

Lincoln Board of Selectmen – Meeting Minutes  
November 29, 2010

**Board of Selectmen Present:** Chairman Peter Moore, Selectman Patricia McTeague and Selectman Deanna Huot.

**Staff:** Town Manager Peter Joseph and Administrative Assistant Brook Rose.

**Members of the Public:** Tammy Ham, Lutz Wallem, Pat Romprey, Donna Quinn, Harry Schofield and Dave Larsen.

## **I. CALL TO ORDER**

Peter Moore called the meeting to order at 5:20PM.

## **II. MINUTES OF THE PREVIOUS MEETING**

**MOTION:** Patricia McTeague made a motion to approve the minutes of November 22, 2010 as amended. Deanna Huot seconded the motion. Peter Moore abstained, as he was not present at that meeting. Motion carries.

## **III. DONNA QUINN / REGIONAL PUBLIC HEALTH NETWORK**

Donna Quinn, Regional Public Health Coordinator for the Greater Plymouth Public Health Network, attended the meeting to give the Board an update on the Network. Back in July, Lincoln went from being part of the Great North Woods Region to being part of the Plymouth Public Health Region. The population served by the Plymouth Public Health Region is approximately 22,000 and is the smallest region in the State. There is a total of 15 Regions in the State of New Hampshire. The Plymouth Public Health Region holds meetings bi-monthly and the next meeting will be held in Lincoln. Ms. Quinn reviewed the importance of regional planning, local partners, regional assets as well as the Region's current tasks and goals. Last year this region held 40 flu clinics. Deanna Huot questioned what Ms. Quinn perceived to be the biggest threat to this Region. Ms. Quinn replied that emergency preparedness is really where the focus lies at this time. The Board thanked Ms. Quinn for coming in to update them and also expressed their appreciation for the importance of the work she does.

## **IV. PUBLIC PARTICIPATION**

### **Forest Ridge Homeowner's Association**

Harry Schofield, President of the Forest Ridge Homeowners Association, attended the meeting to introduce himself to the Board. Property Manager, Dave Larsen was also in attendance. Mr. Schofield stated that he was surprised at the letter from the Town and the letter from the complainant as Forest Ridge has always tried to act as a good neighbor. He went on to say that there was a new Homeowner's Association Board elected in October and they have yet to meet. Their first meeting is scheduled for December 18<sup>th</sup> and Mr. Schofield will bring the matter to the Board's attention at that meeting. He added that the Association would like to do whatever they can to work with everyone in this situation.

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Peter Moore stated that the Board does appreciate the homeowners at Forest Ridge as well as the Association but the Town is now faced with a complaint from an abutter which the Board is required to address. He added that the Board's representation of both Forest Ridge and the abutter will be completely equal and impartial.

The real issue is that the dumpster area has been enlarged and a pad poured in order to put in a compactor. Mr. Schofield stated that he believes the area has actually been made smaller. When Mr. Schofield read the recent correspondence and reviewed the history, he failed to see the validity of the complaint. However, he added, that if there is anything the Association could do to mitigate the complaint, they are willing to work with the Town.. He stated that the Association installed a pool this year and did get all of the necessary permits for it.

Pat Romprey, Chair of the Planning Board, explained that in the original site plan approval there were two dump stations on the property. If the area has been expanded at all, the Association is required to come in for site plan review. Mr. Schofield replied that he has been away for a few months but he will bring these concerns to the Association Board. Again, Mr. Schofield stated that if expansion means expanding the area, the area has been shrunk. Peter Joseph pulled up the Site Plan Review Regulations on the Town's website to review the definition of expansion and development, which states that if any improvements are made to a tract of land for a commercial or multi family use, it requires site plan review. He explained that even laying the concrete pads in the same footprint or running the electrical conduit to the compactor is considered development. Pat Romprey stated that these kinds of misunderstandings are not entirely uncommon and that it isn't just Forest Ridge that has had these kinds of issues. However, the Planning Board has a statutory obligation to address the issue. Mr. Schofield replied that if site plan review would resolve the situation, the Association would be happy to apply for it. Mr. Romprey explained that from the Planning Board's perspective, they simply want to help the Association resolve the issue.

Peter Moore stated that if Mr. Schofield wants to speak to the complainant separately, the Board would encourage that. However, the recent development would have to go to site plan review. Peter Moore further explained the site plan review process to Mr. Schofield. Peter Moore stated that it would be a problem if the compactor was in place prior to site plan review. Patricia McTeague added that the Association has to apply for site plan review and it is not the decision of the Association Board whether or not to apply. She added that it behooves the Association to contact Waste Management, advise them that the Association is working with the Town on site plan approval and see if they can delay the delivery of the compactor. She said that she has dealt with Waste Management before and they would most likely be willing to work with the Association on this. Mr. Schofield said he did not believe, as it was a custom ordered piece of equipment that they could delay receipt of it without a charge to the Association. The Board advised the Association that if they go ahead prior to site plan approval, they are doing so at their own risk, as there is a chance they may have to modify or remove improvements to the site such as a compactor based on the outcome of the site plan review process.

Mr. Romprey and Mrs. McTeague advised Mr. Schofield to apply for site plan review tomorrow and to put on the application that the Association has started the work. Peter Moore

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stated that the Town has been through this many times before and he is sure when all is said and done, there will be a reasonable resolution.

