

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
MONDAY, FEBRUARY 11, 2013 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH

Board of Selectmen Present: Chairman O.J. Robinson, Patricia McTeague, and Tamra Ham.
Staff Present: Town Manager Butch Burbank and Administrative Assistant Brook Rose.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:35pm.

II. MINUTES OF THE PREVIOUS MEETING

Motion: “To approve the meeting minutes of February 4, 2013 as amended.”

Motion: Patricia McTeague Second: O.J. Robinson Motion carries with Tamra Ham abstaining.

Motion: “To approve the non-public meeting minutes of February 4, 2013.”

Motion: Patricia McTeague Second: O.J. Robinson Motion carries with Tamra Ham abstaining.

III. REVIEW AND APPROVAL – 2013 TOWN MEETING WARRANT ARTICLES & CAPITAL RESERVE APPROPRIATIONS

The Board reviewed the special warrant articles and capital reserve appropriations. They discussed the repairs to the fire station and resulting article.

MOTION: “To approve the twenty six warrant articles with a twenty seventh (related to the revision of the 2012 article regarding the Loon bridge) to be added this week and to approve the capital reserve appropriations.”

Motion: Tamra Ham Second: Patricia McTeague All in favor.

IV. OLD/NEW BUSINESS

Town Manager’s Report – Town Hall Renovations

Town Manager Burbank informed the Board that the carpet is being installed at Town Hall this weekend. The offices will be closing at noon on Friday to move all the furniture and everything should be put back into place next week.

Lincoln Green

Town Manager Burbank informed the Board that he spoke with Lincoln Green Property Manager Kathy Cook regarding the status of Lincoln Green. Kathy informed him that the owners of Lincoln Green have a one year extension on their contract with HUD. At this time, the owners are renewing the contract with HUD annually. Town Manager Burbank will stay up to date on the matter and keep the Board

informed.

Forest Ridge

Attorney Peter Malia is reviewing this matter and will report back to Mr. Burbank. The Board of Selectmen would like Mr. Burbank to move forward in getting an environmental assessment of all of the seven parcels. The Board will start the tax deeding process on the two large parcels.

Pay and Classification Study

Two bids were received for the Pay and Classification Study. Municipal Resources, Inc. (MRI) had the lowest bid. Town Manager Burbank decided to move forward with MRI and is awaiting the contract.

Lt. Cooper's Retirement

Lieutenant Cooper's retirement party is being organized by the Police Department. The date has yet to be decided upon. Mr. Burbank will keep the Board informed. Once the date is decided, the Town will notify the Chamber, the Woodstock Police Department, and local agencies.

Grievance Hearing

The Board discussed dates for the upcoming grievance hearings.

School Plowing / Upcoming Joint Board of Selectmen's Meeting

Town Manager Burbank informed the Board that after some discussion with SAU #68 the SAU has decided to allocate \$10,000 in their budget for plowing in the upcoming year. This covers more than enough for sand/salt and the majority of labor. The Board hopes to come to an agreement with the Town of Woodstock to share the plowing. The Board further discussed the upcoming joint Board of Selectmen's meeting with the Town of Woodstock.

V. NON-PUBLIC SESSION

MOTION: "To enter into non-public session pursuant to RSA 91-A:3II(c) personnel."

Motion: Patricia McTeague Second: Tamra Ham

Roll Call Vote: Patricia McTeague in favor
O.J. Robinson in favor.
Tamra Ham in favor.

The Board entered non-public session. Town Manager Burbank and Assistant Brook Rose were also present.

MOTION: "To seal the non-public session meeting minutes in perpetuity as the divulgence of the information likely would affect adversely the reputation of any person other than a member of the Board."

Motion: Patricia McTeague Second: Tamra Ham

Roll Call Vote: Patricia McTeague in favor
O.J. Robinson in favor.
Tamra Ham in favor.

MOTION: “To come out of Non-Public Session.”

Motion: Tamra Ham Second: Patricia McTeague

Roll Call Vote: Patricia McTeague in favor
O.J. Robinson in favor.
Tamra Ham in favor.

The Board re-entered public session. No final decisions were made during non-public session.

VI. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”

Motion: Tamra Ham Second: Patricia McTeague All in favor.

The meeting adjourned at 8:00pm.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O.J. Robinson

Vice Chair Patricia McTeague

Selectman Tamra Ham