

Lincoln Board of Selectmen – Meeting Minutes
April 26, 2010

Board of Selectmen Present: Chairman Peter Moore, Selectman Patricia McTeague, and Selectman Deanna Huot.

Staff: Town Manager Peter Joseph and Administrative Assistant Brook Steiner.

Members of the Public: Wendy Tanner, George Carpenter and Tom Smith.

I. CALL TO ORDER

Peter Moore called the meeting to order at 5:10 PM.

II. MINUTES OF THE PREVIOUS MEETING

Approval of Meeting Minutes from April 19, 2010

The Board reviewed the meeting minutes from the April 19, 2010 Board of Selectmen's meeting.

MOTION: Patricia McTeague made a motion that the meeting minutes of April 19, 2010 be approved as presented. Deanna Huot seconded the motion. Motion carries.

III. OLD BUSINESS / NEW BUSINESS

CALEA

George Carpenter, consultant for the CALEA accreditation program introduced himself and his colleague to the Board. He explained that they would be reviewing the files and procedures of the police department over the next four days. They would report back to the Commission on 464 standards of performance and would be conducting interviews throughout the community. The Board thanked them for coming to the meeting.

Interview of Candidate for Town Treasurer

Wendy Tanner attended the meeting to express her interest in the Town Treasurer position. The Board reviewed Ms. Tanner's resume and the current Treasurer's letter of recommendation. Peter Joseph recommended the Board appoint Ms. Tanner to the position.

Ms. Tanner explained that she was a financial analyst for corporate advertising and she has a great deal of experience with the auditing process, financial forecasting and budget projecting. She added that the current Treasurer, Pauline Paste did show her how to do the Town's reports, invoices; wire transfers, and explained the various financial controls. The Board thanked Ms. Tanner for her interest in the position and for meeting with them.

MOTION: Deanna Huot made a motion to appoint Wendy J. Tanner as the Treasurer for the Town of Lincoln for a term of 3 years effective May 1, 2010. Patricia McTeague seconded the motion. Motion carries.

North Country Council (NCC) Update

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Tom Smith, one of the Town's representative to NCC, advised the Board that he attended the quarterly NCC meeting and had information as to what was discussed at that meeting for the Board. One of the topics of discussion was the availability of Brownfield funds for interested municipalities. The Board thanked Tom for his work with NCC and for keeping them up to date with what is going on in our region.

Town Manager's Report

Peter Joseph informed the Board that he spoke with Dave Larsen (Forest Ridge) last week regarding permission that was granted to David Beaudin several months ago by the Board to access his property over Forest Ridge Drive. Mr. Larsen had pointed out that a clause in the original easement granted to Satter from the Town of Lincoln in which the Town reserved the right to allow the public access to Town property over the easement. This clause allows access over the easement by the public to the Kanc Recreation area but limits access to other non-public properties. Peter Joseph has reviewed the matter with David Beaudin and will update the Board as more information becomes available. He will also get the Town attorney to review this.

Mr. Joseph provided the Board with a letter from NHDES regarding an inactive well in the Clearbrook area. DES is requiring the said well to be either maintained as a deactivated well or be permanently decommissioned. After consulting with the Public Works Director, Mr. Joseph recommends that the well be permanently decommissioned for the following reasons:

1. The well is not a clean source, and produces high levels of radon, very high levels of beryllium, and naturally occurring uranium, iron, and manganese. While this would be treatable, it would be expensive to do so. It would be more cost effective to develop another well source that did not have these water quality issues than to treat them in the existing well.
2. The location of the well in question is not conducive to the future needs of the water system. The water treatment plant has the capacity available to double production with the addition of two more filter units. Any growth in the water system beyond this point would most likely be required on the Rt. 3 side of Town.

Mr. Joseph went on to say that it would cost approximately \$5,000 to cap the well and make it safe. The Board had no objections to capping the well.

Mr. Joseph also informed the Board that interviews for the Planning and Zoning Administrator position would begin on Thursday and that the public hearing for the CALEA certification for the Police Department would be immediately following this meeting at 7PM in the conference room. He also reminded them that they would need to appoint someone to the school funding formula review committee. Paul Beaudin is currently the only volunteer that Mr. Joseph is aware of.

Dennis Ducharme would like to meet with the Board at some point over the next few weeks regarding an idea that he and Mr. Joseph have been discussing informally. Mr. Ducharme is interested in exploring the possibility of creating a TIF district around his proposed "Riverwalk" project. Mr. Joseph and the Board discussed a possible TIF district in depth. The Board is strongly in favor of this possibility.

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Mr. Joseph mentioned that the Town has also received preliminary approval from the NHMBB on the \$500,000 bond, subject to final review from Bond Counsel.

V. ADJOURNMENT

As there was no further business to attend to, the Board adjourned at 6:35PM. The Board then reviewed the accounts payable and payroll registers for the week ending April 24, 2010.

Respectfully submitted,

Brook Steiner

Approval Date: ____/____/____

LINCOLN BOARD OF SELECTMEN:

Chairman Peter Moore

Selectman Patricia McTeague

Selectman Deanna Huot