

**LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
JANUARY 13, 2014 – 4:00PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH**

Board of Selectmen Present: O.J. Robinson, Patricia McTeague and Tamra Ham.

Staff Present: Town Manager Alfred Burbank, Administrative Assistants Brook Rose and Jane Leslie.

Public Present: Ron Beard, Dave Beaudin, and Attorney Jeanine Kilgallen

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 4:00pm.

II. NON PUBLIC SESSION *Pursuant to RSA 91-A:3:II(a,c)*personnel

MOTION: “To go into Non-Public Session pursuant to RSA 91-A:3II(a,c)

Motion: Tamra Ham Second: Patricia McTeague Roll call vote was all in favor.

The Board went into non-public session at 4:15pm.

MOTION: “To re-enter public session.”

Motion: Tamra Ham Second: Patricia McTeague Roll call vote was all in favor.

The Board came back into public session at 5:37 pm.

III. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the meeting minutes of January 6, 2014 as presented.”

Motion: Tamra Ham Second: Patricia McTeague Motion carries.

MOTION: “To approve the Non-Public meeting minutes of January 6, 2014 as presented.”

Motion: Tamra Ham Second: Patricia McTeague Motion carries.

IV. REVIEW OF DOG ORDINANCE

Chief Smith updated the Board on the Town’s current Dog Ordinance which was originally passed in 1973. In order for the town to enforce the State Statutes we must adopt RSA 466:30-(a)(b) which will than allow access and enforcement to subsequent State Statutes. O.J. Robinson recommended we put RSA 466:30(a) on a warrant article and hold a public hearing in accordance with RSA 466:30(b).

MOTION: “To take steps to adopt provisions of RSA:466:30(a) on 2014 Town Warrant”

Motion: O.J. Robinson Second: Patricia McTeague Motion carries.

V. OLD/NEW BUSINESS

Public Participation – Fire Department

Chief Ron Beard informed the Board that the Fire Department is doing well and morale is high. He is continuing recruitment efforts and working well with the Woodstock Fire Department on joint training sessions.

Review of Mr. Bill Conn's E-mail Requests

At the request of Mr. Bill Conn, O.J. Robinson read the following e-mail into the meeting minutes:

"I am requesting the following information.

Copy of the town managers prior and current employment contract?

What other employees have employment contracts?

Why we can't run the numbers on the sewer treatment plant to see if it makes sense for the town to take over operation of the plant?

How much the engineering contract was on Black Mountain Road, who's the engineer, who authorized the work and what budget the contract was paid out of?

I would like this request to be read into the BOS meeting tonight, 1/13/2014. "

Bill Conn

O.J. Robinson responded to Mr. Conn's inquiries as follows:

"As long as the Town Manager's prior and current employment contract is not subject to Right to Know issues, we will send both of them by e-mail to Mr. Conn."

"What other employees have employment contracts? Police Chief."

"Why can't we run the numbers on the sewer treatment plant to see if it makes sense for the town to take over operation of the plant? I guess we could if we projected what the electric costs, licensing costs, environmental compliance costs, and make an estimate on who we would hire and what we would pay them, as well as the overhead related to that, so it is possible. At this point in time, we will not be spending time on this matter."

"How much was the engineering contract on Black Mountain Road, who's the engineer, who authorized the work and what budget the contract was paid out of?" Town Manager Burbank stated, "Horizons Engineering was used during an emergency under the guidance of Town Manager, Peter Joseph and he will research the costs associated with the contract." O.J. Robinson stated "the work was authorized under the FEMA Emergency Declaration and the Board of Selectmen after the storm. The money came out of the general fund and was paid back into the general fund."

Connector Road Bridge

After a brief discussion, the Board decided not to pursue additional lighting for the Connector Road Bridge, as the current surrounding street lights are sufficient and any additional lighting would be purely aesthetic. The Board was in agreement that we will not be pursuing this issue any further.

Town Managers Report

Levee Update

Dubois & King are comfortable with the proposed warrant article for the town to spend \$1.2 million to rehab the levee to the 1960 Standards of the U.S. Army Corps of Engineers (ACE) and feel the sum is adequate to do the project. The easement letters are drafted and need to be sent out. Town Manager Burbank began discussions with our Congressional Delegates Shaheen, Ayotte and Kuster, about funding and the current FEMA Flood Plain Maps. They will be submitting letters to FEMA on the Town's behalf requesting information on the same. Burbank stated if the levee is brought back to 1960 Standards for an active levee, the Army Corps of Engineers would reactivate it. However, FEMA will not recognize it and Lincoln will not be eligible for FEMA Funding in the event of a disaster. As long as Lincoln maintains the levee in perpetuity according to ACE Standards we will be eligible for relief from the ACE in the event of a disaster. O.J. Robinson recommended a separate warrant article to raise and borrow the \$1.2 million.

Upcoming Meeting Schedule

As next Monday, January 20th is a holiday, the Board will meet on Monday, January 27th at 5:30pm.

Riverwalk Tax Assessment

Butch to follow up on re-scheduling the Riverwalk Tax Assessment Meeting with Phil Bodwell, Commerford*Nieder*Perkins, LLC.

250th Anniversary Commemorative License Plate

Tamra Ham informed the Board the 250th Anniversary Commemorative License Plate is now available for sale at Town Hall for \$15.00, to be displayed on the front of registered/inspected vehicle and expires on January 1, 2015. Drivers must keep their second license plate in the vehicle at all times. All revenue generated from the sale of the license plates goes into the Town's General Fund.

July 4th, 2014 Fireworks Display Contract

Lincoln and Woodstock have signed a multi-year contract with R&S Fireworks that will cover the Fourth of July fireworks display through 2016. This multi-year contract comes at a savings of \$3,000 over the course of the next three years.

Application for Elderly and Blind Tax Exemption

Application reviewed by Town Clerk and submitted for the Boards approval. Elderly Exemption \$50,000 and Blind Exemption \$15,000

MOTION: "To accept the Application for the \$50,000 Elderly and \$15,000 Blind Tax Exception.

Motion: Patricia McTeague Seconded: Tamra Ham All in favor.

MOTION: "To Accept."

Motion: Patricia McTeague Seconded: Tamra Ham All in favor

Vachon Clukay & Company Contract to do Auditing for Town of Lincoln

MOTION: "To Accept."

VI. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: “To adjourn.”

Motion: O.J. Robinson Second: Tamra Ham All in favor.

The meeting adjourned at 6:58 pm.

Respectfully Submitted,
Jane Leslie

Approval Date ____/____/____

Chairman O.J. Robinson

Patricia McTeague

Tamra Ham