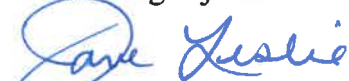
MOTION: “To adjourn.”

Motion: Tamra Ham

Second: Jayne Ludwig

Motion Carries.

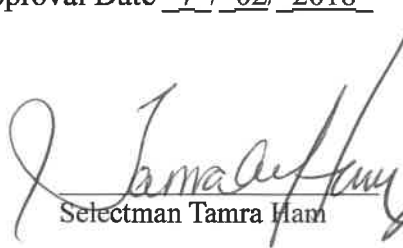
The meeting adjourned at : p.m.



Respectfully Submitted,

Jane Leslie

Approval Date 7 / 02 / 2018


Selectman Tamra Ham
Selectman Jayne Ludwig

