

**Board of Selectmen Present:** Chairman Peter Moore, Selectman Deanna Huot and Selectman Patricia McTeague.

**Staff:** Town Manager Peter Joseph, Administrative Assistant Brook Steiner, Finance Officer Helen Jones, and David Beaudin.

**Members of the Public:** Tamra Ham, Thomas Smith, Darlene Smith and Charlie Cook.

Chairman Moore called the meeting to order at 5:08 PM.

## **I. OLD BUSINESS**

### **Review of Minutes of 01/25/10 and 1/27/10 Board of Selectmen's Meetings**

**MOTION: Patricia McTeague moved that the minutes of the January 25, 2010 meeting be approved as amended. Deanna Huot seconded the motion. Motion carries unanimously.**

**MOTION: Deanna Huot moved that the minutes of January 27, 2010 meeting be approved. Patricia McTeague seconded the motion. Motion carries unanimously.**

### **Review of Warrant Articles for 2010 Town Meeting**

Peter Joseph reviewed the warrants and explained all changes. The Budget Committee will meet on the evening of February 2<sup>nd</sup> to finalize the warrant. Mr. Joseph explained that the majority of the articles have remained the same from the last meeting. The Board expressed satisfaction with the warrant articles as they stand. The Board will review and finalize the articles at their next meeting.

### **Review of Town's Health Insurance**

Mr. Joseph explained to the Board that Friday, February 5, 2010 is the deadline to renew the Town's health insurance policy with Primex in order to get the 1% discount and free additional programming. This would save the Town about \$2,000. If the Town opts not to renew at this time, the deadline for renewal is a few months out. The Town did renew early last year however, there was not as much of a monetary increase in the health insurance last year as there is this year.

The Board agreed not to commit to participating in the Primex incentive program yet but to get some quotes from a few other insurance companies first. Mr. Joseph stated that, based on the quotes he got last fall, the insurance companies would probably be very similar in cost.

Tom Smith attended the meeting to see if there were any upcoming changes to the Town's healthcare policy. Peter Moore explained that the cost of health insurance is

rising at a ridiculous rate. However, this year employees won't see any changes in their health insurance plan. Tom Smith said he is very happy with the current plan.

Peter Joseph stated that Primex had the best rates back in October and that the Town does have a guarantee from the company not to exceed a 16% cost increase. Town staff will get quotes from competitors and present this information to the Board of Selectmen before a final decision will be made. The Board decided to meet again on Friday, February 4, 2010 at 8:00AM to make a decision on this matter.

## **II. NEW BUSINESS**

### **Town Managers Report**

Peter Joseph provided the Town Clerk / Tax Collector's year to date revenue reports to the Board. He stated that motor vehicles revenue continues to follow a downward trend, while outstanding taxes are down to \$688,385.92.

Peter Joseph added that there will be Senate Finance Committee hearings on Thursday relating to the Statewide Education Property Tax and extending the current funding formula for two to three more years. He plans to testify in favor of these bills.

Mr. Joseph reported that the easements and agreements proposed by Dennis Ducharme at a recent Board meeting have been approved by our counsel and are ready for execution tonight.

The Board reviewed the, "Clarification of Operation Agreement" and no changes were made.

**MOTION: Patricia McTeague made a motion to approve the previously discussed, "Clarification of Operation Agreement" between the Town of Lincoln and Southern Peaks Realty, LLC, regarding the parking at the Village Shops. Deanna Huot seconded the motion. Motion carries unanimously.**

The Board reviewed the, "License Agreement" regarding the Town Park on the Village Shops property. The Board amended the Agreement to include the veterans' monuments as an allowed use to the property. No other changes were made.

**MOTION: Deanna Huot made a motion to approve the, "License Agreement" between Southern Peaks, LLC and the Town of Lincoln as amended. Patricia McTeague seconded the motion. Motion carries unanimously.**

There was a discussion regarding the, "Clarification of Easement Deed." The deed was reviewed by Town Counsel and a minor wording change had been made limiting future access to the loading dock to those commercial units currently utilizing it. Town Counsel felt this would protect the Town against future expansion or use of the driveway as a primary access to the Village Shops.

**MOTION: Patricia McTeague made a motion to approve the, “Clarification of Easement Deed” between Southern Peaks Development, LLC and the Town of Lincoln as reviewed and approved by Town Counsel. Motion carries unanimously.**

### **Abatement Request**

An abatement request regarding 7 Parkers Court was presented to the Board due to an administrative oversight that occurred during property transfer. The property owner subsequently overpaid \$597 on their 2009 taxes.

