

Lincoln Board of Selectmen – Meeting Minutes  
June 28, 2011

**Board of Selectmen Present:** Chairman Peter Moore, Selectman Patricia McTeague and Selectman O.J. Robinson.

**Staff:** Town Manager Peter Joseph and Administrative Assistant Brook Rose.

**Members of the Public:** Tammy Ham.

## **I. CALL TO ORDER**

Peter Moore called the meeting to order at 5:40 PM.

## **II. MINUTES OF THE PREVIOUS MEETING**

**MOTION: O.J. Robinson made a motion that the meeting minutes of June 20, 2011 be approved as amended. Patricia McTeague seconded the motion. Motion carries.**

## **III. PUBLIC PARTICIPATION**

Tammy Ham expressed her concern with the Town's recent discussions with Woodstock regarding merging services, particularly police and fire. She stated that she is totally against merging anymore services. She feels that Lincoln taxpayers carry the brunt of the costs for the currently shared services and even if the Towns were to agree to a 50/50 split, years down the road that could be changed. She does not want to pay any more to the Town of Woodstock even if Lincoln is theoretically saving money. O.J. Robinson stated that the Board had wanted to discuss the merging of services as there is quite a redundancy especially in equipment owned by each Town. He added that the operating budget most likely wouldn't see much of a savings but that the savings would really be seen in the capital budget. Peter Moore stated that he thinks it is important to keep an open mind about merging services and reviewing that possibility periodically. The Board thanked Tammy for her input.

## **IV. OLD / NEW BUSINESS**

### **Town Manager's Report – *Sewer Lagoon Repair Update***

Peter Joseph updated the Board on the sewer lagoon situation. The NH Department of Environmental Services (DES) conducted a site visit to the river bank upstream of the sewer lagoons last week in order to evaluate the options available to the Town. Both O.J. Robinson and Peter Joseph attended the meeting. DES representatives informed the Town that a major impact permit will be required in order to stabilize the lagoon bank. DES expects to be able to expedite the permit process for the Town (approximately 30 days) so the work can begin as soon as possible. O.J. Robinson stated that he got the impression DES really wanted to work with the Town. Peter Joseph explained that he is in the process of obtaining cost estimates and investigating possible funding sources. There was some discussion about using contingency funds for the project. The Board was also in favor of K.V. Partners handling the engineering and permit process as they already know the system and have done extensive work on it for the Town. The actual repair work would be put out to bid because of the major scope of the project.

Lincoln Board of Selectmen – Meeting Minutes  
June 28, 2011

***NH Retirement System Changes***

Peter Joseph informed the Board that effective July 1, 2011 employee/employer contributions to the NH Retirement System will increase. Peter drafted a memo to be distributed to Town employees along with their paychecks this week informing them of the change. The changes are a result of HB2, which was enacted by the State Legislature at the end of June. The changes are mandatory for all municipalities in the State.

***Emerson Update***

Helen Jones and Peter Joseph recently spoke with Josephine Belleville, the Town's municipal liaison from the Department of Revenue (DRA), regarding the Emerson situation. Ms. Belleville suggested that the Town contact David Cornell, the Assistant Director of the Property Appraisal Division at DRA as he has dealt with specific cases such as this in the past. Peter Joseph will speak with Mr. Cornell this week and report back to the Board with his recommendation on how to correctly assess the situation.

Ms. Belleville also let Peter Joseph know that she was very happy with Susan Whitman's work as Susan had already corrected all of Ms. Belleville's findings in the Town's tax exemption and tax credit files. Ms. Belleville stated that both Susan and Helen Jones have done an excellent job with the files.

***Independence Day Festivities***

The Independence Day parade will begin on Route 3 in North Woodstock at 2:00PM on July 4<sup>th</sup> and will continue to Route 112, and end just past the Town Hall in Lincoln. The fireworks will be held at approximately 9:30PM.

***Road Excavation Guidelines***

Peter Joseph informed the Board that Brook Rose will be working with Bill Willey to investigate the possibility of adopting road excavation guidelines. Bill has specific concerns including placing a moratorium on excavation (excluding emergencies) in newly (re)constructed roads. This is a commonly accepted practice and several Towns have already provided Bill with copies of their guidelines for his review/use. Bill and Brook will report to the Board with their results and a model policy. O.J. Robinson stated that the Town would have to be very careful to make sure everyone is notified before paving projects if the Town were to adopt such a moratorium. Patricia McTeague would like to see an avenue for appeal included in such a policy.

**V. ADJOURNMENT**

As the Board had no further business to attend to, the following motion was made and the Board reviewed the payables for the week of June 25, 2011.

**MOTION: O.J. Robinson made a motion to adjourn at 7:20PM. Patricia McTeague seconded the motion. Motion carries.**

Lincoln Board of Selectmen – Meeting Minutes  
June 28, 2011

Respectfully submitted,

Brook Rose

Approval Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

LINCOLN BOARD OF SELECTMEN:

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Chairman Peter Moore

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Selectman Patricia McTeague

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Selectman O.J. Robinson