

**Town of Lincoln
Board of Selectmen Meeting Minutes
September 12, 2011**

Board of Selectmen Present:

Chairman Peter Moore, Selectman Patricia McTeague, Selectman O. J. Robinson

Staff Present:

Town Manager Peter Joseph, Interim Administrative Assistant Nancy Decoteau

Public Present:

Chester Kahn, Tammy Ham

CALL TO ORDER:

Chairman Peter Moore called the meeting to order at 5:40pm.

APPROVAL OF MINUTES:

MOTION: "To approve the minutes of September 7, 2011 as presented".

Motion: P. McTeague

Seconded: O. J. Robinson

All in favor.

OLD/NEW BUSINESS:

Loon Mountain Bridge Repair Update:

Peter Joseph reported that the pedestrian bridge is complete.

Peter Joseph directed the Board to an email from NH Department of Transportation Municipal Highways Engineer, Nancy Mayville, which summarized funding mechanisms that could support the repair of the bridge.

Peter Joseph explained that typically FEMA will reimburse 75% of the cost of in-kind replacement/repair. The remaining 25% is typically funded by the NHDOT State Aid Bridge program and the Town. The NHDOT State Aid Bridge program would cover 80% and the Town would cover 20%.

Peter Joseph pointed out that the full repair/replacement of the bridge will be during the next fiscal year.

Loon Mountain Road Repair Update:

Peter Joseph presented three photos of the work on Loon Mountain Road taken earlier in the day to provide the Board a visual update on the status of the road.

Peter Joseph stated the project is on schedule for Loon Mountain Road to be open to at least one lane of traffic later this week.

River Stabilization Project Discussion:

Peter Joseph reviewed design changes to the overall project due to the recent flooding event.

The Board reviewed the plan and invited those present to join them.

Peter Joseph stated bid documents are being prepared and should be ready by Friday.

There was a brief discussion by those present regarding the funding of this project and the estimated overall cost of the project.

Peter Joseph stated that what part if any FEMA will cover is still to be determined.

Peter Joseph further stated that the Town now has excellent documentation of the river just prior to and after the recent flooding event which will be valuable in the FEMA application process.

Peter Joseph stated that the Town will be able to hold off signing a contract for the project until some of the funding questions are answered.

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Review of Local Funding Options for Flood Repairs to include discussion about the possibility of an Emergency Town Meeting:

Peter Moore stated he spoke with NH Department of Revenue Municipal Liason, Jamie Dow, regarding current funding issues for the Town.

Peter Joseph stated Ms. Dow recommends the following:

- Perform all required emergency repairs for essential services.
- Fund these repairs out of any available reserves, otherwise out of the general fund.
- Issue a Tax Anticipation Note if/when cash flow becomes a problem. Another possibility for the Town to respond to the cash flow problem is to borrow from our own reserves in anticipation of taxes.
- Set the 2011 Tax Rate.
- Accept as unanticipated revenue any FEMA grant money received prior to the end of the year pursuant to RSA 32:95b.
- If necessary either petition NH Department of Revenue for an emergency expenditure pursuant to RSA 32:11 or petition superior court for an emergency Town Meeting pursuant to RSA 31:5 or 31:5-a.

Peter Joseph stated the amounts of the 2010 year end undesignated fund balance, and available cash on hand will be the determining factor in deciding whether to request an Emergency Town Meeting from superior court pursuant to RSA 31:5 or 31:5-A or to request an emergency appropriation from NH DRA pursuant to RSA 32:11. If the amount needed to fund repairs for essential services is greater than the combined amounts of the 2010 year end undesignated fund balance and available reserves then the Town will be required to hold an Emergency Town Meeting.

Peter Joseph stated Ms. Dow indicated that NH DRA historically looks favorably upon requests for emergency appropriations due to natural disasters, however, they will not entertain requests for emergency appropriations until the late November/early December time period.

The Board directed Peter Joseph to continue on the current course of action in terms of paying for contracted repairs due to flood damages and to investigate TAN/CRF funding while monitoring the cashflow on a weekly or biweekly basis.

PUBLIC PARTICIPATION:

Chester Kahn stated his desire for the town to give stabilization of the 'Levy' the same consideration as other repair projects in the town.

Peter Moore stated that the "Levy" has been added to the list.

Peter Joseph assured Chester Kahn that the "Levy" is on the list of projects.

Peter Moore stated a plan for repair and cost for the project should be obtained.

The Board reviewed documents relating to the New Hampshire Used Oil Collection Grant Assistance Program.

MOTION: "To appoint Peter Moore as the designated grantee signor for the New Hampshire Used Oil Collection Grant Assistance Program for the Town of Lincoln, NH."

Motion: O.J. Robinson

Seconded: P. McTeague

All in favor.

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The Board reviewed the 2011 Appraisal Agreement with George E Sansoucy, P. E., LLC.

MOTION: "To sign the 2011 Appraisal Agreement with George E. Sansoucy, P. E., LLC."

Motion: P. McTeague

Seconded: O. J. Robinson

All in favor.

Peter Moore, representing the Lincoln Board of Selectmen, signed the Transportation & Disposal of Special Waste & MSW Transfer Station Agreement for the Lincoln & Woodstock Solid Waste Facility as voted by the Board at the August 22, 2011 meeting.

O. J. Robinson commended the Police Department for receiving second place in the I.A.C.P. Community Policing Award.

At 7:20PM the Board went to the parking lot to view the new police cruiser which replaces Car #3.

At 7:40pm the following motion was made:

MOTION: "To adjourn."

Motion: P. McTeague

Seconded: O.J. Robinson

All in favor.

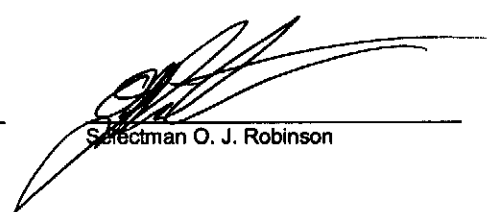
Respectfull Submitted,

Nancy Decoteau

Approval Date 9/19/2011


Chairman Petter Moore

Selectman Patricia McTeague



Selectman O. J. Robinson