

**LINCOLN BOARD OF SELECTMEN  
REGULAR MEETING MINUTES  
MONDAY, JANUARY 7, 2012 – 5:30PM  
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

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**Board of Selectmen Present:** Chairman O.J. Robinson, Patricia McTeague, Tamra Ham  
**Staff Present:** Town Manager Butch Burbank, Planning and Zoning Administrative Assistant Carole Bont  
**Members Absent:** None.  
**Guests:** None.

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**I. CALL TO ORDER:**

Chairman Robinson called the meeting to order at 5:35 P.M.

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**II. MINUTES OF THE PREVIOUS MEETING:**

**Motion: “To include the engineering credentials of Nancy Mayville in the Loon Bridge Update in the December 28, 2012 minutes”.** Mayville’s title is: Nancy Mayville, P.E., NHDOT.

**Motion: “To approve the meeting minutes as amended of December 28, 2012.”**

**Motion: McTeague. Second: Tamra Ham. Motion carried unanimously.**

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**III. OLD BUSINESS/NEW BUSINESS**

**A. CAPITAL IMPROVEMENT PLANS:**

Town Manager Burbank updated the Board about his current thinking about the use of the Capital Improvement Plan (CIP) and the Capital Reserve Funds (CRF). Burbank indicated that it is too late in the budget cycle to address his concerns about how Lincoln should use CRF funds versus budgeting for various tasks out of the operating budget for 2013. He would like to review the various CRFs in the present CIP in time for the annual budget process starting in September and October of 2013 for the 2014 Budget Year. Burbank will check with the Department of Revenue Administration about how to best designate the purpose of the funds and how to best use them.

The Board and Town Manager discussed the sidewalk CRF and talked about the advantages and disadvantages to handling it as an operating budget line item versus a CRF.

**B. LOON BRIDGE:**

Town Manager Burbank shared a letter from our engineers, HEB Engineering, about Loon Bridge with the Board. If the cost to repair a bridge is over 50% then FEMA will pay 80% of the cost to build a new bridge. According to HEB Engineering, the cost to repair the Loon Bridge is 76% of the cost to build a new bridge – way over the 50% limit.

**C. PROPOSED GAMBLING STATUTE:**

Town Manager Burbank shared a copy of a proposed bill pending before the NH State Legislature relative to video lottery and table gaming. State Representative Edmond Ginoet, Grafton County- District 03 Representative - (603) 745-2240 [edmond.gionet@leg.state.nh.us](mailto:edmond.gionet@leg.state.nh.us).] Rep. Gionet would like to speak to the Board of Selectmen about supporting this bill. Would Lincoln embrace a casino? He would like to see a warrant article on the town’s warrant for 2013 town meeting supporting this idea. The state has

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plans for two or three sites for gambling. Rep. Gionet would like Lincoln to consider being one of those sites given the superior infrastructure Lincoln already has in place.

**D. FAIRPOINT EASEMENT FOR TELEPHONE CONDUIT ON ARTHUR SALEM WAY (LINCOLN'S INDUSTRIAL PARK):**

**Motion: "To grant FairPoint's Petition and License For Conduit Location to bury cable/pedestals on Arthur Salem Way". Motion: Robinson. Second: Ham. Motion carried unanimously.**

The Board signed the petition and license for approximately 475 feet of 4" cable from FairPoint Pole 302/2 running throughout the new road to be named Arthur Salem Way, and the associated pedestals being 302/2-1 and 302/2-2.

**E. PUBLIC LETTER OF COMPLAINT ABOUT TREATMENT AT TRANSFER STATION:**

Town Manager Burbank shared a public letter of complaint he and the Board received from John Blakeslee about how Lincoln Employee Paul Beaudin treated him at the transfer station. Both Town Manager Burbank and Selectman Tamra Ham spoke to Paul Beaudin about the incident prior to the meeting. The Board read the letter.

**F. STATUS OF UNCOLLECTED TAXES FOR 2012:**

Town Manager Burbank shared the financial information about the status of tax collection as of December 31, 2012, with the Board. The status update was prepared for the Board by Susan Whitman, Town Clerk/Tax Collector. The Board was encouraged that the uncollected rate did not change significantly from last year to this year.

**G. FOREST RIDGE DEVELOPMENT**

The original development at Forest Ridge Development is still not complete. The Forest Ridge Development was in Chapter 11, but the Town waived the lien (declined to take the property by tax deed) due to the need for an environmental investigation. The Town was interested in the parcels, but there were some outstanding environmental issues, particularly on the five vacant lots on the back of the pond; DES has formally cited violations there. The Town was supposed to have GZA do an environmental assessment and report, but that never happened. Burbank informed the Board about the hazardous crumbling foundations for buildings never completed. Planning Board Chair Pat Romprey and Planning and Zoning Administrative Assistant saw these foundations when they were doing a review for a bank inquiry of one of the duplex units. Town Manager Burbank reported that he e-mailed David Larsen of Forest Ridge Development, asking him to cordon off and/or demolish those foundations that are potential hazards to the general public. The Board advised Burbank to send a certified letter to Mr. Larsen. Town Manager Burbank will look into the status of the Forest Ridge Development.

