

Town of Lincoln
Board of Selectmen Meeting Minutes
April 9, 2012

Board of Selectmen Present: Chairman O.J. Robinson, Selectman Patricia McTeague and Selectman Tamra Ham.

Staff Present: Town Manager Peter Joseph, Public Works Director Bill Willey, and Administrative Assistant Brook Rose.

Public Present: Taylor Beaudin and A.J. Sousa

I. CALL TO ORDER

Chairman O.J. Robinson called the meeting to order at 5:33PM.

II. MINUTES OF THE PREVIOUS MEETING

MOTION: "To approve the minutes of April 2, 2012 as amended."

Motion: Patricia McTeague Seconded: Tamra Ham All in favor.

III. APPOINTMENTS – CONSIDERATION OF APPOINTMENTS TO ZBA

The Board received a letter from Zoning Board of Adjustment (ZBA) Chairman Paul Beaudin supporting the appointment of Jon Ham to the ZBA.

MOTION: "To appoint Jon Ham to the Zoning Board of Adjustment."

Motion: Patricia McTeague Seconded: O.J. Robinson Tamra Ham abstains. Motion carries.

The Board thanked Jon for his willingness to serve on the ZBA.

IV. OLD/NEW BUSINESS

Review of draft Request for Quotes (RFQ) for on-call services agreement

Peter Joseph provided the Board with a draft RFQ for the on-call services agreement. The current agreement expires at the end of April. He would like the Board's input on the document. He explained that the process of having a contractor on-call has worked quite well over the past few years. The Town's ability to lock in at a set rate has saved a substantial amount of money. Last year the RFQ was sent out to four local contractors. Peter would like to keep the contract local as the Town needs a contractor that can manage a fairly quick response time. The Board agreed.

Taylor Beaudin inquired about the Town's current drainage projects and whether there is a minimum dollar amount for putting said jobs out to bid. He also asked Bill Willey to explain what separates a big job from a small job. Bill Willey replied that the decision is based on the capability of the Public Works Director to be involved and oversee the work. If it is a simple drainage job, it can be handled within the department. Peter Joseph added that the Town wouldn't want a project as large as Black Mountain Road to be done without the oversight and expertise of an engineer.

Taylor Beaudin stated that he does not see that hiring work out by the hour benefits anyone. Bill Willey replied that if there is ever a time that the Town isn't happy with the work, the contract can be voided at

any time. Taylor questioned why a planned drainage job is being done under the scope of the emergency contract. O.J. Robinson replied that the contract is not an emergency contract, it is a contract for on call services for jobs that do not need an engineer and do not need to be put out to bid. Taylor expressed further concerns he has with having an on call services agreement and stated that the Town should really reexamine this system. The Board was in agreement that this process is the best use of taxpayer dollars and has really proved its value over the past few years.

Review of citizen request for “no parking” signage on Mansion Hill Dr. hammerhead

Bill Willey is currently looking for the as built plans for this road. Peter Joseph stated that no easements could be found at the Grafton County Registry of Deeds. The Board recommended contacting the landowners to see if they have any objections to these signs being placed on their property.

Annual review of Town Multi Hazard Mitigation Plan

Peter Joseph explained that the Board is required to review the Multi Hazard Mitigation Plan every year as well as after a major disaster. The Board reviewed the plan, discussed potential disaster situations as well as the possibility of designating an emergency shelter in Town. The Board will review the plan and note any revisions needed at a future meeting.

Town Manager's Report

White Mountain National Forest

Peter Joseph provided the Board with an e-mail from Jeff Hayes, interim Executive Director at North Country Council, regarding payments made by the US Department of the Interior to local towns and cities in the White Mountain National Forest. The value of the land comprising the White Mountain National Forest in Lincoln has often been a matter of discussion. It appears that the payments the Town receives from the Department of the Interior are roughly on par with what might be paid by a private land owner if the land were all classified as current use.

Town of Lincoln v. Chenard

Peter Joseph provided the Board with a copy of the motion from Town Counsel Peter Malia which was filed in the Chenard case last week. The motion seeks to strike the defendants request for a jury trial.

Review of Payables

At this time, the Board reviewed the accounts payable and payroll registers for the week.

V. ADJOURNMENT

As there was no further business to attend to, the Board made the following motion at 7:15pm:

MOTION: “To adjourn.”

Motion: O.J. Robinson Second: P. McTeague All in favor.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O.J. Robinson

Selectman Patricia McTeague

Selectman Tamra Ham