

**LINCOLN BOARD OF SELECTMEN
REGULAR MEETING MINUTES
MONDAY, AUGUST 19, 2013 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

Board of Selectmen Present: Chairman O.J. Robinson, Patricia McTeague, and Tamra Ham.

Staff Present: Town Manager Butch Burbank, Fire Chief Ron Beard, and Administrative Assistant Brook Rose.

Public Present: Councilor Ray Burton.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:30pm.

II. COUNCILOR RAY BURTON

The Board welcomed County Commissioner Ray Burton to the meeting. Councilor Burton explained that he makes a point to visit all nineteen towns in his delegation every two years. He advised the Board that the County's Budget has been passed and is now in effect. He feels that the County's budget is in good condition. He reviewed the transition process of building the new county jail and demolishing the old one. The demolition cost only \$68,000 which was significantly under budget. He also gave the Board an update on the County farm which is a dairy, poultry, piggery and vegetable farm. He updated the Board on the various programs run in the jail including the drug court program which keeps potential inmates out of jail as well as the community services crew which is available to help the town with projects at no charge. Patricia McTeague congratulated Councilor Burton on coming in significantly under budget on the construction of the jail. Town Manager Burbank questioned whether the Grafton County Senior Meals Program receives food from the County farm. The Board thought that they did but Town Manager Burbank will follow up with the Senior Meals Program to confirm this. Tamra Ham also suggested utilizing the County farm for the food pantry. Mr. Burton also gave an overview of what he is working on as part of the Executive Council for the State. The Board thanked Ray Burton for meeting with them.

III. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

The Board asked that the sentence under the paragraph Discussion re: Temporary Signs that reads "Meanwhile the planning and zoning boards can work on language to incorporate temporary signage into the ordinance." be struck from the minutes as that sentence is not accurate. Tamra Ham also asked that the Board's official statement pertaining to the Classification and Compensation Study be attached to the minutes.

MOTION: "To approve the meeting minutes of August 12, 2013 as amended."

Motion: Patricia McTeague Second: Tamra Ham Motion carries

MOTION: "To approve the non-public meeting minutes of August 12, 2013 as presented."

Motion: Patricia McTeague Second: Tamra Ham Motion carries

IV. OLD/NEW BUSINESS

Report from Fire Chief

Chief Beard informed the Board that he visited 29 School Street five or six times and was not able to get anyone to come to the door. Chief Beard has safety concerns with the structure. Town Manager Burbank will contact the Town Attorney to find out about getting a civil warrant.

Town Manager's Report

Parking / Traffic Issues

Town Manager Burbank informed the Board that the issue regarding parking in the fire lane at Lincoln Center North has been addressed. Chief Smith also agreed to increase patrols along Connector Road which should significantly reduce the amount of cyclists and skateboarders using the sidewalk. The Board asked that one additional sign be installed as there is only one sign there and it is somewhat small. Chief Smith will inquire with his officers to see if anyone is interested in bike patrol.

Vendor Ordinance

Town Manager Burbank provided the Board with a proposed model Hawker and Vendor Ordinance that permits federal background checks as well as Town Attorney Malia's opinion on the ordinance. The Board will review the ordinance further and will then conduct a public hearing to adopt any changes.

V. NON PUBLIC SESSION per RSA 91-A:3:II(a,c,e)

MOTION: "To enter Non-Public Session pursuant to RSA 91-A:3:II(a,c,e)."

Motion: O.J. Robinson Second: Patricia McTeague All in favor.

The Board entered Non Public Session at 6:40pm.

MOTION: "To re-enter Public Session."

Motion: Tamra Ham Second: Patricia McTeague All in favor.

The Board re-entered Public Session at 7:37pm.

MOTION: "To seal the Non-Public Meeting Minutes because it is determined that divulgence of this information likely would affect adversely the reputation of any person other than a member of this Board and render a proposed action ineffective."

Roll Call Vote to seal minutes:	O.J. Robinson	Yes
	Tamra Ham	Yes
	Patricia McTeague	Yes

VI. OTHER BUSINESS

Personnel Promotions

MOTION: “To promote Ron Beard from Acting Fire Chief to Fire Chief.”

Motion: Patricia McTeague Second: Tamra Ham All in favor.

MOTION: “To promote Carole Bont to Planning Administrator.”

Motion: Patricia McTeague Second: Tamra Ham All in favor.

Contested Valuations

Town Manager Burbank informed the Board that Cypress, the new owners of the South Mountain properties are contesting the values of several of their properties. Mr. Burbank will keep the Board up to date on the situation.

VII. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”

Motion: Tamra Ham Second: O.J. Robinson All in favor.

The meeting adjourned at 8:00pm.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O.J. Robinson

Patricia McTeague

Tamra Ham