**H. CHENARD CLEAN-UP**

Town Manager Burbank reported on the status of the Joe Chenard clean-up. Chenard is coming tomorrow to open his bids. Although the court deadline was December 31, 2012, Chenard has until spring to finish the project because of weather-related issues.

**I. POLICE OFFICER INTERVIEWS**

Town Manager Burbank reported that Wednesday is the next day for Police Officer interviews at the Lincoln Library.

**J. FIRE STATION**

Town Manager Burbank discussed the current status of the fire station. Although the Board of Selectmen and the Town Manager met with the departments earlier, they were not informed about the severe problem with the fire station roof. They did know about the cracks in the floor of the fire station, however, they did not know anything about the condition of the roof.

The structural engineers from Hoyle and Tanner looked at the fire station. There is a lot of water damage in the back; the plywood is black. John Smith used 146 tubes of caulking on the roof to stop the leaks at the behest of the former Fire Chief. The tin roof may not have been constructed properly back in 1987. The whole building is starting to pull apart. This winter the engineers will take borings in the floor to determine the makeup of the ground underneath the fire station to help determine the best course of action to stabilize the building. They will do an engineering report and come up with a plan to fix the problem. John Smith just needs to give the Town a Certificate of Insurance so that he can go ahead and stop the leaks.

**K. SIGN ORDINANCE AND PEMIGEWASSET RIVER DIKE/LEVEE PUBLIC HEARINGS**

Town Manager Burbank informed the Board that there are two public hearings scheduled in the near future:

1. Sign Ordinance Amendments

They will not have the town attorney review the amendments.

2. Pemigewasset River Dike/Levee

Town Manager Burbank will try to schedule the levee hearing for Monday, January 28, 2013. He will have Attorney Peter Malia from Hastings Law Office and Engineer Bob Durfee from Dubois and King meet with the Board and update them on what they have learned, possibly in non-public session. The Board of Selectmen will hold a public hearing. Burbank will advertise the hearing in the Littleton Courier the Board suggested he send a letter to specified interested parties, like the president of the association, Russ Cooley, the Rivergreen Hotel, The Links and certain owners of record.

**L. GENERATOR**

Although the generator has not been installed in the town offices yet, the money to pay for the generator has been encumbered so that it can be spent in the 2013 budget year. Mike Harrington is going to do the work and he has been too busy lately to install it yet.

**M. SMALL LOTS OWNED BY TOWN**

Paul Beaudin is interested in buying a lot owned by the town that is located adjacent to his property. The Board discussed whether they should be looking at a number of small lots the town has acquired over the years to see if it might be in the town's best interest to get them back on the tax rolls by offering them for sale. The Board agreed that this is not a high priority for them at this time.

**N. INDIAN HEAD DAM**

Selectman Ham received a recent inquiry about the Indian Head dam. She was asked: Who owns the dam? Does the State of New Hampshire check the dam? What is south of the dam that would be at risk should the dam fail? Who would be responsible for the damage should that happen? Would the Town water pump station be at risk? Town Manager Burbank will look into these matters.

**IV. NON-PUBLIC SESSION pursuant to RSA 91-A:3,II (c) legal.****A. MOTION: "To go into nonpublic session pursuant to RSA 91-A:3,II (c) legal."**

**Motion: Ham**

**Second: McTeague**

**Roll Call Vote:**

**Tamra Ham, in favor.**

**Patricia McTeague, in favor.**

**O.J. Robinson, in favor.**

The Board entered nonpublic session at 6:50 pm. Town Manager Butch Burbank was also present.

*Tamra Ham prepared the minutes for the nonpublic session.*

**B. MOTION: "To come out of non-public session."**

**Motion:**

**Second:**

**Roll call vote:**

**Tamra Ham, in favor.**

**Patricia McTeague, in favor.**

**O.J. Robinson, in favor.**

The Board came out of non-public session at 7:40 pm.

**IV. ADJOURNMENT****MOTION: “To adjourn.”****Motion:****Second:****All in favor.**

The meeting adjourned at 7:40 pm.

Respectfully submitted,

Carole A. Bont

Dated: January \_\_\_, 2013

Approval Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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Chairman O.J. Robinson

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Vice Chair Patricia McTeague

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Selectman Tamra Ham