

LINCOLN BOARD OF SELECTMEN
REGULAR MEETING MINUTES
MONDAY, JULY 8, 2013 – 4:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH

Board of Selectmen Present: Chairman O.J. Robinson, Patricia McTeague, and Tamra Ham.

Staff Present: Town Manager Butch Burbank, Public Works Director William Willey, and Administrative Assistant Brook Rose.

Public Present: Bill Conn came to the meeting at 6:05pm.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 4:30pm.

II. SITE VISITS

The Board held a work session at which they drove to several sites to view ongoing Town projects. No members of the public were present to ride along during the work session. The Board visited Hay Hill Road to view the rock retaining walls at The Landing. Town Manager Burbank informed the Board that the Fire Marshall's office made him aware that any retaining wall over 4ft. is required to follow the State building code.

The Board also visited Black Mountain Road to view the drainage, utilities, and road issues. The Town owns the pavement and one foot below the pavement on Black Mountain Road. Loon Mountain Resort owns the land, utilities, drainage ditches etc. Town Manager Burbank informed the Board that according to the engineering study it will cost \$97,000 to fix the drainage on the lower portion of the road; \$10,000 of which is allocated for paving and which the Town would be responsible for. The Town has already spent \$10,000 to procure the study. Loon Mountain Resort would be responsible for the remaining \$87,000. The Board would like Town Manager Burbank to get an estimate from the Town's engineer on the repairs to the upper portion of Black Mountain Road. Mr. Burbank would like to see this portion of the drainage fixed sooner than later. O.J. Robinson added that the Town is willing to take on this portion of the repair as a gesture of cooperation towards Loon Mountain Resort with the expectation that they will take responsibility for repairs to the drainage and utilities they own on the lower portion of the road. Once these repairs have been made, the Town can repave the road. Town Manager Burbank will contact NHEC to see about relocating the electric utilities.

The Board also visited West Street to view utilities, drainage, and road issues. West Street is not on the CIP. The Board will add it to the CIP and start funding this major repair project.

At approximately 5:45pm, the Board returned to the Town Hall and resumed the meeting. Shortly thereafter Bill Conn joined the meeting.

The Board further discussed West Street and Bill Conn suggested "band-aiding" the road to appease the residents as this road is a really rough road to travel. He added that he thinks the Board really needs to prioritize projects in this Town and the Board may want to contact North Country Council for engineering assistance. Mr. Burbank thanked Bill Conn for giving him a tour of Black Mountain Road a few weeks ago.

Town Manager Burbank informed the Board that he did find out from legal counsel that the Town can use CIP funds allocated towards roads and streets for anything related to roads and street.

III. MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the meeting minutes of July 1, 2013 as amended.”

Motion: Tamra Ham Second: Patricia McTeague Motion carries

IV. OLD/NEW BUSINESS

Discussion re: Zoning Board of Adjustment vacancies

It was determined that there is one vacancy on the Zoning Board of Adjustment. If anyone is interested in serving on this Board they should submit a letter of interest at the town offices. Brook Rose will post this notice on the website.

Town Manager’s Report

Union Grievance Hearing

Town Manager Burbank has tentatively arranged a grievance hearing for this Thursday at 3:00pm. As Chief Smith is on vacation, Mr. Burbank has also requested a continuance but has yet to hear back from the Union Representative. The Board also discussed the possibility of meeting Wednesday morning at 8:30am. Mr. Burbank will contact Mike Stevens in the morning.

JORI Properties, LLC

Town Manager Burbank spoke with Rick Elliot, owner of JORI Properties, LLC about his expired corporate registration. Rick informed Butch that he would renew it that day. Butch also spoke to him about Forest Ridge Homeowners Association’s concerns over use of the private road for his logging operation. Mr. Elliot’s response was that he did not want to go to war with Forest Ridge over use of the road and if that were the case, he may not proceed with the cut. Mr. Burbank informed the Board that the Board was acting appropriately when they signed the Intent to Cut.

Memorandum of Understanding – LinWood Cooperative School District

O.J. Robinson read a Memorandum of Understanding provided by the School. The Board was not in agreement with the wording of the document. The agreement states that the Town of Lincoln solely would plow the School at no cost. Town Manager Burbank would like to see the Memorandum sent to the Town of Woodstock. The Board was under the impression that the two towns would still be alternating years for plowing the School. O.J. Robinson will discuss this Memorandum further with the School District.

V. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”

Motion: O.J. Robinson Second: Tamra Ham All in favor.

The meeting adjourned at 7:00pm.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O.J. Robinson

Patricia McTeague

Tamra Ham