

Lincoln Board of Selectmen – Meeting Minutes
December 13, 2010

Board of Selectmen Present: Chairman Peter Moore, Selectman Deanna Huot and Selectman Patricia McTeague.

Staff: Town Manager Peter Joseph and Administrative Assistant Brook Rose.

Members of the Public: Charlie Cook and Tamra Ham.

I. CALL TO ORDER

Peter Moore called the meeting to order at 5:10 PM.

II. MINUTES OF THE PREVIOUS MEETING

MOTION: Patricia McTeague made a motion that the meeting minutes of December 6, 2010 be approved as amended. Deanna Huot seconded the motion. Motion carries.

III. KANC REC SNOW MAKING POLICY

Peter Joseph informed the Board that he, the Recreation Director, Tara Tower and Public Works Director, Bill Willey drafted a revised snow making policy. The policy outlines the responsibilities and procedures each department is to follow.

Peter Joseph brought up the subject that the Board had discussed over the last year regarding the drilling of a new well to supply water for snow making. The Public Works Director had contacted NH Department of Environmental Services to inquire about the permitting costs for drilling a new well. As the groundwater withdrawal would exceed 56,000 gallons per day, the Town would be required to apply for and obtain an additional groundwater withdrawal permit prior to constructing said well. The Public Works Director was informed that even if the Town submitted a flawless permit application, the cost would be a minimum of \$150,000 for the permit. This would be in addition to any costs to drill the well and operate it on a yearly basis. As the current cost of treated water used to make snow at the Kanc Rec Area is estimated to be between \$3,500-\$5,000 per year, there would clearly be no return on this investment. Although both the Public Works & Recreation Departments initially thought this was a great idea, the cost of developing an alternate water supply at the Kanc Rec is simply too high primarily because of the permitting costs.

Deanna Huot mentioned that Bill Willey is having someone take a look at calibrating the water meter to get a more accurate handle on the amount of water used for snow making. Peter Joseph stated that the primary issue is the demand on the system and making sure there is solid communication between departments about what is available for water versus what the need at the Kanc is.

The Board agrees that in principal, no one wants to use treated water to make snow but there is no more economical option at this time. Charlie Cook inquired about whether the Town would use funds from contingency if they went over the 250 hours allotted for snow making. Peter Joseph replied that the budget dictates the amount of snow making and he prefers that any overages be absorbed within the recreation budget rather than contingency.

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The Board agreed that the proposed policy was adequate and would like Peter Joseph to move forward in signing off on and having Bill Willey and Tara Tower sign off on the policy.

IV. OLD & NEW BUSINESS

2011 Budget Review

Peter Joseph had a few revisions to the Selectmens' Recommended Budget. The corrections are as follows:

Executive:	227,443 to 229,243
Personnel Administration	635,258 to 635,918
Police	865,970 to 869,470
Public Works	239,731 to 237,731
Health Appropriations	43,565 to 48,565
Recreation	186,058 to 186,588

The operating total was revised from \$4,285,101 to \$4,298,591.

Peter Moore mentioned that LinWood Ambulance Service has requested a supplemental appropriation to hire part time personnel. The Director, Robert Wetherell has consistently been working a 60-70 hour work week which isn't sustainable. Linwood Ambulance Service has requested an additional \$5,000 from the Town of Lincoln. They will also be speaking with the Town of Woodstock this week. The Ambulance Service hasn't requested an increase in five years.

MOTION: Deanna Huot made a motion to approve the revisions to the Selectmen Recommended Budget. Patricia McTeague seconded the motion. Motion carries.

Peter Moore brought up the Town's health insurance and how the overall cost to the Town is going down this year due to the composition of employees in the Town. There was a discussion on health insurance, the Police contract, insurance for Town employees and how the matter will really need to be addressed over the next year. Deanna Huot would like to take a look at some of the other cost-sharing plans Primex has to offer.

Town Manager's Report

MOTION: Deanna Huot made a motion to accept and sign the 2011 Tax Map Maintenance Contract in the amount of \$2500 as well as the 2011 GPS Data Collection Contract in the amount of \$395 (+12.25/bldg) with Cartographic Associates, Inc. Patricia McTeague seconded the motion. Motion carries.

Patricia McTeague informed the Board that the Funding Formula Committee is over and will reconvene two years from now. Warren Barr had been appointed as the impartial member at large. At their last meeting, Patricia McTeague had made a motion to return the formula to 60

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Lincoln /40 Woodstock. The vote fell right along town lines with Mr. Barr abstaining. The Board thanked Mrs. McTeague and Tamra Ham for their work on the Committee.

Peter Joseph informed the Board that he has been speaking with Lieutenant Shawn Woods about the purchase of a new pumper for the Fire Department. Lieutenant Woods is heading up an exploratory committee to price them out. So far the committee has priced them out around \$260,000 which is far less than the Town was estimating the cost to be which was closer to \$330,000. Lieutenant Woods is drafting a specifications sheet and will most likely put it out to bid to see if anyone comes in with a lower offer.

V. PUBLIC PARTICIPATION

Deanna Huot mentioned that Peter Joseph, Chief Smith and herself met with the School Board and the School Budget Committee to discuss the School Resource Officer position. There seemed to be some support for the position from the School and they were very receptive to discussion.

Charlie Cook brought up employee raises to the Board. He commented that the Town needs to get a better handle on how raises are determined. He added that the idea of getting a 2.5% raise for nothing other than longevity didn't see right especially with the rising cost of healthcare and the state of the economy. Peter Moore understood Mr. Cook's perspective however he stated that providing stability in the Town is really a cost savings to the Town.

VI. ADJOURNMENT

As there was no further business to attend to, the Board adjourned at 7:25pm.

Respectfully submitted,

Brook Rose

Approval Date: ____/____/____

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LINCOLN BOARD OF SELECTMEN:

Chairman Peter Moore

Selectman Patricia McTeague

Selectman Deanna Huot