

**LINCOLN BOARD OF SELECTMEN**  
**MEETING MINUTES**  
**SEPTEMBER 8, 2014 – 5:30PM**  
**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN, NH**

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**Board of Selectmen Present:** O.J. Robinson and Tamra Ham.

**Excused Absence:** Patricia McTeague.

**Staff Present:** Town Manager Alfred Burbank, Fire Chief Ron Beard, Police Chief Smith, and Recording Secretary Brook Rose.

**Public Present:** Paul Hatch, Paul Beaudin, and Dave Beaudin.

### **I. CALL TO ORDER**

O.J. Robinson called the meeting to order at 5:30pm.

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### **II. MINUTES OF THE PREVIOUS MEETING**

**MOTION: “To approve the minutes of the August 25, 2014 meeting as presented.”**

**Motion:** Tamra Ham                      **Second:** O.J. Robinson                      **All in favor.**

**MOTION: “To approve the non-public meeting minutes of August 25, 2014 as presented.”**

**Motion:** Tamra Ham                      **Second:** O.J. Robinson                      **All in favor.**

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### **III. EMERGENCY MANAGEMENT DISCUSSION WITH PAUL HATCH**

Mr. Paul Hatch, Field Services Representative from the State of NH Homeland Security and Emergency Management attended the meeting to discuss a grant agreement between the Town and NH Homeland Security to rewrite the Town’s Hazard Mitigation Plan. Mr. Hatch explained that the grant is \$6,000 to hire a contractor to rewrite the Town’s plan and has a \$2,000 in kind match. The Town’s current plan does not expire until 2015. Having an updated plan in place allows the Town to remain eligible for FEMA funding. The Board approved of the grant agreement and signed the application. The Board thanked Mr. Hatch for meeting with them.

**MOTION: “To accept the NH Homeland Security and Emergency Management grant from the State of NH Emergency Management for the purpose of updating the Town’s Hazard Mitigation Plan.”**

**Motion:** Tamra Ham                      **Second:** O.J. Robinson                      **All in favor.**

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## **IV. OLD/NEW BUSINESS**

### **Update on Dumpster Violations**

Chief Smith updated the Board on the various citations he has issued to businesses in Town that are violating the Wildlife Ordinance.

Tamra Ham stated that she has been observing the dumpster on Pleasant Street every day at varying hours for the past two weeks. She has yet to observe any issues with the dumpster. It is always tidy when she drives by. She added that she received a call from a resident of Pleasant Street that was wondering why the Town is making an issue of this particular dumpster as they have never observed any problems with it. Town Manager Burbank stated that the owners have responded to the Town's request to keep the area clean.

### **Fire Department Update**

Chief Beard updated the Board on the Fire Department's preparations for the Highland Games. Members of the Department are scheduled to take a crowd management training the day before the Highland Games in order to be fully prepared for the event.

### **Public Participation**

Paul Beaudin submitted a letter to the Board of Selectmen. O.J. Robinson read the letter into the meeting minutes. Said letter has been attached to the minutes. The Board did not comment on the letter at this time.

### **Town Manager's Report**

#### **Cooper Memorial Bridge**

The bridge is being closed for three days this week in order to make repairs.

#### **Household Hazardous Waste Collection Day**

Household Hazardous Waste Collection Day will be held on Saturday October 11<sup>th</sup> from 9:00am-1:00pm at the Solid Waste Facility.

#### **New Forest Ridge Development - Project Update**

Road bond agreements between The Pines at Forest Ridge and the Forest Ridge Homeowners Association have been signed and are in place. The project will commence in the near future.

## **Riverwalk Project Update**

Town Manager Burbank informed the Board that the Riverwalk Project that was approved by the Planning Board in 2008 has now broken ground. As the project has commenced, the plans are being extensively reviewed and it has become apparent that the technicality of the plans far exceeds the expertise of town staff. After a brief discussion, it was decided that the Town should move forward in contracting with the Fire Marshall's office for building inspection services. The proposed seven story structure will require a permit from the Fire Marshall's office as it is considered a high rise. It is crucial to the life safety of the public that a building inspector oversees the project. Town Manager Burbank will speak with the developer about the costs incurred to hire a building inspector.

## **Review of the Town's current Fee Schedule**

Mr. Burbank provided the Board with fee schedules from several similar municipalities. The Board had a brief discussion with Town Manager Burbank and Fire Chief Beard on the amount of time spent on building inspections and the related fees.

Paul Beaudin commented that the Town may want to consider getting feedback from the public on revising the fee schedule. He stated that if the Town raises its fees, they may hear some feedback from taxpayers as they are already paying for town employee salaries to do the work. Increasing the current fee schedule may draw some opposition. O.J. replied that the Board is very business and homeowner friendly and plans to consider the taxpayers in their revisions to the current fee schedule.

## **Proposal for Stairs at Town Hall**

Town Manager Burbank informed the Board that three contractors have been contacted to give a quote for the construction of stairs to the second story of the town hall. None are interested at this time. The job has been advertised again. He added that the \$15,000 estimated for the project is most likely too low as the engineering for the project will be \$2,500 to \$3,000 and the price for steel is extremely expensive.

## **Meeting Regarding Route 3 Snowmobile Trail**

Mr. Burbank informed the Board that Jane Leslie spoke with the President of the White Mountain Snowmobile Club today. The Club is meeting tonight and will contact the Town following the meeting to discuss alternate routes for relocating the snowmobile trails.

## **GES Sansoucy Update and Recommendation Regarding Public Utilities**

The Board reviewed a decision of the NH Department of Revenue provided by the Town's representation, GES Engineers & Appraisers. The NHDRA determined that FairPoint Communication, Inc., Metrocast, and Time Warner Cable are not public utilities under NH Law RSA 83F, therefore the assessments are to be considered either commercial or industrial and billed at the full tax rate rather than a utility tax rate.

