

**Town of Lincoln**  
**Board of Selectmen Meeting Minutes**  
November 5, 2012

**Board of Selectmen Present:** Tamra Ham and Patricia McTeague.

**Excused Absense:** O.J. Robinson.

**Staff Present:** Town Manager Butch Burbank, Finance Administrator Helen Jones, Administrative Assistant Brook Rose, and Budget Committee Chairman Marilyn Sanderson.

**Public Present:** A.J. Sousa.

## **I. CALL TO ORDER**

Vice Chairman Patricia McTeague called the meeting to order at 5:30PM.

## **II. REVIEW AND APPROVAL – MINUTES OF THE PREVIOUS MEETING**

**MOTION:** “To approve the meeting minutes of October 29, 2012 as amended.”

**Motion:** Tamra Ham            **Second:** Patricia McTeague            **All in favor.**

## **III. 2013 BUDGET REVIEW *Legal, Street Lights, Town Hall Building, Patriotic Purposes, Welfare***

The Board reviewed the Legal, Street Lights, Town Hall Building, Welfare, and Patriotic Purposes budgets. Helen Jones suggested leaving the Legal Budget as it is currently as there are several ongoing legal issues. Tamra Ham suggested increasing the budget because of these ongoing matters. The Board agreed to add another \$10,000 to the Legal Budget.

The Town Hall Building Budget was then reviewed by the Board. There were a few minor changes but the budget predominantly remained the same. The Board would like to get rid of the dumpster behind the Town Hall and have the waste and recycling handled in house. The cleaning contract for the Town Hall was also briefly discussed. Butch Burbank brought up the need to budget for an annual service contract to maintain the furnace and air conditioning systems. He will get a quote to include in the budget.

The Welfare Budget will remain the same as last year. There has been an increase in spending this year due to significant decreases in state and federal resources. The Board agreed to leave the budget as is.

The Board reviewed the Patriotic Purposes Budget. Tamra Ham stated that she would like to start setting aside funds for the Town's 250<sup>th</sup> Anniversary Celebration.

## **IV. OLD/ NEW BUSINESS**

### **2013 Fireworks Contract**

Brook Rose presented a proposal from RS Fireworks for the 2013 Independence Day holiday fireworks. Brook already presented the proposal to the Town of Woodstock and they have accepted the proposal. The Board agreed to move forward with RS Fireworks for 2013.

## **Town Manager's Report**

### **Dispatch Console**

Mr. Burbank has asked Chief Smith to put off the purchase of the dispatch console for one year. The console really needs to be installed all at once rather than in pieces. The Police Department can get the equipment off the floor in the meantime. The Board would like Butch to speak with the Budget Committee to get their thoughts on this purchase. The Budget Committee may want to budget for the console this year. The Board agreed to put \$15,000 aside for the console.

### **Loon Mountain Bridge**

Mr. Burbank informed the Board that the Loon Mountain Bridge Project is in the hands of the FEMA office in Boston. Any progress on the project is on hold until the Town hears from FEMA. Loon Mountain Resort will be contacting our local legislators to see what they can do to move this project along.

### **EMT of the Year Award**

Tamra Ham informed the Board that Marti Talbot was awarded EMT of the year at the recent State Public Service Awards Dinner. Butch Burbank will write a letter of congratulations on behalf of the Town of Lincoln.

## **V. NON-PUBLIC SESSION**

**MOTION: "To enter into non-public session pursuant to RSA 91-A:3II(a,b,c &e) personnel & legal."**

**Motion: Tamra Ham            Second: Patricia McTeague**

**Roll Call Vote: Tamra Ham in favor  
Patricia McTeague in favor**

The Board entered non-public session at 6:15pm. Brook Rose was also present.

**MOTION: "To come out of Non-Public Session."**

**Motion: Tamra Ham            Second: Patricia McTeague**

**Roll Call Vote: Tamra Ham in favor  
Patricia McTeague in favor**

The Board came out of non-public session at 7:00pm.

## **VI. ADJOURNMENT**

With no further business to attend to, the Board made the following motion.

**MOTION: "To adjourn."**

**Motion: Tamra Ham   Second: Patricia McTeague   All in favor.**

The meeting adjourned at 7:05pm.

Respectfully Submitted,

Brook Rose

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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Vice Chair Patricia McTeague

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Selectman Tamra Ham