

LINCOLN BOARD OF SELECTMEN
MEETING MINUTES
FEBRUARY 10, 2014 – 5:30PM
LINCOLN TOWN HALL - 148 MAIN STREET, LINCOLN NH

Board of Selectmen Present: O.J. Robinson, Patricia McTeague and Tamra Ham.
Staff Present: Town Manager Alfred Burbank, Administrative Assistant Jane Leslie.
Public Present: Bill Willey, Ron Beard, Pat Romprey and Dave Beaudin

I. CALL TO ORDER

O.J. Robinson called the meeting to order at 5:32 pm.

II. REVIEW AND APPROVAL- MINUTES OF THE PREVIOUS MEETING

MOTION: “To approve the meeting minutes of February 3, 2014 as amended.”

Motion: Patricia McTeague Second: Tamra Ham Roll call vote was all in favor.

MOTION: “To approve the Non-Public meeting minutes of February 3, 2014 as presented.”

Motion: Patricia McTeague Second: Tamra Ham Roll call vote was all in favor.

III. GEORGE SANSOUCY BILLING REPORT FOR NH ELECTRIC CO-OP

The Board reviewed the January 22, 2014 letter received from George Sansoucy, professional assessor of utilities for our case with NH Electrical Co-op. Chairman Robinson suggested further clarification of the 1/16th cost sharing amongst participants involved in the suit and verify that costs are being divided equally, and continue further discussions at subsequent Board meeting.

IV. TOWN PURCHASING POLICY

Town Manager Burbank provided the Board of Selectmen with the current Town Purchasing Policy, reviewed by Attorney Peter Malia. The Board made several revisions and the following motion was made:

MOTION: “To accept the Town of Lincoln’s Municipal Purchasing Policy as amended.”

Motion: Tamra Ham Second: Patricia McTeague Roll call vote was all in favor.

V. OLD/NEW BUSINESS

Public Participation – Levee Standards

Pat Romprey expressed his concern over restoring the levee to Army Corp of Engineers (ACE) 1960 Standards. Mr. Romprey suggested the Planning Board declare a moratorium on building footage from the river, and does not feel the Town should approve any building, at or below the flood plain until the re-mapping of the 2000 Flood Plain data is available. Mr. Romprey has no issue with sub-division, however, does not want to give site plan review approval, until at such time the updated flood plain mapping is received. Chairman Robinson suggested consulting with DES and Attorney Peter Malia for guidance on the declaration of a moratorium.

Review of Mr. Bill Conn's E-mail Requests

At the request of Mr. Bill Conn, O.J. Robinson read the following e-mail into the meeting minutes:

I am requesting under 91-A, who the latest bonus money (2013/2014) was issued to and how much too each person?

After your answer on the Connector Road Pump Station sewer spillage I did some research myself. I'd like to bring to your attention the BOS meeting minutes of 4/14/08, 4/21/08, 5/5/08 and 10/19/09. Also, speak to Daryl Hart or Ted Sutton because I gave Daryl bags of lime to use after spillage.

I am requesting this be read at BOS meeting tonight 2/10/14 and put in the minutes.

Bill Conn

The following is a response to Mr. Conn's inquiries as follows:

Town Manager Burbank will research bonus pay-outs during 2013/2014 and subsequently follow up with Mr. Conn. Based on Mr. Conn's email content, it is the Board's conclusion, Mr. Conn is submitting weekly requests for information that he has previously researched independently, or information that is readily available on our website, yet continues to request, causing undue work search time by an already limited staff. Selectman Ham brought to the Board's attention, this week alone the Town Hall staff has dedicated 8 hours of executive office work time, with Town Manager Burbank contributing 6 plus hours of that time to the research and document retrieval for two 91-A Requests, from Mr. Bill Conn and Mr. Paul Beaudin.

Town Managers Report

Public Hearing for proposed Dog Ordinance

Town Manager Burbank informed the Board, the Public Hearing to adopt the provisions of RSA 466:30-a, Dog Control Law, will be scheduled for Thursday, February 20, 2014 at 5:30 pm. Chairman Robinson requested Chief Smith attend the hearing to be available for any questions that may arise.

Peaked Moon Farms

Town Manager Burbank informed the Board that Peaked Moon Farm located at 28 S. Main Street is now cooking and serving food, and there are two unsecured propane tanks outside in the parking lot. Chief Beard is scheduled to follow up with a visit and inform the establishment they must appear in front of the Planning Board for a Site Plan Review for an expanded use and/or change of use.

Water In-take Project

Town Manager Burbank submitted a letter to FEMA requesting assistance to offset the costs for the project and will follow up accordingly with the Board. Town Manager Burbank stated he received the engineering plans this day, and it appears the project will go out to bid prior to Town Meeting.

Connector Road Bridge lighting

Town Manager Burbank informed the Board that Bill Willey has contacted Mike Harrington about pricing on lights for the bridge and has requested a quote from Sabourn Electric as well as inquiring on the costs of solar lighting.

250th Anniversary's Recognition of the oldest resident

Recreation Director, Tara Tower has identified the oldest living Lincoln resident, Gemma Perry, and requesting that the Board give some consideration to an honorary plaque, in lieu of a Boston Post Cane. Selectman Ham recommended the Board take additional time to think about it and address the matter at a later meeting.

Discussion of Election Day procedures

The Board discussed the balloting procedure and extended polling hours as a result of the special State Election to fill Ray Burton's seat. The poles will be open from 8:00 am thru 7:00 pm on March 11, 2014, Town Meeting day.

VI. NON PUBLIC SESSION *Pursuant to RSA 91-A:3:II(a,c)* personnel

MOTION: "To go into Non-Public Session pursuant to RSA 91-A:3II(a,c)"

Motion: Tamra Ham Seconded: Patricia McTeague Roll call vote was all in favor

The Board went into Non-Public session at 6:10 pm

MOTION: "To seal the Non-public meeting minutes" *Pursuant to RSA 91-A:3,III*

Motion: Tamra Ham Seconded: Patricia McTeague Roll call vote was all in favor

MOTION: "To re-enter public session"

Motion: Tamra Ham Seconded: Patricia McTeague Roll call vote was all in favor

The Board came back into session at 7:20 pm

VII. ADJOURNMENT

After reviewing the weekly payables and with no further business to attend to, the Board made the following motion.

MOTION: "To adjourn."

Motion: O.J. Robinson Second: Tamra Ham All in favor.

The meeting adjourned at 8:05 pm.

Respectfully Submitted,
Jane Leslie

Approval Date ____/____/____

Chairman O.J. Robinson

Patricia McTeague

Tamra Ham