

**LINCOLN BOARD OF SELECTMEN
REGULAR MEETING MINUTES
MONDAY, FEBRUARY 25, 2013 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

Board of Selectmen Present: Chairman O.J. Robinson, Patricia McTeague, and Tamra Ham.

Staff Present: Town Manager Butch Burbank and Administrative Assistant Brook Rose.

Public Present: Lutz Wallem.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:35pm.

II. MINUTES OF THE PREVIOUS MEETING

Motion: “To approve the meeting minutes of February 11, 2013 as amended.”

Motion: Tamra Ham Second: Patricia McTeague Motion carries.

Motion: “To approve the non-public meeting minutes of February 11, 2013.”

Motion: Tamra Ham Second: Patricia McTeague Motion carries.

III. OLD/NEW BUSINESS

School Funding Committee Discussion

Tamra Ham updated the Board on the recent School Funding Formula Committee meeting. The Committee is seriously considering going back to meeting every five years. The Committee does not appear to want to adjust the formula at all and even discussed increasing Lincoln’s portion. The Board discussed the possibility of an increase as well as the fact that with all of the large expenses the Town has been incurring (i.e. the Loon Bridge), the Board is going to have to take measures to recoup some of these costs. Mr. Wallem gave his input on the funding formula. He would like to see the Town of Woodstock’s portion increase by one percent.

Rescheduling of Grievance Hearings

The Board received a request from the Union to reschedule the grievance hearings. The Union Representative is only available on Friday evenings in March or anytime in April. The Board agreed to postpone the hearings until April 1, 2013 as requested by the Union.

Town Manager’s Report

Office Assistant

Mr. Burbank informed the Board that he and the staff have unanimously decided on a candidate for the part-time office assistant position. The position has been offered to Jane Leslie and she has accepted. She will start training with Brook Rose on Friday. The Board was pleased to hear this and looks forward

to meeting Ms. Leslie.

Forest Ridge

GZA Environmental has been contacted for the environmental review of the Forest Ridge parcels and they will do the assessment for \$2500. Attorney Peter Malia is conducting a title search on each parcel. The environmental review will commence once the snow has melted. These costs will be paid out of the legal budget.

Pay and Classification Study

Town Manager Burbank informed the Board that there was an oversight in the request for proposals he sent out for the pay and classification study. Benefits were not included in the request for proposals. He feels that including employee benefits is an integral part of this study. However, to include benefits in the study will be an additional expense. As the Town did not budget for the expense this year, MRI has agreed not to bill the Town for the added cost until 2014. The Board was in agreement with Butch's decision to include benefits in the study. The first meeting with MRI is scheduled for April 3rd.

Ethics Policy

Mr. Burbank informed the Board that he has spoken with legal counsel and there does not appear to be any issues with elected officials serving as part-time staff. If the Town has any concerns they can adopt rules of conduct as part of an ordinance for appointed and elected officials. The Board does not want to take any further action at this time.

Emergency Management Plan

Chief Smith has proposed an addition to the Town's Emergency Management Plan to include any incidents occurring in the Pemigewasset River levee area. The Board was in favor of including the levee area in the Plan.

Remax Annual Contract Renewal

The contract with ReMax in the White Mountains for the lots in the Industrial Park is up for renewal. After a brief discussion, the Board signed the contract renewal.

Faherty Settlement Agreement

The Faherty's have reached a settlement agreement with the BTLA. The Board signed the settlement agreement.

Abatement Request

MOTION: "To deny the abatement request of David and Mary Samuels for their property at 21 Riverside Terrace #4G."

Motion: O.J. Robinson Second: Tamra Ham All in favor.

IV. PUBLIC PARTICIPATION

Lutz Wallem presented a proposal to the Board for the formation of a committee of qualified individuals to research what could be done in the event that the Chinese military hacks into the national electric grid (which is seen as a distinct possibility by the US Pentagon) and shuts it down. He questioned what could be done on a town wide level in such a situation. O.J. Robinson replied that the water plants do have backup generators as does the Police Department and the Town Offices. Town Manager Burbank stated that the Town could query our congressional delegation on this matter. This is also a matter the Town's Emergency Management Director could address. The Board will consider drafting a letter to the Town's electric supplier and the NH Electric Co-Op.

As Trustee of the Trust Fund, Mr. Wallem also brought up the possibility of getting new investment proposals from various financial institutions to gain the most profit on the Town's trust funds. Town Manager Burbank mentioned that he met with Union Bank last week. Union Bank would like the opportunity to vie for the Town's business, especially the trust funds.

V. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: O.J. Robinson Second: Patricia McTeague All in favor.

The meeting adjourned at 7:30pm.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O.J. Robinson

Vice Chair Patricia McTeague

Selectman Tamra Ham