

Town of Lincoln
Board of Selectmen Meeting Minutes
December 12, 2011

Board of Selectmen Present: Chairman Peter Moore, Selectman Patricia McTeague and Selectman O. J. Robinson.

Staff Present: Town Manager Peter Joseph and Administrative Assistant Brook Rose.

Public Present: Tamra Ham.

I. CALL TO ORDER

Chairman Peter Moore called the meeting to order at 5:35 PM.

II. APPROVAL OF MINUTES

MOTION: “To approve the minutes of December 5, 2011 as written”.

Motion: P. McTeague Seconded: O.J. Robinson All in favor.

MOTION: “To approve the minutes of December 1, 2011 as written”.

Motion: O.J. Robinson Seconded: P. McTeague All in favor.

III. OLD / NEW BUSINESS

Review of Assessing Services Proposals

The Board briefly reviewed proposals for assessing services received from Corcoran Consulting Associates, Inc., Municipal Resources, Marazoff Assessing Services, Commerford Nieder Perkins, LLC, and Cross Country Appraisal Group LLC. Helen Jones prepared a cost comparison spreadsheet for the Board. Proposals ranged from \$30,000 to \$60,000. P. Joseph will review the proposals in depth and report back to the Board.

North Country Council (NCC) Solid Waste Technical Assistance Grant

P. Moore informed the Board that he wrote a letter in support of NCC's application for a Solid Waste Technical Assistance Grant.

Town Manager's Report – Year End Financials

P. Joseph updated the Board on the year end financials. He stated that the tax anticipation note should be paid on its due date as long as seventy percent of tax payments are paid on time. As far as the year to date budget and cash flow, the Finance Department is trying to stay within budget without having to go to DRA for an emergency appropriation.

Town of Lincoln v. Joseph Chenard

P. Joseph informed the Board that the Town's Objection to the Defendant's Motion for Summary Judgement was filed on December 8th.

Bunker Lane Riverbank Project Update

P. Joseph informed the Board that he has a meeting with Dubois & King, Inc. scheduled for Monday at 9am to discuss the proposal, scope of work, and fees. P. McTeague questioned what Chester Kahn had to say about the proposals. P. Joseph replied that C. Kahn was comfortable with both firms and suggested we get cost estimates before entering into an agreement. P. Joseph is waiting to hear back from two of Dubois & King, Inc.'s references.

Next Meeting / Hearing

The Board will hold a hearing to accept FEMA funding and to discuss year end encumbrances on Friday, December 30th at 8:00am.

IV. ADJOURNMENT

At 6:30 pm the following motion was made:

MOTION: "To adjourn."

Motion: O.J. Robinson Second: P. McTeague All in favor.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman Peter Moore

Selectman Patricia McTeague

Selectman O. J. Robinson