

**Town of Lincoln**  
**Board of Selectmen Meeting Minutes**  
January 30, 2012

**Board of Selectmen Present:** Chairman Peter Moore, Selectman Patricia McTeague and Selectman O. J. Robinson.

**Staff Present:** Town Manager Peter Joseph, Finance Administrator Helen Jones, Planning and Zoning Administrator Matt Henry, and Administrative Assistant Brook Rose.

**Public Present:** Tammy Ham and Chris Fournier.

## **I. CALL TO ORDER**

Chairman Peter Moore called the meeting to order at 5:40 PM.

## **II. MINUTES OF THE PREVIOUS MEETING**

**MOTION:** "To approve the minutes of January 9 and January 23, 2012."

**Motion:** O.J. Robinson    **Seconded:** Patricia McTeague    **All in favor.**

## **III. APPOINTMENTS**

### **Phil Bodwell- C.N.P. LLC re: Assessing Services**

Phil Bodwell and Cindy Perkins attended the meeting on behalf of Commerford Nieder Perkins, LLC (CNP) to discuss assessing services for the Town. Peter Joseph explained that he and Helen Jones recently met with CNP and were pleased with what CNP has to offer. CNP has a history of working in the Town and is also one of the lowest bidders. All of their references were excellent. Phil Bodwell added that CNP did the Town's revaluation five years ago so they are very familiar with the Town. They are also familiar with Vision software. Helen Jones and Peter Joseph recommend to the Board moving forward with a contract between the Town and CNP. The Board accepted their recommendation. Cindy Perkins stated that she would send the Town a contract and will also send it to DRA for their review.

### **Matt Henry re: Proposed Economic Revitalization Zone (ERZ)**

Matt Henry informed the Board that he revised the ERZ as the Board had requested at their last meeting. The large parcel belonging to the Clark family as well as a small parcel belonging to Indian Head Resort, both of which are in the general use zone, have been included in the ERZ. The revised application includes all of the parcel numbers in the ERZ. O.J. Robinson questioned how long the approval period is once the application has been submitted. Matt replied that it shouldn't take any longer than one month.

**MOTION:** "To designate the properties shown and listed on the document entitled *Proposed Economic Revitalization Zone* along Route 3 as an area in need of revitalization by applying for the NH DRED Economic Revitalization Zone Tax Credit pursuant to RSA 162:N."

**Motion:** O.J. Robinson    **Second:** Patricia McTeague    **All in favor.**

### **Chris Fournier – H.E. Bergeron Engineers (HEB) re: Loon Mountain Bridge**

Chris Fournier from HEB attended the meeting to discuss the current status of the Loon Mountain Bridge project and to review the overall schedule. He informed the Board that the predesign is complete and the

engineering study is in progress and expected to be complete by the end of April. HEB and Peter Joseph met with NHDOT a few weeks ago. NHDOT provided valuable insight on the project however, they also expressed several concerns which the Town needs to address. Addressing these concerns will mean expanding the engineering study to include an extensive geotechnical study, subsurface exploration, scour mitigation and exploring the option for a new bridge. This expanded study is going to push the project back to 2013. Patricia McTeague questioned whether FEMA would cover the cost of the expanded study. Chris Fournier replied that he isn't sure exactly what FEMA will commit to as they are waiting until the study is complete to notify the Town. Peter Moore stated that the bottom line is that the Board wants the best value for their dollar. Patricia asked how much the expanded study would cost. Chris replied that it is \$109,000 of which \$76,000 will be paid to their subcontractor, GZA. GZA will be doing all of the borings. Peter Joseph stated that the Town will have to pay for some of the study in anticipation of town meeting.

Chris went on to discuss the funding. He explained that FEMA Public Assistance and Hazard Mitigation will cover up to 75%. NHDOT State Aid Bridge Program will cover 80% of the remaining costs and the Town will be responsible for matching funds of at least 5% of the overall costs. Peter Joseph asked Chris to try to give the Town some kind of a rough estimate for the project, though the study will not be complete for another couple of months. Chris stated that his estimate is 9-12 million dollars for a new bridge and 5-6 million for a refurbished bridge. If the study shows a different cost estimate upon completion, Peter Joseph stated that the Town would in no way hold the engineer to today's estimate.

Chris also discussed restoring the northern channel of the river after the borings have been completed. The removal of the berm is necessary to accommodate spring runoff. NHDES has already authorized this project. Chris mentioned that a public input session needs to be scheduled. Brook Rose will work with Peter Joseph to notice the meeting.

O.J. Robinson questioned Chris as to whether excavation and extensive concrete would allow the bridge to last another 50 years and allow the Town to save money. Chris replied that it would be just as expensive to purchase large amounts of concrete and permitting for such a project would be very unlikely.

After much discussion, the Board decided to use the 6 million dollar refurbishing estimate for the warrant article. Chris will be at the polls on Town Meeting day as well as at the meeting itself to answer any questions. The Board thanked Chris for bringing them up to date on the project.

#### **IV. OLD/NEW BUSINESS**

##### **Discussion re: Town Meeting Warrant**

The Board reviewed and briefly discussed the draft warrant articles.

##### **Town Manager's Report**

##### **Bank Stabilization and WWTP Outfall Reconstruction Bid Opening**

Peter Joseph informed the Board that the bid opening for the bank stabilization and WWTP outfall reconstruction project is tomorrow at 2:00pm.

## Personnel

The Board discussed Tara Tower's proposal to bring Teneil Rineer on for an additional five hours a week to assist with the after school program. The Board had asked Tara to differentiate between the cost of hiring an additional staff member or having Teneil work more hours. The bottom line is that it will be a few hundred dollars cheaper to bring Teneil on for the additional hours which would mean she would work 40 hours a week during the after school program as well as throughout the summer. The Board was in favor of this.

## D.A.R.E Program Fundraising

Peter Joseph informed the Board that the Police Chief has asked if the Police Department could fundraise for the D.A.R.E. Program as Town funding for the program was cut last year. Any fundraising would be done outside of the municipal budget. The Board didn't see any problem with this. O.J. Robinson stated that he was not in favor of door to door solicitation but did not see a problem with Chief Smith's recommendation of sending a fundraising letter out to the community. The Board would also like to know what exactly any fundraising dollars are being used for.

## Abatement Request for 13 Henry Ln./41 School St.

**MOTION: "To issue an abatement of \$694 to tax map 113-109000-00-00000 and adjust tax map 113-109000-00-00001 to create a zero balance on each parcel with tax map 113-109000-00-00001 no longer receiving a tax bill as both properties will be assessed under one tax map parcel going forward."**

**Motion: O.J. Robinson      Second: Patricia McTeague      All in favor.**

## V. ADJOURNMENT

At 8:15pm the following motion was made:

**MOTION: "To adjourn."**

**Motion: O.J. Robinson      Second: P. McTeague      All in favor.**

Respectfully Submitted,

Brook Rose

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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Chairman Peter Moore

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Selectman Patricia McTeague

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Selectman O. J. Robinson