

Town of Lincoln
Board of Selectmen Meeting Minutes
August 13, 2012

Board of Selectmen Present: O.J. Robinson, Tamra Ham, and Patricia McTeague.

Staff Present: Town Manager Peter Joseph, Administrative Assistant Brook Rose, Police Chief Smith and Public Works Director Bill Willey.

I. CALL TO ORDER

Chairman O.J. Robinson called the meeting to order at 5:30PM.

II. REVIEW AND APPROVAL -MINUTES OF THE PREVIOUS MEETING

The Board reviewed the August 6, 2012 meeting minutes.

MOTION: “To approve the meeting minutes of August 6, 2012.”

Motion: Patricia McTeague **Second:** Tamra Ham **All in favor.**

**III. PUBLIC HEARING ON PROPOSAL TO CLOSE LOON MOUNTAIN BRIDGE
DURING THE 2012 HIGHLAND GAMES**

At this time the Board held a hearing on a proposal from Loon Mountain to close the Loon Mountain Bridge to vehicular traffic September 20-23rd during the Highland Games and to re-route traffic over the South Mountain Bridge. There were no members of the public present to comment. Peter Joseph explained that Town Counsel's opinion is to send a certified letter to South Peak to attempt to communicate with them. If a response is not received, Peter will discuss the matter further with Loon Mountain. Town Counsel also strongly suggested the Town get a letter of indemnification from Loon Mountain to indemnify the Town from any and all claims that could arise from the bridge closure and related detour.

O.J. Robinson stated that most people that live up in that area would use the South Mountain Bridge anyway during Highland Games because it is so much faster than waiting in traffic. The Board is in favor of sending the certified letter to South Peak and also requesting indemnification from Loon Mountain if South Peak does not respond.

MOTION: “To open the public hearing.”

Motion: Tamra Ham **Second:** Patricia McTeague **All in favor.**

There was no one from the public present to comment.

MOTION: “To close the public hearing.”

Motion: Tamra Ham **Second:** Patricia McTeague **All in favor.**

MOTION: “To endorse the recommendation of Town Counsel and to authorize Peter Joseph to send a certified letter to South Peak and if necessary request a letter of indemnification from Loon Mountain.”

Motion: Tamra Ham **Second:** Patricia McTeague **All in favor.**

IV. APPOINTMENTS

Police Chief Smith re: Police Department Phone System

Chief Smith informed the Board that the Police Department has been having some issues with the phone system. He explained some of the issues and that he has three bids for a new phone system. The company that has been the most responsive and has the highest quality phone system and the best references has given a quote of \$9,000 for the new phone system and installation. The Derry Police Department as well as the Laconia Police Department have used this company for many years and have been very happy with their phone systems as well as the company's service and quick response time. The Lin-Wood School just purchased the same system and they are also very pleased with it.

Chief Smith explained that he also researched leasing the phone system, which would cost approximately \$192/month over a five-year period. O.J. Robinson stated that the Town has a capital reserve fund for the Police Department for these types of purchases. O.J.'s preference is to save all of the money that the Town would spend on interest to lease a phone system and to purchase a new phone system out of the capital reserve fund. The rest of the Board agreed. They also discussed purchasing a new phone system for the Town offices at the same time. Peter Joseph will look into what it costs to purchase a new system at the same time as the Police Department compared with purchasing it a few years down the road.

Grant Award

Chief Smith stated that he just received a phone call from Homeland Security informing him that the Police Department was just awarded seven new radios, which total \$28,000. The Board was happy to hear this.

Public Works Director Bill Willey re: Project Updates

Beechwood Culvert

Bill Willey explained that the Beechwood culvert has been a pressing issue as it is impacting the Black Mountain Road reconstruction project that the Town recently completed. After the recent heavy rains, some of the brand new guardrails were washed out (though they have since been repaired). This problem area by the "Y" has been repaired 3-4 times over the last few years and it really needs a permanent fix. Bill stated that he believes the Town needs to hire an engineer to do this. He added that the drainage work would require a wetlands permit. Tamra Ham stated that she does not believe the drainage is the Town's responsibility. Bill Willey agreed but stated that if this issue is not addressed, it will wash away all of the work the Town just did on the road.

