

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
JUNE 16, 2014 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH

Board of Selectmen Present: O.J. Robinson, Tamra Ham, and Patricia McTeague
Staff Present: Town Manager Alfred Burbank and Recording Secretary Brook Rose.
Public Present: Scott McIntyre and Pat Romprey.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:30pm.

II. PUBLIC PARTICIPATION

Lodge at Lincoln Station Notification Regarding Levee

Mr. Scott McIntyre, Assistant Property Manager of the Lodge at Lincoln Station, attended the meeting to question why he did not receive a notice from NHDES regarding their most recent meeting with the Town. O.J. Robinson stated that the Lodge at Lincoln Station is definitely on the abutter list. Town Manager Burbank explained that NHDES only sent out letters to the landowners of the property that runs underneath the levee. Scott agreed that that must have been why he did not receive a letter. O.J. Robinson stated that the Board has not yet discussed the fact that NHDES will be issuing a letter of deficiency (regarding the levee) to the property owners. There was a brief discussion regarding the history of the levee. Scott stated that he will wait until he receives notification from NHDES and will update the Lodge at Lincoln Station's Homeowners Association accordingly.

Excessive Unauthorized Temporary Signage

Planning Board Chairman Pat Romprey brought the Board's attention to the excess of unauthorized temporary signage around town and questioned how the Board would like to handle the situation. The Board discussed hand delivering a courtesy letter with a copy of the Sign Ordinance from the Board of Selectmen informing business owners that the Town will be enforcing the ordinance and making them aware of the procedures to come into compliance.

III. SITE VISIT – TOWN OWNED PROPERTY/PROJECTS

At 5:45pm, the Board of Selectmen visited most of the properties owned by the Town as well as various ongoing town projects. Sites visited included the Boyce Brook pump house on Route 3, the salt shed leased to the White Mountain Snowmobile Club, the drainage ditch and construction work on Hanson Farm Road, existing snowmobile trails, the business park, town garage, town cemetery, lot 21 on Connector Road, town property off of Pollard Road, the Kanc Recreation area, property at Clearbrook, and the lot currently leased to the Common Man. The Board also visited the Lady's Bathtub swimming hole which the Town now owns as well as the sixteen acres of town property that runs from Riverfront Condominiums to Loon Mountain Resort. The Board returned to the Town Offices at 7:15pm. As a result of this tour, the Board had the following action items to be addressed:

1. To investigate the water sewer easement on the Connector Road property, map 110 lot 21.

2. Speak with Kevin McNamara regarding getting a broker's opinion on the two Clearbook sites as well as discussing creative ways to attract a buyer.
3. Speak with Public Works Director Bill Willey regarding alterations to the Common Man parking lot.
4. Research the Town's right of way across the Conn property off of Connector Road.
5. Discuss insurance issues with Primex related to Lady's Bathtub swimming hole.

IV . MINUTES OF THE PREVIOUS MEETING

MOTION: "To accept the Non-Public minutes of the June 9, 2014 meeting as presented."

Motion: Tamra Ham Second: Patricia McTeague All in favor.

MOTION: " To approve the minutes of the June 13, 2014 emergency meeting as presented."

Motion: Patricia McTeague Second: O.J. Robinson Tamra Ham abstains as she was not present at that meeting.

V. OLD/NEW BUSINESS

Union Bank Note

MOTION: "To re-sign the NH General Obligation note between the Town of Lincoln and Union Bank as the wrong dates were on the original note."

Motion: Tamra Ham Second: Patricia McTeague. All in favor.

MS-5 Financial Report

MOTION: "To accept and sign the MS-5 Financial Report."

Motion: Tamra Ham Second: Patricia McTeague All in favor.

Town Manager's Report - Tax Issue

Town Manager Burbank updated the Board on the GAM Surgical Specialist Inc. tax matter. Several years of back taxes are owed on a quarter share condo located at Loon Mountain Resort which has been in bankruptcy and will be in bankruptcy for years to come. Town Attorney Peter Malia advised that the Town has the opportunity to settle the matter and receive a settlement amount of approximately \$3500 if they decide to pursue it.

MOTION: "To settle with GAM Surgical Specialist Inc. for unpaid taxes on property located at map 126 lot 018-000-MC-0962A and to accept a sum of approximately \$3500 at the recommendation of Town Attorney Peter Malia.

Motion: Patricia McTeague Second: Tamra Ham All in favor.

Health Officer Matters

Town Manager Burbank informed the Board that Health Officer Ron Beard has been fairly busy this past week. There was a fish kill incident behind Whale's Tale in Hanson Brook. NHDES is working with Whale's Tale to test the water in the brook. There are indications that the contaminants in the water are from runoff from the construction work being done on the interstate.

The report on the house behind the car wash on Route 3 has been delivered to Mr. Beard. It appears to be that the chemicals listed on the report are the byproducts of gasoline. The Town does not have a role in this matter other than offering the support of the Health Officer to the homeowner. O.J. Robinson mentioned that the gasoline tank that had leaked back in the late 1990's was cleaned up with the oversight of the State of NH. Monitoring wells were dug and overseen by the State for at least 3 years. The wells were clean for the duration of the monitoring period.

D.A.R.E Program Thanks Officer Will Ulwick

Tamra Ham informed the Board that the fifth grade class completed the D.A.R.E. program with Officer Will. As part of the end of school activities the class offered a big thank you to Officer Will. They did a huge poster to thank him. It is apparent that all of the kids in the program really respect Officer Will and loved working with him. He is making a big impact in the school. The Board congratulated Officer Will on a job well done!

Police Department Grants Applied For/Received

O.J. Robinson stated that Chief Smith has applied for two training grants and has received both. He has also applied for a Homeland Security grant to rebuild the dispatch center as well as a school safety grant.

JORI Properties Tax Matter

Town Manager Burbank updated the Board on the matter of unassessed and unpaid taxes by JORI Properties on map 115-0100. JORI Properties is contesting the tax bills from 2006-2009 and saying that those bills should have been charged to Forest Ridge NH LLC. The matter was corrected in 2010. The Board would like Town Manager Burbank to look into whether this was the fault of the Town or the property owner. Mr. Burbank will have Attorney Malia research this. He has also invited the Town Clerk and the Town's assessors to meet with the Board concerning this matter.

VI. NON PUBLIC WORK SESSION Pursuant to RSA 91-A:3II(a)

MOTION: "To go into Non-Public Session pursuant to RSA 91-A:3II(a)"

Motion: Tamra Ham Seconded: Patricia McTeague Roll call vote was all in favor.

The Board went into Non-Public Session at 7:45pm.

MOTION: "To re-enter public session"

Motion: Patricia McTeague Seconded: Tamra Ham Roll call vote was all in favor.

The Board came back into session at 8:45pm.

Board's Statement on the River Bank Stabilization Project

O.J. Robinson stated that the Board of Selectmen's position on the matter of the River Bank Stabilization Project is that the Town is working with legal experts, hydrologists, and other consultants to determine the best course of action regarding this project.

VII. ADJOURNMENT

With no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: Tamra Ham Second: Patricia McTeague All in favor.

The meeting adjourned at 8:55pm.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O.J. Robinson

Patricia McTeague

Tamra Ham