

**Town of Lincoln**  
**Board of Selectmen Meeting Minutes**  
June 25, 2012

**Board of Selectmen Present:** O.J. Robinson, Tamra Ham, and Patricia McTeague.

**Staff Present:** Town Manager Peter Joseph and Administrative Assistant Brook Rose.

**Public Present:** Chester Kahn, Kayleigh Ham, Jim Spanos, Shawn Woods, and Ed Peterson, Jr.

## **I. CALL TO ORDER**

Chairman O.J. Robinson called the meeting to order at 5:30PM.

## **II. REVIEW AND APPROVAL -MINUTES OF THE PREVIOUS MEETING**

**MOTION:** "To approve the meeting minutes of June 11, 2012 as presented."

**Motion:** Tamra Ham            **Second:** O.J. Robinson            Patricia McTeague abstained as she was not present at that meeting. **Motion carries.**

**MOTION:** "To approve the meeting minutes of June 18, 2012 as presented."

**Motion:** Patricia McTeague            **Second:** O.J. Robinson            Tamra Ham abstained as she was not present at that meeting. **Motion carries.**

## **III. OLD / NEW BUSINESS**

### **Discussion re: opportunity to convert USDA Rural Development loans to bonds issued through the NH Municipal Bond Bank**

Peter Joseph informed the Board that he attended a meeting at NH Local Government Center last week regarding refinancing the Town's Rural Development loans. There is a push by the USDA for communities to refinance their USDA loans at a lower interest rate which will in turn free up more funding for loans through this program. The Town has two of these loans which were low interest loans (5%) at the time they were taken out in 1993. The USDA approached the NH Municipal Bond Bank to facilitate this refinance. Technically the process is called refunding where the debt the Town owes is paid off and at the same time, new debt is issued at a lower interest rate. There is no new indebtedness incurred. The new interest rate is approximately 3.3% and the Town will see a savings of approximately 10% per year through the course of the bonds. A public hearing will be held on July 16th to further discuss the process.

### **Update on Granite Block Levee**

Peter Joseph recently spoke with engineer Bob Durfee of Dubois & King regarding the Granite Block Levee project. Peter informed the Board that a wetlands permit is being submitted to NHDES this week and the wetlands mapping will be done before the 4<sup>th</sup> of July. The engineering plans should be done before the end of July. The project is running according to schedule.

Chester Kahn commended the Police Department for their actions taken during the most recent storm. He explained that the Department notified everyone on the street of the flood watch and potential for possible evacuation. He also noted that he has water flowing through his property even during a normal rainstorm. The entire Bunker Lane now floods not just during storms but any time it rains and the water in the culvert is 2ft. deep. He added that the river has changed its course. Peter Joseph stated that this has been reported to the engineers as something that needs to be addressed.

## **Discussion re: appointment to vacant Trustee of the Trust Fund (TTF) position**

Jim Spanos informed the Board that the TTF held their annual meeting in May. They discussed the vacant TTF position. Ed Peterson Sr. was the write in candidate but after several attempts to contact him, Jim never heard back from him. Kayleigh Ham has expressed interest in the position and the TTF would like her to be appointed to the position. The Board thanked Kayleigh for her interest in serving and made the following motion:

**MOTION: “To appoint Kayleigh Ham to the vacant Trustee of the Trust Funds position for a one year term until the next election.”**

**Motion: Patricia McTeague    Second: O.J. Robinson.    Tamra Ham abstains. Motion carries.**

## **Update on the Cooking Oil Spill**

Shawn Woods updated the Board on the recent cooking oil spill at El Greco. He stated that the spill was poorly cleaned up and the odor and stain are still there. Eventually the oil will eat through the asphalt. Ed Peterson Jr. stated that neighboring businesses are not happy with the situation. Peter Joseph stated that the Public Works Director, Fire Department, and owner of El Greco worked well together however the hauler mentioned to Peter that he was not happy with his dealings with the Town. The business owner will store the oil in an animal proof container. The Board commended the Fire Department for how they handled the matter.

## **Town Manager's Report**

Peter Joseph informed the Board that he has been in contact with the Linwood Alumni Association regarding the Town's 250<sup>th</sup> anniversary celebration and the Linwood reunion. The Town is planning to coordinate with the Association throughout the event planning process. Once the formal committee is established, the Board would like to hold public meetings perhaps even on a monthly basis. They would also like minutes of the meeting kept to commemorate the event.

## **Update on the Budget Committee**

Peter Joseph informed the Board that the Budget Committee appointed Mike Simons to the Budget Committee and also to sit on the CIP committee which will begin meeting soon. O.J. Robinson stated that he is disappointed that the Budget Committee is not meeting in the summer time to discuss the remaining vacancy. Tamra Ham and Patricia McTeague both agreed that as there is just one vacant position, they do not see the need for the Committee to meet prior to December. The Board asked that a member of the Budget Committee contact the two individuals interested in serving on the Committee to let them know that a meeting will not take place until the end of the year.

## **Update on the River Intake**

The Board briefly discussed this matter. They watched the video that was taken of the intake pipe however the results of the video were inconclusive as the camera was not able to make it through the entire pipe due to the large amount of sand. A second smaller camera will be run through the pipe next week and the Board will discuss the matter further at their next meeting.

## **IV. NON-PUBLIC SESSION pursuant to RSA91-A:3II(a)**

**MOTION: “To enter Non-Public Session pursuant to RSA 91-A:3II(a).”**

**Motion: Tamra Ham                      Second: Patricia McTeague**

**Roll Call Vote: Tamra Ham in favor  
Patricia McTeague in favor  
O.J. Robinson in favor.**

The Board entered Non-Public Session at 6:45pm.

**MOTION: “To come out of Non-Public Session.”**

**Motion: Tamra Ham            Second: Patricia McTeague**

**Roll Call Vote: Tamra Ham in favor  
Patricia McTeague in favor  
O.J. Robinson in favor.**

The Board came out of Non-Public Session at 6:55pm. A personnel matter was discussed. No action was taken.

## **V. ADJOURNMENT**

As there was no further business to attend to the Board reviewed the accounts payable and payroll registers for the week. At 7:00pm the following motion was made:

**MOTION: “To adjourn.”**

**Motion: Patricia McTeague    Second: Tamra Ham    All in favor.**

Respectfully Submitted,

Brook Rose

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Chairman O. J. Robinson

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Vice Chair Patricia McTeague

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Selectman Tamra Ham