

**LINCOLN BOARD OF SELECTMEN**  
**REGULAR MEETING MINUTES**  
**TUESDAY, SEPTEMBER 3, 2013 – 5:30PM**  
**LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

---

**Board of Selectmen Present:** Chairman O.J. Robinson and Tamra Ham.

**Excused Absence:** Patricia McTeague.

**Staff Present:** Town Manager Butch Burbank and Administrative Assistant Brook Rose.

## **I. CALL TO ORDER**

O.J. Robinson called the meeting to order at 5:30pm.

---

## **II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING**

**MOTION: “To approve the meeting minutes of August 26, 2013.”**

**Motion: Tamra Ham                      Second: O.J. Robinson                      Motion carries**

**MOTION: “To approve the non-public meeting minutes of August 26, 2013.”**

**Motion: Tamra Ham                      Second: O.J. Robinson                      Motion carries**

---

## **III. OLD/NEW BUSINESS**

### **Town Manager’s Report**

#### **Levee Update**

Engineer Robert Durfee recently provided the Board with a review of the 1960 Operation and Maintenance Manual written for the levee. If the levee is reactivated by the US Army Corp of Engineers (USACE), the Town will need to abide by this manual. Mr. Durfee is submitting contract documents for the repairs to the levee to the USACE this week. Town Manager Burbank will ask Mr. Durfee’s opinion on how much the annual maintenance of the plan will be so this figure can be included in the 2014 budget.

#### **Black Mountain Road Drainage Update**

The updated engineering study for the drainage repairs needed in the Black Mountain Road area should be done this week. The project will go out to bid in the spring.

#### **Abatement Requests**

The Board reviewed the request for abatements received from CRVI on their properties on South Peak. The request was reviewed and presented to the Board by the Town’s assessor. The property owner has filed a motion with superior court as they do not agree with the Town’s assessment of their properties.

---

Town Manager Burbank and the Town's assessor are meeting with the property owner tomorrow. After a brief discussion, the Board directed Mr. Burbank to negotiate on the Town's behalf.

### **Community Garden**

Town Manager Burbank informed the Board that he received an official quote on removal of the wall, excavation, brush removal, loam and seed in the amount of \$6000. There is \$10,000 left in the community center capital reserve fund. After a brief discussion, the Board decided to see what the Community Center Committee would like to do regarding the wall. O.J. Robinson would rather see the funds allocated towards upgrading the kitchen. Tamra Ham agreed but added that both the kitchen and the wall really need to be addressed. She proposed installing a snow fence around the wall with no trespassing signs until next year when the expense for the wall can be written into the budget.

### **Fire Station Update**

Town Manager Burbank informed the Board that some significant and unanticipated structural issues were found beneath the parking lot of the fire station. The contractors had to excavate the majority of the lot before finding a decent gravel base to construct from. The entire lot will have to be repaved and thus the project will run over budget.

### **Snowmobile Trail along Route 3**

The Board discussed the various alternate routes for the State snowmobile trail along Route 3. The Town would like to avoid the use of the trail along Hanson Farm Road as it will eventually destroy the work the Town has done to the road. After a brief discussion, the Board decided to wait to see what the State proposes as an alternate route.

---

## **IV. NON-PUBLIC SESSION per RSA 91-A:3:II(a,c,e)**

**MOTION: "To enter Non-Public Session pursuant to RSA 91-A:3:II(a,c,e)."**

**Motion: O.J. Robinson      Second: Tamra Ham      All in favor.**

The Board entered Non Public Session at 7:05pm.

**MOTION: "To re-enter Public Session."**

**Motion: O.J. Robinson      Second: Tamra Ham      All in favor.**

The Board re-entered Public Session at 7:25pm.

---

## **V. ADJOURNMENT**

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

**MOTION: "To adjourn."**

**Motion: O.J. Robinson      Second: Tamra Ham      All in favor.**

The meeting adjourned at 7:26pm.

Respectfully Submitted,

Brook Rose

Approval Date \_\_\_\_/\_\_\_\_/\_\_\_\_

\_\_\_\_\_  
Chairman O.J. Robinson

\_\_\_\_\_  
Tamra Ham