

**LINCOLN BOARD OF SELECTMEN
REGULAR MEETING MINUTES
TUESDAY, JANUARY 22, 2013 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

Board of Selectmen Present: Chairman O.J. Robinson, Patricia McTeague, and Tamra Ham.

Staff Present: Town Manager Butch Burbank and Administrative Assistant Brook Rose.

Public Present: Representative Edmond Gionet, Jim Welsh, Mike Harrington, and Debbie Celino.

I. CALL TO ORDER:

Chairman Robinson called the meeting to order at 5:32 P.M.

II. MINUTES OF THE PREVIOUS MEETING:

Motion: “To approve the meeting minutes of January 14, 2013.”

Motion: Tamra Ham Second: O.J. Robinson Motion carried unanimously.

Motion: “To approve the non-public meeting minutes of January 14, 2013.”

Motion: Tamra Ham Second: Patricia McTeague Motion carried unanimously.

III. APPOINTMENTS – Jim Welsh re: proposed land acquisition

Jim Welsh presented proposals to the Board from three landowners expressing interest and making an offer on town land that abuts their property. The Board stated that the sale of public land has to be posted and proper procedure must be followed. Paul Beaudin questioned how the Board determines the qualifications for the sale of town land. O.J. Robinson stated that it is the potential of the land to be used by the Town in the future that determines whether the Board has any interest in parting with the land. He added that if Paul is interested in purchasing a piece of town land, to bring a proposal to the Board. Mr. Gionet stated that when the State took the land in 1972 to build the interstate, the intention of the State was always to return a portion of this right of way back to the landowners. Mr. Gionet had the plans for the road with him in case the Board wanted to look them over. Mr. Gionet added that it would only be fair to return this land back to the abutters. The Board asked that the landowners get a professional appraisal on the property they would like to purchase from the Town. Once the appraisal is done, the Town will follow proper procedure for selling the land.

IV. PUBLIC PARTICIPATION

Plowing of School Parking Lot

Paul Beaudin questioned the status of the plowing of the School parking lot. Town Manager Burbank stated that he received a call from former Selectman Bill Conn informing him that to his knowledge, there is an agreement in place for the Town of Woodstock to plow the Solid Waste Facility and for the Town of Lincoln to plow the School. The Board will discuss this with Woodstock at their joint budget meeting tomorrow evening.

V. NON-PUBLIC SESSION

MOTION: “To enter into non-public session pursuant to RSA 91-A:3II (d&c) real estate & personnel.”

Motion: Tamra Ham Second: Patricia McTeague

**Roll Call Vote: Tamra Ham in favor
Patricia McTeague in favor
O.J. Robinson in favor.**

At this time Mr. Gionet and Mr. Beaudin left the meeting. Debbie Celino, Mike Harrington and Jim Welsh were invited into non-public session. The Board entered non-public session at 5:57pm.

MOTION: “To come out of Non-Public Session.”

Motion: Tamra Ham Second: Patricia McTeague

**Roll Call Vote: Tamra Ham in favor
Patricia McTeague in favor
O.J. Robinson in favor.**

A real estate transaction was discussed and then Ms. Celino, Mr. Harrington, and Mr. Welsh left the meeting at 6:20pm. A personnel matter was then discussed. No motions were made. The Board came out of non-public session at 7:07pm.

VI. 2012 ENCUMBERANCES

The following list of items was recommended to encumber from the 2012 to the 2013 budget:

Department	Vendor	Amount
Fire	Industrial Protection Services LLC	\$11,584.00
Executive	RP Romprey LLC	\$10,738.00
Town Hall	The Floorworks Inc	\$5,491.55
Town Hall	Harrington Electric LLC	\$2,603.13
Executive	W.B. Mason	\$879.00
Patriotic	Rileighs Outdoor Décor	\$1865.00
Emergency	Certified Computers	\$10,820.00
Levee	Dubois & King (contract)	\$2,445.00
Executive	Junkyard Clean-Up (court-ordered)	\$2,500.00
Total		\$48,925.68

MOTION: “To encumber a total amount of \$48,925.68 from the 2012 budget to the 2013 budget.”

Motion: Patricia McTeague Second: Tamra Ham All in favor.

VII. OLD/ NEW BUSINESS

Town Manager's Report – Update on the Fire Station

Town Manager Burbank informed the Board that the fire station borings took place today. From several of the borings where the floor is cracked, it appears that there is not much support under the concrete to support the structure. Once this engineering report is complete, the Board will have a monetary amount for the repairs to bring to Town Meeting.

Update on the Levee Project

O.J. Robinson updated the Board on the Town Attorney's opinion regarding the Town's agreement with the Federal Government to maintain the levee. It is his opinion that according to this agreement the Town is required to maintain the levee in perpetuity. The Board agreed that it is their responsibility to fulfill their legal obligations concerning the levee. There are three courses of action available to the Town. The first is to do nothing. The second is to restore the levee to the 1960 standards for an active levee in hopes that the Army Corp of Engineers would recertify it. This option would cost approximately seven hundred thousand to one million dollars. The third option is to bring the levee up to the 100 year flood plain and fix the levee to FEMA standards so that if the levee were to be damaged again in the future, FEMA would respond. This option would be extremely expensive. An information meeting on the levee will be held at the Board's next meeting on January 28th to discuss all of the options with the public. The Town Attorney, Army Corp, FEMA, and the Town's engineer will be present at the meeting. The Board would like to spend an additional \$3-5,000 to have the engineer, Dubois and King conduct an extended hydrological study to determine the 100 year flood plain. O.J. Robinson stated that this project is going to have to be bonded.

Town Credit Card Policy

Mr. Burbank informed the Board that the Town's department heads will now be issued a town credit card to streamline the process for purchasing and minimize the use of personal credit cards for town business. Each department head will be required to sign this policy prior to receiving the card.

Motion: "To approve the Credit Card Policy as presented."

Motion: Tamra Ham

Second: Patricia McTeague

Motion carries.

The Board signed the policy.

School Funding Formula Committee Meeting

Tamra Ham informed the Board that the School Funding Formula Committee Meeting is scheduled for February 5th. Tamra asked that the meeting date be reconsidered as she is out of town on that day but the SAU did not wish to reschedule. She was assured that the meeting would be strictly organizational and that no decisions would be made. Patricia McTeague stated that she would attend in Tamra's place.

VII. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”**Motion: Tamra Ham Second: Patricia McTeague All in favor.**

The meeting adjourned at 7:55pm.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O.J. Robinson

Vice Chair Patricia McTeague

Selectman Tamra Ham