

**Town of Lincoln  
Board of Selectmen Meeting Minutes  
May 14, 2012**

**Board of Selectmen Present:** Selectman O.J. Robinson, Selectman Patricia McTeague, and Selectman Tamra Ham.

**Staff Present:** Town Manager Peter Joseph and Administrative Assistant Brook Rose.

**Public Present:** Chris Fournier and A.J. Sousa.

## **I. CALL TO ORDER**

O.J. Robinson called the meeting to order at 5:35PM.

## **II. HEB ENGINEERS / LOON MOUNTAIN BRIDGE**

Chris Fournier from H.E.B. Engineers attended the meeting to present the final draft of the engineering study. The comments from the review of the draft study at the last meeting were included in the final draft. After the Board approves the study it will be sent to NHDOT for approval.

Chris explained that alternate 2A was added to the final study which includes the removal of the concrete decks, movement of the steel to a new location, and the creation of new decks. Patricia McTeague questioned whether FEMA would prefer this alternate. Chris was of the opinion that they would favor this alternate as it adds 60+ years to the lifespan of the concrete decks. This alternate adds \$400,000 to the total project cost of which the Town's share is anticipated to be \$20,000. He added that in twenty years, the cost to do this same work would be much higher. O.J. Robinson questioned whether this option would increase the, "out of service" time of the bridge. Chris replied that it would be a comparable time frame.

Chris went on to explain the process of the project including relocating the utilities, obtaining the right-of-ways, and the extensive coordination with NHDOT. He explained that submitting the study to NHDOT wraps up the preliminary design phase. The next phase is permitting. The Town will have to work with NHDES and NHDOT to gain approval for the necessary permits including the wetlands permit. Peter Joseph would like to set up a meeting for this week between FEMA, NHDOT and H.E.B. Engineers. Chris went on to review the project timeline and he hopes to have the project under contract by the end of the year. The bridge will be closed for approximately five months. Peter asked that Chris check with Rick Kelley on that as he wants to make sure Rick is aware how long the bridge will be closed for. Chris replied that he would do so and that the contract could include a date that the project must be done by, specifically before the Highland Games.

**MOTION: "To approve the final Loon Mountain Bridge Project Engineering Study as presented, to endorse option 2A of the study, and to authorize H.E.B. Engineers to submit the study to the NHDOT."**

**Motion:** Patricia McTeague

**Second:** Tamra Ham

**All in favor.**

## **III. MINUTES OF THE PREVIOUS MEETING**

As Brook Rose was unexpectedly out of the office today, she did not have a chance to forward the minutes of the last meeting to the Board for their review prior to the meeting. The minutes are available at the Town Hall for review but will be approved at the next meeting.

#### **IV. RESULTS OF TAX LIEN EXECUTED ON MAY 9, 2012**

The Board reviewed the results of tax liens executed on May 9, 2012. A list of the properties was provided by Tax Collector Susan Whitman. O.J. Robinson noted that the outstanding taxes are the lowest they've been in the past five years. Peter Joseph informed the Board that the process will be similar to last year and that if any of the public would like a copy of the lien report, it is available at Town Hall. The Board will review proposed tax deed waivers at their next meeting.

#### **V. OLD / NEW BUSINESS**

##### **Annual review of Town Multi-Hazard Mitigation Plan**

This will be discussed at next week's meeting.

##### **Town Manager's Report / Personnel**

Peter Joseph informed the Board that the company that the Town contracts with to help cover the Water Plant is no longer available to assist the Town. A former employee of that company and the son of the business owner, Josh Welch, has done a great deal of work at the Water Plant and has agreed to work for the Town as a temporary part-time employee. Josh will be covering some weekend shifts as there is currently an employee out on medical leave. Public Works Director Bill Willey has been covering the Water Plant 24/7 for the past two months and cannot continue to do it on his own any longer especially as he has an upcoming vacation. This temporary position is expected to last 4-8 weeks. O.J. Robinson stated that at the end of this 4-8 week period when our employee is back from medical leave and functioning at full capacity, the Water Department may still need a permanent part time employee to help cover the department. Peter replied that Bill Willey will be meeting with the Board at some point in the near future to discuss this matter.

Peter Joseph informed the Board that he is in the final stages of hiring a Planning & Zoning Administrator. The interview panel will be meeting with someone for a second interview tomorrow. He added that it is going to be a tough decision as there are two really well qualified finalists.

##### **Police Department**

Peter Joseph updated the Board on the recent activities of the Police Department. After the rash of breaking and entering and thefts from cars, the Department has obtained several search warrants on suspected drug dealers in Town as well as in the towns of Campton, Thornton, Plymouth and Wentworth. Several of the stolen items have been recovered. Peter would like to commend the Department for their good work.

##### **April Fire Department Report**

The Board reviewed the report drafted by Chief Rosolen. The Chief will report to the Board on Department activities on a monthly basis. The Board was happy with this.

##### **New Playground – Call for Volunteers**

Tamra Ham informed the Board that the community build days for the new playground are July 13-14th. Volunteers are needed for the 14th. Doug Moorehead has volunteered to feed all of the volunteers on the 14th. Taylor Beaudin and Mike Donahue have volunteered to assist and bring their heavy equipment. The Fire Department has also offered to help when they can.

## **Review of Payables**

At this time, the Board reviewed the accounts payable and payroll registers for the week. VI. VI.

## **VI. ADJOURNMENT**

As there was no further business to attend to, the Board made the following motion at 7:15pm:

**MOTION: “To adjourn.”**

**Motion: Tamra Ham**

**Second: Patricia McTeague**

**All in favor.**

Respectfully Submitted,

Brook Rose

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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Chairman O.J.Robinson

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Vice Chair Patricia McTeague

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Selectman Tamra Ham