

**Town of Lincoln**  
**Board of Selectmen Meeting Minutes**  
September 17, 2012

**Board of Selectmen Present:** O.J. Robinson, Tamra Ham, and Patricia McTeague.

**Staff Present:** Administrative Assistant Brook Rose and Finance Administrator Helen Jones.

## **I. CALL TO ORDER**

Chairman O.J. Robinson called the meeting to order at 8:20am.

## **II. REVIEW AND APPROVAL -MINUTES OF THE PREVIOUS MEETING**

The Board reviewed the September 10, 2012 meeting minutes and noted a misspelling. Brook Rose will correct the error.

**MOTION: “To approve the meeting minutes of September 10, 2012 as amended.”**

**Motion:** Tamra Ham                      **Second:** Patricia McTeague                      **All in favor.**

## **III. OLD/NEW BUSINESS**

### **Review of Water Treatment Plant Cell #3 (Bedroom tax) Impact Fees**

The Board continued this discussion until their next meeting.

### **Discussion re: Land Use Permits Designee**

After a brief discussion the following motion was made:

**MOTION: “To appoint Planning Board Chairman Pat Romprey as the designee to review and sign off on the Land Use Permits in the absence of a Town Manager.”**

**Motion:** Patricia McTeague                      **Second:** Tamra Ham                      **All in favor.**

### **Police Department Radios**

O.J. Robinson brought up the recent request of Pat Romprey to use the older Police Department radios for the Fire Department. Chief Smith had informed the Board that the Police Department is keeping the radios for backup as well as for emergency management.

### **250<sup>th</sup> Anniversary Committee**

Tamra Ham informed the Board that Carol Riley and Tara Tower have agreed to co-chair the 250th Anniversary Committee. A meeting of the new Committee will be scheduled within in the next few weeks.

### **Police Department Personnel**

After a brief discussion and in response to a request from Chief Smith, the following motion was made:

**MOTION: “To approve the addition of a Detective position and Corporal position within the Lincoln Police Department.”**

**Motion: Tamra Ham                      Second: Patricia McTeague                      All in favor.**

Both of these positions are being filled from within the Department. The Detective position is a change in title only. The Corporal position will be assigned more investigative duties and will have the added responsibility of maintaining CALEA accreditation.

### **Cartographic Associates GIS Contract**

The Board signed a renewal of the annual GIS Services Maintenance Agreement with Cartographic Associates.

### **Water Treatment Plan Phone Lines**

O.J. Robinson brought up the ongoing trouble with the phone lines at the Water Treatment Plant. The Plant isn't properly communicating with the water tank thus burning up the water tank pump because of the faulty phone lines. This has been an issue for some time and is costing the Town. Fairpoint is responsible for these exterior lines and needs address the situation. The Board requested that Michael Asciola contact the businesses and homeowner associations in that area to see if they are having similar problems. Once the Board hears back from Michael, they will draft a letter to Fairpoint.

### **Common Man Parking Lot**

The Board discussed the drainage issue in the Common Man parking lot. The Board asked that Brook Rose contact the Common Man and invite them to meet with the Board to discuss this matter.

### **IV. NON-PUBLIC SESSION Pursuant to RSA 91 A:3II (d) & RSA 91 A:3II (a,b)**

**MOTION: Tamra Ham made a motion to enter non-public session pursuant to RSA 91 A:3II (d) & RSA 91 A:3II (a,b). Patricia McTeague seconded the motion.**

**ROLL CALL VOTE:**                      O.J. Robinson voted yes  
   Tamra Ham voted yes  
   Patricia McTeague voted yes

The Board entered nonpublic session at 9:15am.

**MOTION: Tamra Ham made a motion to come out of nonpublic session. Patricia McTeague seconded the motion.**

**ROLL CALL VOTE:**                      O.J. Robinson voted yes  
   Tamra Ham voted yes  
   Patricia McTeague voted yes

The Board came out of non-public session at 10:55am.

**MOTION: Tamra Ham made a motion to seal the non-public meeting minutes of September 17, 2012 in perpetuity. Patricia McTeague seconded the motion.**

**ROLL CALL VOTE:**

O.J. Robinson voted yes  
Tamra Ham voted yes  
Patricia McTeague voted yes

**V. ADJOURNMENT**

As and with no further business to attend to, the Board made the following motion.

**MOTION: “To adjourn.”**  
**Motion: Patricia McTeague    Second: Tamra Ham    All in favor.**

The meeting adjourned at 10:55am.

Respectfully Submitted,

Brook Rose

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
OJ Robinson

\_\_\_\_\_  
Vice Chair Patricia McTeague

\_\_\_\_\_  
Tamra Ham