

Board Members Present: Chairman Peter Moore, Selectman Patricia McTeague and Selectman Deanna Huot.

Staff: Town Manager Peter Joseph, Solid Waste Facility Manager Paul Beaudin, Water Plant Manager, David Beaudin and Administrative Assistant Brook Rose.

Members of the Public: Bill Conn.

I. CALL TO ORDER

The meeting was called to order at 5:10 PM. The Town of Woodstock and Lincoln's Boards of Selectmen came together as the Joint Solid Waste District Board to discuss and review the Facility's policy on the acceptance and burning of brush.

II. REVIEW OF SOLID WASTE FACILITY POLICY FOR ACCEPTING BRUSH

MOTION: Selectmen Fadden made a motion to accept the revised Acceptance of Brush Policy that has been proposed and revised by Paul Beaudin & members of the Joint Solid Waste District Board. Peter Moore seconded the motion.

DISCUSSION: Peter Moore stated that the reason behind the revised policy is the high number of complaints regarding smoke in the Town of Lincoln. There has also been one complaint about the acceptance of brush at the Facility. Peter Moore read the nine conditions proposed in the policy:

1. No brush shall be bigger than 5 inches in diameter
2. No brush shall be dropped off unless directed to do so by a Solid Waste Facility attendant.
3. Only a maximum of 2 one ton loads of brush per permit holder shall be dropped in any one given week. However brush may be dropped off all day on days that we are burning. Exceptions shall be permitted by the Manager of the Solid Waste Facility. No commercial brush will be accepted.
4. Brush will only be burned on Tuesdays or Thursdays, after notification to the Town of Lincoln Fire Chief. More burn days may be allowed by the Solid Waste Co-Administrators.
5. You must have a Solid Waste Facility permit to drop off brush.
6. No commercial brush will be accepted at the Solid Waste Facility.
7. No dimensional lumber shall be allowed in brush piles.
8. No hazardous waste will be allowed in brush piles.
9. During high fire danger periods no brush will be accepted at the Facility.

Joel Bourassa questioned exactly what the difference is between commercial and residential brush. Paul Beaudin explained that residential brush is from around the house. The quantity also determines whether a load is commercial or not. He added that the Facility really tries to be user friendly and has never turned away just one truck load of brush. He very rarely gets a complaint about the acceptance of brush. He explained that as he only burns on Tuesdays and Thursdays, the amount of brush he accepts is dictated by the space available. James Fadden stated that the

Facility has been operating under a very loose policy for a long time and has had very few, if only one complaint about the acceptance of brush; however, there are numerous complaints about burning. Deanna Huot asked Mr. Beaudin if the revised policy enables him to enforce the regulations on the acceptance of brush. Mr. Beaudin confirmed that if the Board would agree to accept this policy, it would really help with regulating the brush, especially when complaints are made. James Fadden commented that the Fire Chiefs in both Towns would rather have brush brought to the facility then to have people burning in their backyards as it is so much safer.

VOTE: Motion carries unanimously.

Bill Conn questioned again what the definition of commercial brush is. Mr. Beaudin stated that it is essentially hired hauling. There was extensive conversation regarding the definition of commercial hauler and acceptance of commercial brush in the policy. After such discussion, the following motion was made.

MOTION: Deanna Huot made a motion to amend the Acceptance of Brush Policy by removing item #6, regarding “Commercial Brush” from the policy. Joel Bourassa seconded the motion. Motion carries unanimously.

The policy is in effect immediately and the Board will sign the revised policy at their next meeting.

The Board also discussed the purchase of a commercial scale wood chipper to satisfy the burning issue. The cost is approximately \$250,000. James Fadden thought that a chipper was a large expense to deal with one small problem as there are so many other big ticket pieces of equipment that need to be replaced. Paul Beaudin thought the Board needed to review the CIP because the small contributions of five to ten thousand dollars that have been paid into the Solid Waste Equipment Capital Reserve Fund over the last few years won't cover the cost of a chipper any time soon. He also thought the Board should look at downtown Lincoln's development and the large scale businesses that would be impacted by the burning. As development grows, so will the complaints about burning. Mr. Fadden brought up using the Facility's revenue to purchase the chipper rather than putting it into the general fund. Peter Joseph replied that each Town would have to bring that to Town Meeting for approval.

