

**LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
DECEMBER 2, 2013 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

Board of Selectmen Present: O.J. Robinson, Patricia McTeague, and Tamra Ham.

Staff Present: Town Manager Alfred Burbank, Finance Officer Helen Jones, and Administrative Assistant Brook Rose.

Public Present: Paul Beaudin and Bill Conn.

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:30pm.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the meeting minutes of November 25, 2013.”

Motion: Patricia McTeague **Second:** O.J. Robinson **Motion carries with Tamra Ham abstaining as she was not present at the meeting.**

MOTION: “To approve the meeting minutes of November 11, 2013.”

Motion: Tamra Ham **Second:** O.J. Robinson **Motion carries with Patricia McTeague abstaining as she was not present at the meeting.**

III. NON PUBLIC SESSION PURSUANT TO RSA 91-A:3II(c)

MOTION: “To go into Non-Public Session pursuant to RSA 91-A:3II(c).”

Motion: O.J. Robinson **Second:** Tamra Ham **Role call vote was all in favor.**

The Board went into non-public session at 5:35pm.

MOTION: “To re-enter public session.”

Motion: O.J. Robinson **Second:** Patricia McTeague **Roll call vote was all in favor.**

The Board came back into public session at 6:15pm.

IV. TOWN MANAGER’S REPORT

JORI Properties

The surveyor for Green Acre Woodlands recently contacted Mr. Burbank to inform the Town that any deeds or easements for the pedestrian path along Route 112 were never recorded. Research is underway

to see who might have done the surveying on this project. The project was completed with federal transportation grant funds and the majority of the path is within the State's right of way. The path is maintained by the Town.

Agreement with Dubois & King

The agreement between the Town and Dubois & King for the additional permitting necessary for the levee project was signed today. The permit process is moving forward.

Snowmaking Complaint

Last week Mr. Burbank received a complaint from resident Jeanne Beaudin regarding Town staff hollering on the Kanc ski slope while snowmaking at 1:00am. Mr. Burbank has addressed the issue by ensuring that staff uses radios to communicate while snowmaking.

Update on Beechwood One Research

Town Manager Burbank informed the Board that he recently spoke with Town Attorney Peter Malia to find out the status of Attorney Malia's research on Beechwood One. Attorney Malia stated that there are a lot of options for how to handle the matter however there are not a lot of solutions. He informed Mr. Burbank that placing the matter before a judge is the most likely course to finalizing the situation. However, if the Town goes this route, it could be a very involved process for all parties. Attorney Malia would like to see the homeowner associations at Loon brought back into the equation with the possibility of the Town forming a special assessment district to correct some of the issues in this area. The other option is that the Board could consider abandoning the road. Attorney Malia will be providing the Town with a summation as well as his legal opinion of the matter in the near future.

USDA Grant Application

Town Manager Burbank informed the Board that Recreation Director Tara Tower will be applying for a USDA grant to cover some of the cost of the upgrades to the Community Center kitchen.

Federal Grant Application for Repairs to River Intake

Town Manager Burbank is researching whether the river intake project would fall under a new federal grant program developed specifically to aid in repairs from the destruction of Hurricanes Irene and Sandy. Any grant funds will help to alleviate some of the large costs of this project.

Update on Revisions to the CIP

O.J. Robinson informed the Board that at the last Planning Board meeting, the Board removed two projects from the CIP that do not meet the \$15,000 project criteria for the CIP. The two items are the new lawnmower and the community center maintenance fund. These items will be rerouted into the operation budget.

Public Participation

At this time, Bill Conn walked into the meeting. He questioned the Board as to the status of his request on the management of the bid process relating to the demolition of the wall at the Community Center. He added that he was advised by Town Manager Burbank that the project would be put out to bid. Town

Manager Burbank responded that as the project was not as costly as he thought it might be the job went out to the contractors on the Town's 2013 on-call list. The only contractor that expressed any interest on being on the Town's on-call list when it was advertised in the spring was Caulder Construction. Mr. Burbank added that if he told Mr. Conn the project was going out to bid it was because he thought it was a larger and more costly project than it turned out to be. After the demolition of the wall project was awarded to Caulder Construction, Bill Conn's partner Taylor Beaudin (Lincoln Trucking and Excavating) did come into the office to see Mr. Burbank and at that time expressed interest in being on the on-call list. Shortly after Lincoln Trucking and Excavating asked to be placed on the on-call list, the Town did utilize them for a job. O.J. Robinson stated that the Town strives to control construction expense and be forthright with putting jobs out to bid to all of the local contractors.

V. 2014 BUDGET REVIEW

Review of Warrant Articles

Helen Jones presented the draft warrant articles for the Board to review. The Board extensively discussed the river intake project as well as the possibility of spreading the expense over the next ten years as the structure has a twenty year lifespan. The Board also discussed the best way to fund the upfront project costs for the Loon Mountain Bridge that the Town will initially have to cover over the next two years. The Board reviewed each article in depth.

VI. OTHER BUSINESS

Abatement Request

MOTION: "To grant an abatement of \$539.00 to James & Mary Donahue for parcel 107-038 as the Town should have billed in 2014 for the lot line adjustment approved after April 1, 2013 rather than for the second 2013 bill."

Motion: O.J. Robinson

Second: Ham

All in favor.

CNP Annual Contract

The Board will review the contract for assessing services with Commerford Nieder Perkins, LLC and discuss renewing it at their next meeting. The Town is very satisfied with their services.

VII. NON PUBLIC SESSION PURSUANT TO RSA 91-A:3II(a)

MOTION: "To go into Non-Public Session pursuant to RSA 91-A:3II(a)."

Motion: O.J. Robinson

Second: Tamra Ham

Roll call vote was all in favor.

The Board went into non-public session at 7:55pm.

MOTION: "To re-enter public session."

Motion: O.J. Robinson

Second: Patricia McTeague

Roll call vote was all in favor.

The Board came back into public session at 8:10pm.

VIII. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”

Motion: O.J. Robinson Second: Tamra Ham All in favor.

The meeting adjourned at 8:15pm.

Respectfully Submitted,

Brook Rose

Approval Date ____/____/____

Chairman O.J. Robinson

Vice Chair Patricia McTeague

Tamra Ham