It was decided that Mr. Schofield and Mr. Larsen would meet with Peter Joseph and Matt Henry tomorrow morning at 9:00am to go over the site plan review application process. The Board thanked them for coming in to discuss the matter with them.

### **School Funding**

Pat Romprey brought up School funding and stated that he has some concerns with the School Funding Formula Committee. His concerns are really related to the fact that he thinks there will only be two individuals on the Committee voting with Lincoln taxpayers in mind. He wanted to be sure that Patricia McTeague and Tammy Hamm know that they have every right to ask for an independent arbitrator to sit on the Committee as the impartial committee member. Patricia McTeague replied that at their first Committee meeting, her and Tammy Hamm were told to come to the next meeting with a suggestion for who they would like to see appointed as the impartial committee member. Tammy Ham mentioned that she had an individual in mind and was going to speak to that person tomorrow.

Lutz Wallem handed out a proposal he had drawn up for a new funding formula to the Board. He walked the Board through his formula proposal and thought it would be a good idea if the Town's Representatives to the Committee present an alternate funding proposal at their next meeting. There was an extended discussion regarding the School Funding Formula Committee. The Board agreed that the ongoing discussion regarding the funding formula would keep the issue in the forefront of people's minds. Deanna Huot commented that next year the statewide property tax would really raise awareness in the Town.

### **School Resource Officer (SRO)**

Tammy Hamm questioned the Board as to whether there was any response from the School regarding the the SRO. Peter Joseph replied that he had spoken to the Superintendent who is going to arrange a public meeting between the School Budget Committee and the School Board to discuss the SRO. However, Mr. Joseph is not confident whether or not the School Board will agree to fund part of the position for this year. Deanna Huot asked that Mr. Joseph be sure to give the Town Budget Committee a copy of the letter he had written to the School about the SRO. Patricia McTeague stated that the SRO should really be in the School's budget and not the Town's. Peter Joseph stated that the Town has the position written into the budget now and the SRO will remain indefinitely however the position will not be available to the School five days a week especially as the Police Department is short staffed.

Tammy Hamm would like to see the SRO at the School five days a week. She stated that when it comes to the kids, money should not be a point of contention. Deanna Huot advised Tammy Hamm that she should talk to the School Budget Committee directly. Mrs. Hamm agreed to do so.

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**Holiday Tree**

Tammy Hamm mentioned that the Town's Holiday Tree on Main Street looks amazing. The Haynes did a great job decorating it and their property looks very festive. The Board agreed. Deanna Huot said that she has seen numerous people stopping to look at the tree, taking pictures in front of it and thanking the Haynes for the display.

**V. SELECTMEN'S REVIEW OF 2011 BUDGET**

The Board reviewed the few changes they made to the budget from their last budget review meeting. Peter Joseph advised the Board that there would be no money available in water and sewer tap fees to offset the water and sewer bond payments contained in the long term debt section of the budget. He was recommending approximately \$50,000 from the excess bond proceeds from the Four Roads Project be used as revenue to offset the long term debt budget. The capital budget items were discussed. Mr. Joseph informed the Board that there is approximately \$42,000 less in capital warrant articles this year. Deanna Huot questioned why there was no funding in the Capital Budget for the Public Work Vehicle and Equipment Capital Reserve Fund. Peter Joseph replied that there are no vehicle replacements scheduled for the upcoming year and that there is already \$30,000 set aside in the vehicles & equipment capital reserve fund. Mr. Joseph then provided a breakdown of the Road and Street Reconstruction Capital Reserve line items for the Board. After an extensive final review of the 2011 Budget, the following motion was made.

**MOTION : Deanna Huot made a motion to approve the Selectmen's Recommended Budget with total expenditures of \$4,285,101.00. The breakdown by Department is:**

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Department	2011 Proposed
Executive	227,443.00
Tax Collector/Town Clerk	54,654.00
Elections	1,322.00
Legal	21,000.00
Personnel Administration	635,258.00
Planning & Zoning	44,427.00
Town Hall Building	49,775.00
Cemetery	11,840.00
Insurance	32,771.00
Police	865,970.00
Fire	80,317.00
Emergency Management	16,600.00
Public Works	237,731.00
Street Lights	44,000.00
Solid Waste	329,110.00
Sewage Disposal	197,174.00
Water	268,065.00
Community Building	75,467.00
Health Appropriations	43,565.00
Welfare	32,000.00
Recreation	186,058.00
Library	89,954.00
Patriotic Purposes	7,130.00
Long Term & Tan Interest	658,469.00
Contingency	75,000.00
TAN Interest	1.00

**The Estimated Offsetting Department Revenues are \$822, 566.50. Patricia McTeague seconded the motion. Motion carries.**

## **VI. ADJOURNMENT**

As there was no further business to attend to, the Board adjourned at 8:50pm. The Board then reviewed the accounts payable and payroll registers for the week ending November 26, 2010.

Respectfully submitted,

Brook Rose

Approval Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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LINCOLN BOARD OF SELECTMEN:

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Chairman Peter Moore

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Selectman Deanna Huot

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Selectman Patricia McTeague