

**Town of Lincoln  
Board of Selectmen Meeting Minutes  
September 26, 2011**

**Board of Selectmen Present:**

Chairman Peter Moore, Selectman Patricia McTeague and Selectman O. J. Robinson

**Staff Present:**

Town Manager Peter Joseph, Planning & Zoning Administrator Matt Henry and Interim Administrative Assistant Nancy Decoteau

**Public Present:**

Tammy Ham, Richard Thornton, Deveda Coburn and Henry Coburn

**CALL TO ORDER:**

Chairman Peter Moore called the meeting to order at 5:45pm.

**APPROVAL OF MINUTES:**

**MOTION: "To approve the minutes of September 19, 2011 as presented".**

Motion: O.J. Robinson    Seconded: Peter Moore    All in favor.    P. McTeague Abstained

**OLD/NEW BUSINESS:**

*Matt Henry / Memo RE: Request of Waiver of Water & Sewer Tap Fees - Map 108 Lot 31:*

Matt Henry directed the Board to his memo dated September 26, 2011.

Matt Henry briefly reviewed the history of the property and explained that the property owners were incorrectly informed by the former Planning and Zoning Administrator in 2005 that water and sewer tap fees would not be necessary so the property owners went ahead with their renovation plans.

Chairman Peter Moore summarized the major points of the purpose and general practice of charging tap fees and explained that exceptions can be made. Peter Moore stated that the Town does have some culpability due to the incorrect information given out by the town.

After a brief discussion the following motion was made:

**MOTION: "To grant the request for a waiver of water and sewer taps fees for Map 108 Lot 031 from \$2,200 to \$1,100."**

Motion: P. McTeague    Seconded: O.J. Robinson    All in favor.

***FEMA Projects Status Update:***

Peter Joseph updated the Board on the status of the FEMA representative assigned to the Town of Lincoln. Peter Joseph stated that more FEMA personnel are being sent to the area now that those already assigned have seen first hand the amount of damage to the region. Peter Joseph reminded the Board that the State of NH has a vested interest in getting FEMA funding for repairs as the State is responsible for 80% of the Town's cost for repairs to bridges/roads. Peter Joseph pointed out that with FEMA funding for projects the 80% of the Town's cost will be substantially lower.

Peter Joseph cited the recent news reports regarding FEMA's lack of available funds and the pending threat of a government shut down.

Peter Joseph stated that the amount and source of available funding will impact the plan of action for the projects.

Peter Joseph stated that work is moving forward on the various projects with attention to collecting the necessary documentation to accurately account for the costs associated with each project as that is a critical piece of the FEMA application process.

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Peter Joseph stated Loon Mountain Road is paved and open to two lanes of traffic. Peter Joseph stated that a committee with experience in finding funding sources and determining a viable plan of action for projects similar to the "levy" is meeting in the area soon. The Board expressed their desire to be informed of the date/time/location of the meeting. Peter Moore stated that the Board needs to be very clear in communicating what the Town's expectation for the "levy" is and is not. Peter Moore stated that it is not the intention of the town to completely revamp the "levy" but rather to return it to the condition it was in prior to the recent flooding event.

**Revaluation Status Update:**

Peter Joseph stated VISION is requesting an extension of the statistical update contract until October 31, 2011 due to the complexity of the conversion of the data from the current software and time consuming efforts to manually sketch each property. After a brief discussion regarding the time constraints for tax billing and effects on the cash flow for the town, the Board determined that they could not grant an extension to October 31<sup>st</sup>. Peter Moore directed Peter Joseph to call Paul McKenney, District Manager of Vision Government Solutions, to communicate the Board's desire to get the revaluation completed as soon as possible.

**PUBLIC PARTICIPATION:**

Tammy Ham stated that the repairs to the roads are well done. Tammy Ham asked why it is that roads have to get to a state of such bad disrepair before work is done. The Board discussed the role of the Budget Committee and the importance of the Capital Improvement Program and properly planning for large projects such as the repaving/reconstruction of roads.

Chairman Peter Moore asked for any other public input and hearing none the Board moved on.

At 7:10pm the following motion was made:

**MOTION: "To adjourn."**

Motion: Peter Moore

Seconded: O.J. Robinson

All in favor.


Respectfully Submitted,

Nancy Decoteau

Approval Date 10/17/2011

  
Chairman Peter Moore

  
Selectman Patricia McTeague

  
Selectman O. J. Robinson