

**Town of Lincoln**  
**Board of Selectmen Meeting Minutes**  
July 16, 2012

**Board of Selectmen Present:** O.J. Robinson, Tamra Ham, and Patricia McTeague.

**Staff Present:** Town Manager Peter Joseph, Finance Administrator Helen Jones, and Administrative Assistant Brook Rose.

**I. CALL TO ORDER**

Chairman O.J. Robinson called the meeting to order at 5:30PM.

**II. REVIEW AND APPROVAL -MINUTES OF THE PREVIOUS MEETINGS**

The Board reviewed the July 3, 2012 meeting minutes of the Lincoln Woodstock Joint District Board. The Board had some minor revisions, which Brook Rose noted and will forward to Woodstock Administrator Judy Welch for approval by the Town of Woodstock.

**MOTION: “To approve the meeting minutes of the Lincoln Woodstock Joint District Board on July 3, 2012 as amended.”**

**Motion: Tamra Ham    Second: Patricia McTeague    All in favor.**

**MOTION: “To approve the meeting minutes of June 25, 2012 as amended.”**

**Motion: Patricia McTeague    Second: Tamra Ham    All in favor.**

**III. PUBLIC HEARING pursuant to RSA 33:3-d re: the possible issuance of refunding bonds.**  
The proceeds of these bonds would be used to refinance the Town's General Obligation Bonds in order to achieve interest cost savings.

Peter Joseph explained that refinancing these bonds would ultimately save the Town \$175,000 over nine years with the largest savings to be seen in 2012.

**MOTION: “To open the public hearing.”**

**Motion: Patricia McTeague    Second: Tamra Ham    All in favor.**

No one from the public was present at the meeting.

**MOTION: “To close the public hearing.”**

**Motion: Patricia McTeague    Second: Tamra Ham    All in favor.**

**MOTION: “To authorize the Town Manager to sign the application to the Bond Bank to refinance the Town's General Obligation Bonds.”**

**Motion: Patricia McTeague    Second: Tamra Ham    All in favor.**

**MOTION: “To make the following Resolution:**

**TOWN OF LINCOLN, NEW HAMPSHIRE**

**A Resolution**

**Authorizing the Issuance of Refunding Bonds**

**July 16, 2012**

WHEREAS, the Town of Lincoln, New Hampshire (the "Issuer") has issued certain \$631,800.00 General Obligation Bonds through the United States Department of Agriculture Rural Development ("USDA RD"), dated as of April 9, 1993, the outstanding principal amount of which is approximately \$322,079.00 and certain \$2,549,000.00 General Obligation Bonds through USDA RD, dated as of April 9, 1993, the outstanding principal amount of which is approximately \$1,215,232.00 (collectively the "Refunded Bonds"); and

WHEREAS, although the Refunded Bonds are not subject to redemption prior to their respective maturity dates, USDA RD has consented to the redemption of the Refunding Bonds prior to such maturity dates; and

WHEREAS, it appears likely that bonds issued today would have a net interest cost less than the net interest cost on the Refunded Bonds; and

WHEREAS, the Issuer may be able to realize debt service savings by issuing certain refunding bonds (the "Refunding Bonds"), the proceeds of which would be utilized to current refund the Refunded Bonds and to pay certain other costs relating thereto;

NOW THEREFORE, BE IT RESOLVED that the Issuer, acting by and through its Board of Selectmen (the "Governing Board"), hereby authorizes the issuance of Refunding Bonds pursuant to the provisions of RSA 33:3-d, the proceeds of which shall be utilized to current refund the Refunded Bonds, to pay any principal and interest coming due on the Refunded Bonds prior to the Redemption Date, and to pay the costs of issuance of the Refunding Bonds, including any costs of credit enhancement; provided, however, that such refunding is only authorized to the extent that the same will achieve a net present value debt service savings in an amount equal to at least three percent (3%) of the aggregate outstanding principal amount of the all of the Refunded Bonds; and

IT IS FURTHER RESOLVED that the Issuer is hereby authorized to finally approve the aforesaid refunding by entering into a Loan Agreement or Bond Purchase Agreement (the "Agreement") with the New Hampshire Municipal Bond Bank or such other bond purchaser or underwriter as the Governing Board may deem appropriate in connection with the issuance of the Refunding Bonds to evidence the Issuer's approval of the terms and conditions of the Refunding Bonds; and

IT IS FURTHER RESOLVED that the Agreement and such other documents, if any, as shall be required in connection with the issuance of the Refunding Bonds shall be signed on behalf of the Issuer by its Chairman of the Governing Board or its Vice-Chairman of the Governing Board, each acting singly, or such other individuals as may be required by state law or as may be specified by bond counsel; and

IT IS FURTHER RESOLVED that the Issuer is authorized to enter into such other documents, to engage such other professionals (including a Financial Advisor, Escrow Agent, Verification Agent and Paying Agent), and to do such other things as are necessary to consummate the aforesaid refunding; and

IT IS FURTHER RESOLVED that all actions heretofore taken by the Issuer consistent with the foregoing are hereby confirmed, ratified and approved."

**MOTION: Patricia McTeague      Second: Tamra Ham      All in favor.**

The Board signed the Resolution.