### **Review of Correspondence from A&M Donuts, Inc.**

The Board discussed a letter from Dunkin Donuts addressed to the Police Department. The letter states that they feel that the Town's Wild Animal Ordinance is being used incorrectly and that they are paying the fine issued by the Police Department under protest. As the letter was somewhat unclear, Town Manager Burbank stated that he thinks Dunkin Donuts feels they are being singled out because they received a citation. There was a brief discussion about the fact that bears are constantly getting into their dumpster and Dunkin Donut employees are afraid to walk into work in the morning or dispose of garbage in the dumpster because of the bears. Chief Beard stated that he has seen a bear tip over their outdoor trash containers in the morning. The bears are not afraid of pedestrians.

### **Update on Town Siren**

Town Manager Burbank informed the Board that there is still an electrical issue with the siren. Mike Harrington is looking into fixing these issues to get the siren to function properly before turning it back on.

### **Fire Department Boiler**

Town Manager Burbank informed the Board that the boiler at the Fire Department will most likely need to be replaced. He is getting quotes on a new system as replacement will most likely occur in the 2015 budget cycle.\

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## **V. NON-PUBLIC WORK SESSION *Pursuant to RSA 91-A:3 (legal)***

**MOTION: "To go into Non-Public Session pursuant to RSA 91-A:3II(e) Legal**

**Motion: O.J. Robinson      Seconded: Tamra Ham      Roll call vote was all in favor.**

The Board went into non-public session at 6:35pm.

**MOTION: "To re-enter public session"**

**Motion: O.J. Robinson      Seconded: Tamra Ham      Roll call vote was all in favor.**

The Board came back into public session at 7:25pm.

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## **VI. ADJOURNMENT**

After reviewing the weekly accounts payable and with no further business to attend to, the Board made the following motion.

**Motion: O.J. Robinson**

**Second: Tamra Ham**

**All in favor.**

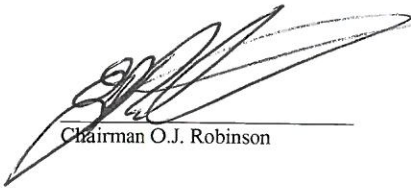
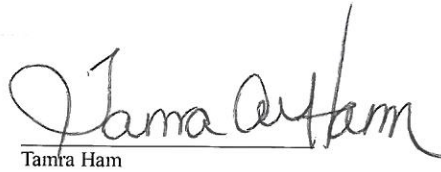
The meeting adjourned at 7:35pm.

Respectfully Submitted,



Brook Rose

Approval Date 9, 15, 14

  
Chairman O.J. Robinson  
Tamra Ham



9/6/2014

Lincoln Board of Selectman  
PO Box 25 Main Street  
Lincoln NH 03251

Dear Lincoln Select Board:

I am writing this letter because as a Taxpayer I am totally dissatisfied with the most recent purchase of the public works Caterpillar 420 FIT Loader hoe. I find this purchase to be premature, unnecessary, and without consideration for what the equipment requirements are currently for the public works department. The old Caterpillar 416 was only 14 years old and only had 4000 plus hours on it. That amounts to some 285 hours a year or approximately 5 hours a week usage. Most of the hours I can only assume were used during the winter season to load salt and sand, and many of those most probably were idling hours to keep the equipment warm.

I recently requested all the particulars about this purchase and was puzzled by the fact that in the 14 years that the public works department had the 416 only minor filters and fluid changes had been done to it. As a result Milton Caterpillar gave a recent quote this year of \$26,795 to fix and repair items that should not have been let go so long to be repaired. During the course of the past 14 years had attention been paid to, and had these repairs been done in a timely manner, these items would not have had to be done all at once.

I cannot believe that the Town of Lincoln would purchase a NEW \$92,000 piece of equipment from the same manufacturer that provided us with a piece of equipment that had such poor reliability, degraded to such an extent at the end of 14 years and had such a poor trade in value. Not to mention purchase a piece of equipment with a backhoe that hardly gets used considering the fact that the Town of Lincoln hires out all of its emergency repair work.

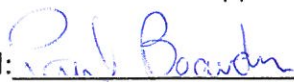
I know that there are other pieces of Town owned equipment equivalent to the public works loader hoe that are older and have MANY more hours on them , and are still being used and maintained so that they can be used on an daily basis, providing day to day service for the taxpayers of Lincoln.

This is not the first time a piece of public works equipment has been retired too early. In 2013 the public works put out to bid a 2007 Chevy diesel pickup truck, with a 8ft plow with only 53,000 miles on it.

One would hope that the question of "why are we retiring our public works equipment so early" would be asked? Is it lack of proper maintenance? Poor purchasing of quality equipment? Or just a plain lack of knowing for how long and what maintenance needs to be done to keep our town owned equipment running for its full service life.

I also found out that the New Caterpillar purchase was financed by using \$80,000 from the CIP account and \$12,000 from the Highway Block Grant Fund. This \$80,000 from the CIP fund had partially been allocated to other pieces of replacement equipment in the future so not all of it was supposed to be directed to one purchase. Also I cannot believe that with the current condition of the roadways in Lincoln you would rather put Highway Block Grant monies into purchase of a piece of equipment rather than in some of our dilapidated roads.

I would like to remind the board that theses taxpayer dollars you are spending come from the hard working citizens of Lincoln and I for one do not appreciate the manner in which it is being spent..

Respectfully Submitted:   
Paul Beaudin II  
Lincoln Taxpayer