**MOTION: Patricia McTeague made a motion to approve the abatement request of Glen and Karol Parker and Carol Parker for 7 Parkers Court, map 102 lot 4, in the sum of \$597 due to an administrative error that caused an overpayment of 2009 taxes. Deanna Huot seconded the motion. Motion carries unanimously.**

### **Budget Hearing**

The Budget Hearing is scheduled for tomorrow night at 5:00PM, with a second hearing to be held on Thursday if necessary.

## **III. PUBLIC PARTICIPATION**

Charlie Cook questioned the Board as to how much money the Town pays for insurance to the New Hampshire Local Government Center. Peter Joseph explained that the only insurance the Town has through the Local Government Center is dental insurance. Charlie Cook mentioned to the Board that the Director of the Local Government Center makes almost \$200,000 and that the Board may want to bring this up at the Local Government Center’s annual meeting. Peter Moore replied that the Town definitely gets their monies worth from the NH Municipal Association, a branch of the New Hampshire Local Government Center.

Tamra Ham appeared before the Board to discuss the school contributions formula. This past week, she went to the school to get a copy of the Articles of Agreement between the towns of Lincoln and Woodstock. To her surprise, there are no official Articles of Agreement and the school apportionment formula is taken from the meeting minutes of a School Board meeting in the year 1962. Peter Moore stated that he would like to look at the school apportionment formula between Lincoln and North Woodstock. Every month, the Town signs approval for payment of Lincoln’s side of the school budget. As of January 2, 2010, of the total \$455,190 monthly cost for the school, Lincoln pays \$300,694 and North Woodstock pays \$154,496. North Woodstock has 22 more children in the school than Lincoln. This formula was adopted on June 3, 1988.

Tamra Ham would like to move forward with a petition to equalize the School Board with three representatives from each town with one floating representative agreed upon

by the School Board. She questioned the Board as to whether she should move forward on this petition article to have it included in this year's School Board meeting.

Deanna Huot commented that it only seems fair to have equity on the School Board.

Charlie Cook added that it seems like it would be easier to bring a petition article to change the makeup of the School Board and then proceed from there. The Board was in agreement. Deanna Huot added that the Town strives to be cooperative with our neighboring town but this disparity is too large.

#### **IV. PUBLIC HEARING**

**MOTION: Deanna Huot made a motion to open the Public Hearing of the Board of Selectmen to discuss the issuance of a bond in the approximate amount of \$2,284,000.00. Patricia McTeague seconded the motion. Motion carries unanimously.**

Peter Joseph explained that the bond is for improvements to the roadway, water and sewer of Bog Brook, Parker, Maltais Farm and Goodbout Roads. It includes new gravel, re-pavement, and site utility work, moving poles, drainage, and a new paved hammerhead on Parker Road.

Charlie Cook stated that the total price of the project is \$1,870,000.00. However, the warrant reads \$2,284,000.00 yet the Town is not actually raising that amount of money by bond. \$187,000.00 is being raised and appropriated by bond and the Town is paying the \$414,000 out of taxes in subsequent years to pay the interest. The Town is appropriating that much money but not borrowing that amount of money which is a big difference. He thinks the wording needs to be changed and made clearer.

Peter Joseph replied that Charlie Cook is correct although Bond Counsel reviewed the bond language prior to tonight's meeting. He will double check with Bond Counsel. To be clear, Peter Joseph explained that the total bonded amount will be \$1,870,000.00 with approximately \$414,000.00 in interest and \$20,300 in bond costs.

The Board thanked Charlie for his recommendations and thanked Helen Jones for all of the research she did.

**MOTION: Patricia McTeague made a motion to adjourn the Public Hearing. Deanna Huot seconded the motion. Motion carries unanimously.**

#### **V. ADJOURNMENT**

As there was no further business to attend to, the following motion was made.

**MOTION: Deanna Huot made a motion to adjourn at 7:10PM. Patricia McTeague seconded the motion. Motion carries unanimously.**

Lincoln Board of Selectmen – Meeting Minutes  
February 1, 2010 – 5:00 pm

The Board reviewed the accounts payable and payroll registers for the weeks ending January 22, 2010.

Respectfully submitted,

Brook Steiner

Approval Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

LINCOLN BOARD OF SELECTMEN:

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Chairman Peter Moore

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Selectman Deanna Huot

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Selectman Patricia McTeague