#### **IV. OLD / NEW BUSINESS**

##### **Review of July 4<sup>th</sup> Events**

Peter Joseph brought up establishing a joint Lincoln Woodstock July 4<sup>th</sup> parade committee to assist the Chamber in planning the event. The Board thought this was a great idea but would still like the Chamber of Commerce to take the lead on the parade with the support of both towns. The Board would also like to hire a local school band to play in the parade.

The Board once again discussed the fireworks display. They agreed that there was not much that could have been done due to the large thunderstorm and this was not the fault of the fireworks contractor, American Thunder. However, the Board was not happy with the live mortars that were left behind by American Thunder. This matter is still under investigation by the State Fire Marshall and the Town has not heard anything further. The Board asked that Brook Rose look around for another company for the 2013 fireworks.

## **Town Manager's Report**

### **Update on River Intake**

Peter informed the Board that the recent laboratory testing revealed that the sand recovered from the river intake by the Public Works Department all fell within the range of the well screen size (approximately < .175mm). Jetting and camera inspection of the screen showed no damage to the physical screen, reducing the urgency of solving the problem. This leads to the conclusion that the sand infiltration is not due to a defect in the screen. He explained that the possible explanations are:

1. Failure of geotechnical fabric under the rock bedding may have allowed sand to be sucked off the bottom of the riverbank.
2. Jetting may have sucked nearby sand and fines in from above the intake. Sand deposits from last year's storm may have exacerbated this problem.

The Public Works Department is going to take a wait and see approach. Public Works Director Bill Willey has suggested avoiding further jetting to clean the intake structures until he can see if the problem recurs without jetting further.

### **Complaint Regarding Maintenance of Town Roads**

Peter Joseph informed the Board that he received a complaint from Edmond Gionet of Pollard Road regarding maintenance being performed on Govoni Lane and Nora Parent Lane. Mr. Gionet told Peter that these alleys have never been Town roads and should not be maintained by the Town. Peter Joseph is currently researching the issue however it is his understanding that a previous Board of Selectmen voted that these lanes be treated as Town roads but be maintained to a lesser degree than our main roads. Peter will be present the results of his research at the next meeting.

### **Time Warner Cable Dispute**

Peter brought up the Time Warner Cable and Hearst Television dispute. He stated that the two companies are in a contract dispute, which has resulted in a blackout of WMUR channel 9, the primary local news source. This has been a source of aggravation to many residents. There has been discussion between the town administrators and managers of several local towns that a joint letter to the editor/open letter published in the paper may serve as the best way to voice our displeasure at the inconvenience caused by both parties in this contract dispute, while urging both parties to work toward a mutual resolution. Peter asked the Board's permission to submit a non-confrontational letter on behalf of the Town of Lincoln, if agreement can be reached with other Towns on the exact wording. The Board thought this was a good idea and authorized Peter to draft the letter.

### **Sidewalk Cost Analysis**

Peter Joseph prepared a per foot cost comparison of the 2011 and 2012 sidewalk projects as requested by the Board. He noted that the per foot costs are not a 100% accurate comparison due to differences between the projects. For example, this year's project contained significantly more driveway cuts and a few sections where the sidewalk was widened. Additionally, the paving costs changed significantly over 1 year's time, which was outside the control of the contractor. He stated that Bill Willey is very satisfied with the quality of the sidewalk work. After reviewing the analysis, the Board agreed that the numbers justify the process the Town is taking.

## **Union Insurance Renewal Rates**

Peter Joseph provided the Board with a copy of the renewal rates for the union's insurance. The Town budgeted the 7.5% not to exceed number but the actual renewal rate will be closer to 3.5%.

## **Monitoring of Streetlights**

Peter Joseph informed the Board that twice a year the Police Department drives around the Town noting any streetlights that are out. The Department just completed the first survey of the streetlights for 2012. A list of streetlights that are burnt out are then sent to the owners of the lights, NH Electric Cooperative.

## **Lincoln Green Update**

Peter informed the Board that he has been working with the owner of Lincoln Green to schedule a time for him to meet with the Board to discuss the future of Lincoln Green at an upcoming meeting.

## **Playground Build**

Tamra Ham updated the Board on the playground build. She said the construction went extremely well and 74 volunteers came over two days to build the playground. Several local businesses also came and did an extraordinary amount of work. There will be an official opening of the playground after school starts with both the Town of Woodstock and Lincoln Boards of Selectmen and the School Board.

Tamra Ham also mentioned that she had contacted the Police Department Friday evening because the new playground equipment had to be laid out overnight on Friday so it could be more easily assembled the next day. She said that J.J. Bujeaud did an excellent job assisting her and that he was very helpful in ensuring that an officer monitored the site. She offered a kudos to the Police Department for their good work!

## **Review of Proposed NH Local Government Center (LGC) Legislative Floor Policies**

The Board reviewed these proposed policies in depth prior to the meeting. Many of the floor policies do not pertain to the Town of Lincoln. The Board read each proposed policy and discussed their stance on each. The Board will review the remaining proposed policies again at their next meeting. After they have done such, Peter Joseph will forward their feedback to LGC.

## **V. ADJOURNMENT**

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

**MOTION: "To adjourn."**

**Motion: Patricia McTeague   Second: Tamra Ham   All in favor.**

The meeting adjourned at 7:55pm.

Respectfully Submitted,

Brook Rose

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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Chairman O. J. Robinson

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Vice Chair Patricia McTeague

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Tamra Ham