After some discussion on the project, Patricia McTeague requested that Bill Willey get an estimate on the cost for engineering and report back to Peter Joseph. Peter will also contact Rick Kelley to discuss the matter.

Wastewater Treatment Plant riverbank restoration / Solid Waste paving

Bill Willey informed the Board that this project is 98% complete. The paving will be done tomorrow and FEMA has stated that the paving is eligible for funding. The project will be closed out with FEMA soon.

Water Treatment Plant siding replacement

Bill Willey informed the Board that this project is 98% complete and should be finished no later than Wednesday. There will be leftover materials that can be used next year when the south side of the building will be re-sided. In three years the outside of the building will be completely refurbished and in great shape.

Loon Mountain Road Reconstruction

This project is nearly complete. Reflectors will be placed behind the granite and the center line will soon be painted.

Pollard Road Drainage

This will be discussed at the next meeting.

Kanc Recreation Area

Bill Willey would like Dave Dovholuk to draw up a long-term construction plan for what he would like to see done at the Kanc Recreation area. Bill added that Dave has mentioned a maintenance garage for the grooming equipment. Tamra Ham will speak with Tara Tower and Dave Dovholuk about working on a plan.

Fence on Connector Road

O.J. Robinson mentioned the fence along Connector Road specifically the mangled length at the end of the fence by GH Pizza. Bill Willey replied that the fence belongs to the State of NH. Bill will speak with Brian Pease from the local district shed to request that the fence be cut back by one fence length so that the snowplows do not continue to damage the end of the fence.

The Board thanked Bill Willey for meeting with them.

2013 Budget

Peter Joseph brought up the budget process and informed Bill Willey and Chief Smith that he has been speaking with the Board about starting the process. He added that he will hand out budget worksheets to department heads soon and requested that Chief Smith and Bill Willey, as they have some of the larger budgets, start working on them in late September, early October.

V. OLD/ NEW BUSINESS

Town Manager's Report

Bond Refinance

Peter Joseph informed the Board that the Town's bond refinancing application has been approved by the NH Municipal Bond Bank. The bond sale closing date is September 27, 2012.

Loon Mountain Bridge Update

Peter Joseph informed the Board that HEB Engineers has submitted the additional information to FEMA as they requested. HEB Engineers calculated that repairing the bridge would cost approximately 70% as much as replacing the bridge. This significantly exceeds the 50% figure required by FEMA in order to consider replacement rather than repair.

Granite Block Levee Project

This project is approximately 60% complete. The Town will be working with the engineers, Dubois & King and Town Counsel to draw up easements next week.

Jori Properties

Peter Joseph informed the Board that the Town is moving forward on the site assessment of these properties.

Recreation Program Coordinator

Peter informed the Board that the Program Coordinator position for the Recreation Department was unanimously offered to Heather Hoyt who has accepted the position. Her start date is September 10, 2012.

VI. NON-PUBLIC SESSION pursuant to RSA 91-A:3II(a,b)

MOTION: "To enter into non public session pursuant to RSA 91-A:3II(a,b)."

Motion: Tamra Ham Second: Patricia McTeague

**Roll Call Vote: Tamra Ham in favor
Patricia McTeague in favor
O.J. Robinson in favor.**

The Board entered Non-Public Session at 7:30pm. Chief Smith and Brook Rose were also present during non-public session.

MOTION: "To come out of Non-Public Session."

Motion: Tamra Ham Second: Patricia McTeague

**Roll Call Vote: Tamra Ham in favor
Patricia McTeague in favor
O.J. Robinson in favor.**

The compensation of a public employee was discussed and the applications received thus far for the Town Manager position were briefly reviewed. No action was taken.

VII. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”

Motion: Patricia McTeague Second: Tamra Ham All in favor.

The meeting adjourned at 8:30pm.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O. J. Robinson

Vice Chair Patricia McTeague

Tamra Ham