III. OTHER SOLID WASTE FACILITY BUSINESS

Solid Waste Facility Stickers

Gil Rand questioned whether Mr. Beaudin keeps track of residents that have permit stickers on their vehicles. Mr. Beaudin replied that he gives out stickers on a regular basis and that people are continually coming in to ask for them. If a vehicle has no sticker, the attendant on duty will bring it to that individual's attention. Residents that rent have to provide a copy of a rent receipt or utility bill in order to get a sticker. Mr. Rand also questioned whether the prices listed at the Facility are current. Mr. Beaudin replied that the prices haven't changed in twelve years and so they are still current.

Trash Picking at the Facility

James Fadden brought up the issue of people trash picking at the Facility. There was a discussion about it being a liability and whether an official policy should be put in place. Paul Beaudin mentioned that there is a great deal of picking at the Facility. However, to date, no one has been injured. Both Towns agreed to check with their insurance companies to see if what their recommendations are. Paul Beaudin will look into how other facilities handle the matter.

Recycling Ordinance

Paul Beaudin brought up the need to put a residential recycling ordinance in place. He stated that every ton taken out of the waste container and put into recycling would save the Town a great deal of money. He added that with the mandatory commercial recycling, the Facility is really seeing some positive money saving changes and that the only way to save money in this particular business is to be more efficient. The Board thought this was a good idea and decided to hold a public hearing on the matter on October 5, 2010. Peter Moore mentioned that there is a draft policy already written up. Each Board member will review the draft and bring the revisions to the public hearing. Paul Beaudin commented that the commercial haulers keep asking him when the rest of the Town is going to step up and recycle. Bill Conn questioned why the Board would have any opposition to mandatory residential recycling. Gil Rand replied that he would just like to review the draft policy but does not have any issue with mandatory recycling. Joel Bourassa and the rest of the Board agreed. James Fadden questioned what the projected revenues from recycling are. Mr. Beaudin replied that the Facility made \$24,000 last year and this year it is already at \$23,000. In the last twelve years, out of the \$780,000 in revenue, \$286,000 is from recycling. Mr. Fadden stated that the Facility isn't necessarily making money, but rather offsetting costs. The Board will look over the draft policy and make any revisions for their next meeting.

Waste Oil Grant

Paul Beaudin informed the Board that he would like to apply for a waste oil grant to replace the smoke pipe on the two waste oil burners as well as to get them cleaned. The grant covers 100% of the costs. He needs the Board to approve a grant administrator.

MOTION: James Fadden made a motion to appoint Peter Moore as the Grant Administrator for the 2010 New Hampshire Used Oil Collection Grant. Patricia McTeague seconded the motion. Motion carries.

Woodstock Citizen Committee

Paul Beaudin questioned the Board as to whether the Town of Woodstock is going to separate from the Facility and form its own. Mr. Beaudin added that he had recently read about it in the Town of Woodstock's meeting minutes. Gil Rand replied that no, that was not the case and that there had been a discussion about it several years ago but no action was taken. Three Town residents had formed a citizen committee, did some research and the Board never heard another word from them. He added that there may still be a citizen committee in place but that there is

no official committee organized by the Town of Woodstock.

Upcoming Meeting of the Joint Solid Waste District Board

The next meeting of the Board will be held at the Woodstock Town Offices on October 5, 2010 at 6:00pm.

IV. MINUTES OF THE PREVIOUS MEETING

MOTION: Deanna Huot made a motion that the meeting minutes of September 20, 2010 be approved as written. Patricia McTeague seconded the motion. Motion carries.

V. OLD / NEW BUSINESS

Town Manager's Report

Peter Joseph gave the Board a draft policy he had written on step, merit, and cost of living raises. There was an extended discussion on the matter. The Board will review the draft and will discuss it again before going into their budget meetings. Peter Moore mentioned that the Board's goal has always been to find the range of wages in equivalent communities and to be in the middle of that. David Beaudin commented that there should be a difference between one person getting a raise who is going above and beyond and someone who is doing the bare minimum and getting that same raise. Patricia McTeague would like to make sure that when looking at changing the raise structure, the other employee benefits including health insurance are factored in. Peter Joseph stated that really the most important structure change is to make sure that raises are all given out at the same time.

MS-1

The Board signed the MS-1 which will be mailed out this week.

VI. ADJOURNMENT

As there was no further business to attend to, the Board adjourned at 8:20pm. The Board then reviewed the accounts payable and payroll registers for the week ending September 24, 2010.

Respectfully submitted,

Brook Rose

Approval Date: ____/____/____

Lincoln Board of Selectmen – Meeting Minutes
September 27, 2010

LINCOLN BOARD OF SELECTMEN:

Chairman Peter Moore

Selectman Deanna Huot

Selectman Patricia McTeague