

**LINCOLN BOARD OF SELECTMEN
REGULAR MEETING MINUTES
MONDAY, MAY 6, 2013 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

Board of Selectmen Present: O.J. Robinson and Tamra Ham.

Excused Absence: Patricia McTeague.

Staff Present: Town Manager Butch Burbank, Acting Fire Chief Ron Beard, and Administrative Assistant Brook Rose.

Public Present: Budget Committee Member Norman Belanger, Rick Kelley, and Bill Conn.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:37pm.

II. FIRE DEPARTMENT UPDATE / ACTING CHIEF RON BEARD

Acting Fire Chief Ron Beard updated the Board on how the department is functioning since the departure of former Fire Chief Rosolen. He advised the Board that the Department is active and functioning well. Chief Beard is actively recruiting and has several former members that are interested in returning. He has scheduled multiple trainings including a chemical incident response joint training with Burndy's and the Town of Woodstock as well as training with Public Works Director Bill Willey on the Town's water system. He has also scheduled additional training modules with certified instructors that will come to the station to conduct trainings. He also explained that he is working to establish a presence with all of the large businesses as well as with the townspeople. Tamra Ham stated that she is hearing positive feedback from Fire Department members. O.J. Robison added that the Board fully supports bringing instructors to the station for training. Chief Beard informed the Board that he has completed the first phase Fire 1 Certification and should be finished his certification in September as long as the trainings are on schedule. O.J. Robinson questioned whether the vehicles were all functioning and have members who can drive them. Chief Beard replied that they are and that the members are continually undergoing driver training. O.J. stated that he would like Chief Beard to actively communicate with the Board if any problems should arise. The Board thanked Chief Beard for attending the meeting.

III. OLD / NEW BUSINESS

Town Manager's Report

Meeting with Attorney Phillips

Attorney Phillips would like to come up and meet the Board on June 10th.

Town Hall Roof Project

The RFP for the town hall roof replacement has been posted.

Loon Mountain Bridge Project

The public input session for this project is scheduled for May 13th at 6:00pm.

Meeting with Health Insurance Vendors

Town Manager Burbank will be scheduling NHIT and NH Local Government Center to attend an upcoming Board meeting to make presentations on various health plans.

Levee Update

Dubois & King Engineers, Inc. is still working on the engineering report for the levee. It should be completed by the end of the summer. Once it has been completed, it will be sent to the Army Corp of Engineers.

Fire Station Repairs

The fire station structural repairs project will go out to bid in the next week or two.

Industrial Park

Town Manager Burbank is meeting with Mike Donahue and NHEC at the Industrial Park tomorrow to discuss the proposed electrical work. Once Butch is up to date on the work that needs to be done, he will re-post a request for quotes on the installation of the lighting in the park.

Lighting Audit

Town Manager Burbank met with NHEC today to discuss the possibility of NHEC conducting a lighting audit (streetlights, town buildings etc) to look at ways to reduce the Town's lighting costs. The audit will not cost the Town anything. The Board advised Butch to proceed.

Abatement Requests

MOTION: "To approve the abatement request of Green Acre Woodlands, Inc for property located at Pollard Road, Route 112 L/O, parcel 122-001."

Motion: Tamra Ham Second: O.J. Robinson Motion carries.

MOTION: "To approve the abatement request of Brian & Sarah Beaulieu for property located at 4 Whaleback Road #1, parcel 127-111."

Motion: Tamra Ham Second: O.J. Robinson Motion carries.

IV. NON PUBLIC SESSION

MOTION: "To enter non-public session pursuant to RSA 91-A:II(e, c). legal, personnel"

Motion: O.J. Robinson Second: Tamra Ham

**Roll Call Vote: O.J. Robinson voted yes
 Tamra Ham voted yes**

The Board entered non-public session at 6:10pm.

MOTION: “To re-enter public session.”

Motion: O.J. Robinson Second: Tamra Ham

**Roll Call Vote: O.J. Robinson voted yes
 Tamra Ham voted yes**

The Board re-entered public session at 6:55pm.

V. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”

**Motion: Tamra Ham Second: O.J. Robinson
 Motion carries.**

The meeting adjourned at 7:15pm.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O.J. Robinson

Selectman Tamra Ham