

**Board of Selectmen Present:** Chairman Peter Moore, Selectman Deanna Huot and Selectman Patricia McTeague.

**Staff:** Town Manager Peter Joseph and Administrative Assistant Brook Steiner.

**Members of the Public:** Charlie Cook and Lutz Wallem.

**I. CALL TO ORDER**

Selectman Huot called the meeting to order at 5:04 PM. Chairman Peter Moore had not yet arrived at the meeting.

**II. OLD / NEW BUSINESS**

**Town Meeting Review / Preparation**

The Board reviewed the proposed budget and warrant in order to prepare for Town Meeting.

**III. MINUTES OF THE PREVIOUS MEETING**

**Approval of Meeting Minutes from March 1, 2010 and March 4, 2010**

Chairman Peter Moore joined the meeting and the Board reviewed the meeting minutes from March 1, 2010 and March 4, 2010 Board of Selectmen's meetings and the March 4, 2010 Non-Public Board of Selectmen's meeting.

**MOTION: Patricia McTeague moved that the minutes of the March 1, 2010 meeting be approved. Peter Moore seconded the motion. Deanna Huot abstained. Motion carries.**

**MOTION: Patricia McTeague moved that the minutes of the March 4, 2010 meeting be approved. Peter Moore seconded the motion. Deanna Huot abstained. Motion carries.**

**MOTION: Patricia McTeague moved that the minutes of the March 4, 2010 non-public session be approved. Peter Moore seconded the motion. Deanna Huot abstained. Motion carries.**

**IV. BACK TO OLD / NEW BUSINESS**

**Bond Article / Town Meeting Preparation**

Mr. Joseph informed the Board that he had reviewed the bids that were submitted at the bid opening as well as a projected budget sheet for the four roads project. The Board

reviewed the bid tabulation sheet. Mr. Joseph explained that he would like to revise the construction cost of the project down to \$1.1 million, as there are four qualified bidders that had a proposal below that figure. Based on these figures, Mr. Joseph would like to recommend a downward revision in the bond figure from article #5 from \$1.87 million to \$1.45 million, which can be made on the floor of Town Meeting. After the Moderator reads this article at Town Meeting, Peter Moore will propose the revision.

Patricia McTeague questioned when this project would commence. Peter Joseph replied that it would be as soon as the ground thawed and most likely some time in the month of April. The Board had an extensive conversation on upcoming Public Works Department road projects. They also reviewed the warrant at length to prepare for any questions that could potentially be brought up at Town Meeting.

### **North Country Center for the Arts Tax Exemption Status**

Peter Joseph explained that he is currently working with outside counsel (John Ratigan of Donahue, Tucker and Ciandella in Exeter) to develop a review procedure for qualifying non-profits for one of the three tax exempt categories (religious, educational, or charitable). Mr. Joseph will have a draft procedure for review at the next meeting. He added that the Town is meeting with representatives from the theater on March 22, 2010.

### **Veterans' Tax Credit & Abatement Requests**

Finance Officer Helen Jones submitted a request for abatement to the Board of Selectmen. In the request it explained that when 4 Bear Path #8 was transferred to new ownership, only the property portion was transferred. The new property owners are due a refund of \$680 which is the over payment of their 2009 property tax. The Board signed the abatement request.

At the request of Town Clerk Susan Whitman, the Board approved and signed two veterans' tax credit requests; one for Mr. Edwin Peterson of 13 Bog Brook Road. and the other for Lois Conway of 23 LaBrequ Street.

### **Surplus / Scrap Wood Program Release & Waiver of Liability**

Peter Joseph explained to the Board that the Town has been dealing with a dilemma for some time about what to do with surplus and scrap wood. There has been a long standing question as to whether the public has any access to the wood. Mr. Joseph explained that the Public Works Department just did a large cut on Bog Brook Road and now there is a considerable pile of logs at the garage. Mr. Joseph had the Town Attorney draft a Surplus / Scrap Wood Program Release and a Waiver of Liability form which gives residents of the Town access to the wood as long as they sign these forms. Any individuals interested in participating in this program will have to be added to a wait list and must have the ability and proper equipment to cut and remove the wood from Town property.

### **Town Manager's Weekly Report**

The Board also reviewed a spreadsheet that Mr. Joseph had drawn up which lists upcoming projects. These projects include sewer use ordinance review and revisions, personnel policy revisions, pay and compensation review, review of the NCCA tax exemption application, volunteer board and committee members training, and a review of board and committee appointments. The Board will review these projects and discuss them after Town Meeting.

### **V. ADJOURNMENT**

As there was no further business to attend to, the Board adjourned at 7:00PM. The Board then reviewed the accounts payable and payroll registers for the week ending March 5, 2010.

Respectfully submitted,

Brook Steiner

Approval Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

LINCOLN BOARD OF SELECTMEN:

\_\_\_\_\_  
Chairman Peter Moore

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Selectman Patricia McTeague

\_\_\_\_\_  
Selectman Deanna Huot