

LINCOLN / WOODSTOCK BOARDS OF SELECTMEN
MEETING MINUTES
OCTOBER 28, 2013 – 5:00PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH

Lincoln Board of Selectmen Present: O.J. Robinson, Patricia McTeague, and Tamra Ham.

Woodstock Board of Selectmen Present: Jim Fadden, Gil Rand, and Joel Bourassa.

Lincoln Staff Present: Town Manager Butch Burbank and Administrative Assistant Brook Rose.

Public Present: Fire Chief Ron Beard, Solid Waste Facility Manager Paul Beaudin, and Bill Conn.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:03pm.

II. MEET WITH WOODSTOCK BOARD OF SELECTMEN- DISCUSSION REGARDING SOLID WASTE AGREEMENT

O.J. Robinson briefly explained that the Lincoln Woodstock Cooperative Waste Disposal Agreement expires in the near future and that both boards have met to review and revise the agreement. Gil Rand questioned whether the solid waste budget would still be approved by both boards. O.J. Robinson replied that there will be no deviation from what has been done in the past. The only change is that an intermediary step has been added so the town manager will review the budget prior to passing it on to both boards.

Bill Conn questioned why the towns are moving away from co-administrators overseeing the facility to the Town Manager overseeing it. O.J. Robinson replied that as the Town Manager oversees every other department including the joint recreation department; it makes sense to bring this task under his jurisdiction. Mr. Conn questioned whether the Town of Woodstock is paying for Mr. Burbank's oversight of the facility. O.J. Robinson replied that they are not paying any additional expenses on top of what they currently pay to the Town of Lincoln for the bookkeeping administration fee. Town Manager Burbank added that he does not anticipate that he will have to do a large amount of oversight of the facility. Solid Waste Facility Manager Paul Beaudin is very experienced and efficient in the operation of the facility.

After a brief discussion, both boards agreed that the Town Manager's time and salary is not accounted for by department and thus it would not be for the Solid Waste Department either. Tamra Ham added the joint Recreation Department is also overseen by the Town Manager and there haven't been any problems that have arisen out of the operation of that joint department. She continued to say that the relationship between the two towns is headed in a positive and collaborative direction.

Joel Bourassa and Gil Rand are both in favor of the proposed agreement as was the entire Lincoln Board of Selectmen.

MOTION: “To accept the Lincoln-Woodstock Cooperative Waste Disposal Agreement as presented.”

Motion: Patricia McTeague Second: Tamra Ham All in favor.

MOTION: “To accept the Lincoln-Woodstock Cooperative Waste Disposal Agreement as presented.”

Motion: Gil Rand Second: Joel Bourassa Motion carries with Jim Fadden voting in opposition.

Town Manager Burbank stated for the record that he will oversee this department in the same manner as he oversees the other town departments. He has spoken with Paul Beaudin and feels that this will be a smooth transition. Mr. Burbank will be in touch with both boards on a regular basis.

O.J. Robinson stated that over the course of the two joint Lincoln and Woodstock board meetings, there were comments made in non-public session that both boards are both supportive of Paul Beaudin’s efforts and his management of the facility. Several positive comments were made in these meetings. Joel Bourassa added that Paul knows the business better than anyone.

At 5:30pm, the Woodstock Board of Selectmen departed the meeting. The joint meeting was adjourned at this time.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Lincoln Board of Selectmen:

O.J. Robinson

Patricia McTeague

Tamra Ham

Woodstock Board of Selectmen:

Jim Fadden

Gil Rand

Joel Bourassa

At this time, the Lincoln Board of Selectmen's meeting continued.

III. OLD/NEW BUSINESS

Update From the Fire Department

Chief Ron Beard informed the Board that he is potentially bringing three new applicants on board with the Department. The Department is approaching twenty members. The new fire station roof is progressing nicely. A programmable thermostat placed in lock box was installed at the station to monitor the heat. Last week the Department hosted the Twin State meeting and had 38 in attendance. The Board was happy with all of the progress being made within the Department and thanked Chief Beard for the great job he is doing.

IV. NON PUBLIC SESSION pursuant to RSA 91-A:3II(a,c personnel)

MOTION: "To go into Non-Public Session pursuant to RSA 91-A:3II(a,c personnel) ."

Motion: O.J. Robinson Second: Tamra Ham Roll call vote was all in favor.

The Board went into non-public session at 6:15pm.

MOTION: "To re-enter public session."

Motion: Tamra Ham Second: O.J. Robinson Roll call vote was all in favor.

The Board came back into public session at 7:15pm.

V. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: "To approve the meeting minutes of October 21, 2013 as amended."

Motion: Patricia McTeague Second: Tamra Ham All in favor.

Proposed amendments were to change line 36 to include the words "private alarm system" between "proposed" and "ordinance" to clarify what ordinance was being discussed and on line 44 to change the word "air" to "err."

MOTION: "To approve the non-public meeting minutes of October 21, 2013."

Motion: Tamra Ham Second: Patricia McTeague All in favor.

VI. OLD/NEW BUSINESS

Town Manager's Report – Update on the Tax Rate

The Town of Lincoln is in the online queue with the Department of Revenue for the setting of the Town's tax rate.

Tax Incremental Financing (TIF) District

Town Manager Burbank is working with the NH Municipal Association to see if a TIF District is a possibility for Beechwood One to help fund some of the major infrastructure work that needs to be done in that area. O.J. Robinson would like to see a partnership created between the homeowners in this area, the Town, and Loon Mountain Resort.

Abatement

MOTION: “To grant an abatement of \$79.64 for tax year 2012 to JORI Properties, Parcel 115-011 as the property was charged twice for interest and tax lien fees.”

Motion: Tamra Ham Second: Patricia McTeague All in favor.

Elderly exemption

MOTION: “To accept and approve the elderly exemption as presented by Town Clerk Tax Collector Susan Whitman as the elderly individual meets all of the necessary criteria.”

Motion: Tamra Ham Second: Patricia McTeague All in favor.

NHMA Annual Meeting

The annual meeting of the NH Municipal Association will be held next week. O.J. Robinson authorized Town Manager Burbank to vote on behalf of the Town.

JORI Properties Request for Lot Line Adjustment

Tamra Ham questioned what the status of JORI’s request before the Planning Board was. Selectmen’s Representative to the Planning Board, O.J. Robinson replied that the Planning Board sent the lot line adjustment requested to the Town Attorney to review before making any decision.

Budget Update

Mr. Burbank informed the Board that he is going to assign a legal line item to each department to make it easier to track legal expenses. O.J. Robinson suggested that Mr. Burbank instead include department line items within the legal budget.

Chenard Property Update

Tamra Ham stated that now that the leaves have fallen she has been receiving inquiries regarding progress being made at the Chenard property. The Board agreed that while they are pleased that some progress has been made on the property they are not satisfied with the overall progress. The cleanup is not being done as was agreed per the Settlement Agreement. The Board asked that Mr. Burbank follow up with Mr. Chenard to let him know that some substantial movement needs to be made.

V. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”

Motion: O.J. Robinson Second: Tamra Ham All in favor.

The meeting adjourned at 8:05pm.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O.J. Robinson

Vice Chair Patricia McTeague

Tamra Ham